

# DOVER TOWN COUNCIL

Council Offices, 69 Castle Street, Dover, Kent CT16 1PD  
Telephone: 01304 242625  
Fax/Answer Machine: 01304 241445



Mr J W Horne  
Head of Legal Services  
Dover District Council  
White Cliffs Business Park  
DOVER  
Kent CT16 3PJ

20 September 2001

Dear Jim

## LOCAL GOVERNMENT ACT 2000 STANDARDS COMMITTEE – PARISH REPRESENTATIVES

Thank you for your letter of 15 August 2001.

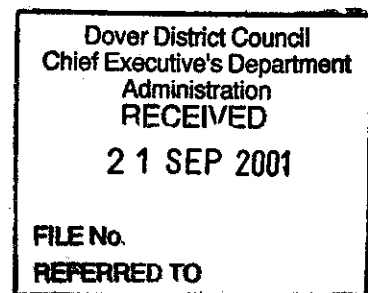
I think there is some understandable confusion over the preference of Dover Town Council regarding Town Council representation on the Standards Committee. Dover Town Council's preferred option is that there should be a sub-committee dealing with parish council matters, that the Town Mayors of Dover, Deal and Sandwich should have the right to attend all meetings, that one of those Town Mayors should have the right to vote by rotation, and that their appointments should be for one year. If this preferred option is unacceptable or impractical, and noting that decisions have already been made about the arrangements, Dover Town Council agrees that Deal, Sandwich and Dover Town Councils should, in that order, rotate their nominations for a Town Council representative on the Standards Committee. The Town Mayors of the three towns have discussed the question of the nomination of a named substitute and have agreed that the same arrangement should apply as for the nomination of the main representative. I understand that Deal Town Council has already selected a substitute and should be notifying you of this shortly.

I note and thank you for the further information in your letter and look forward to the training you will be arranging for Town and Parish representatives and Clerks in this matter in due course.

Please contact me if any of this remains unclear.

Yours sincerely

Robert Bailey  
TOWN CLERK



# Town and Cinque Port of Sandwich

MRS. MIRIAM BULL  
TOWN CLERK

TELEPHONE: (01304) 617197  
FAX: (01304) 620170



Town Clerk's Office  
Guildhall  
Cattle Market  
Sandwich  
Kent  
CT13 9AH

7<sup>th</sup> September, 2001

Your Ref. L/JWH/KS/MISC655

Dear Jim,

## Local Government Act 2000 Standards Committees – Parish Representatives

Thank you for your letter of 15<sup>th</sup> August which I have now had an opportunity to place before the Town Council.

My Members note all you say in the matter and confirm that they agree Deal, Sandwich and Dover Town Councils rotate their nominations for the appointment of a Town Council representative in that order. I would suggest that the town that is due to appoint the Town Council representative to the Committee should also nominate a named substitute, so Deal will presumably do this for the current term.

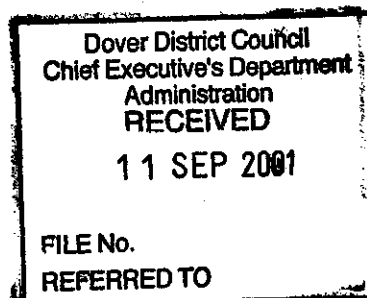
I also am unclear as to what exactly Dover Town Council is seeking to achieve by requesting that the Town Mayors of all three towns should be entitled to attend all meetings of the Standards Committee. At present all of the Town Mayors are also District Councillors which I believe precludes them from being members of the committee in any case. Sandwich Town Council is quite happy with the agreed representation for the towns and the proposed rotation and does not therefore support Dover's request.

I look forward to hearing further from you when training sessions have been set up.

Yours sincerely,

Town Clerk

J.W. Horne, Esq.,  
Head of Legal Services  
Dover District Council  
White Cliffs Business Park  
DOVER CT16 3pj



# ALKHAM PARISH COUNCIL

APPENDIX 2

Clerk: Mrs. Susan Lees  
Forstal Cottage  
Alkham  
Dover  
Kent CT15 7DE  
Tel:01304 822661

E Mail: [susan@susanlees.freeserve.co.uk](mailto:susan@susanlees.freeserve.co.uk)

Chief Executive's Department  
Dover District Council  
White Cliffs Business Park  
Dover  
Kent CT16 3PJ

L/JWH/MP/MISC 655

16<sup>th</sup> July 2001

Dear Mr. Horne,

**Local Government Act 2000  
Standards Committees – Parish Representatives**

I refer to your letter of 30 May 2001 concerning the appointment for a parish representative to the Standards Committee.

Alkham would like to nominate George Tyler, parish council chairman, as a Parish representative. The Council trusts that this nomination is acceptable, and now awaits your response.

Yours sincerely,



Susan Lees

Dover District Council Chief Executive's Department Administration RECEIVED 18 JUL 2001 FILE No. REFERRED TO
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# DENTON with WOOTTON PARISH COUNCIL

Mr J W Horne  
Chief Executive's Department  
Dover District Council  
White Cliffs Business Park  
Dover  
Kent  
CT16 3PG

Your Ref: L/JWH/MP/MISC 655

6 June 2001

Dear Mr Horne

## Local Government Act 2000 Standards Committee - Parish Representatives

With reference to your letter of 30 May 2001 the Parish Council believe that the KAPC should be asked to appoint representatives.

We are assuming that you would not wish to ask for representatives from each Town and Parish, but merely one for all Towns and one for all Parishes.

Yours sincerely



Peter Hodge  
Clerk

Knapton House  
Church Road  
Littlebourne  
Canterbury  
Kent  
CT3 1XS

Pte: 01227 721137  
Fax:01227 721137



# EASTRY PARISH COUNCIL

Clerk: K.W. Austin. Belle Vue, Mill Lane, Eastry, Sandwich, Kent. CT13 OJX.  
Telephone & Fax:- 01304 619196 (Evenings – 611682)  
email – eastrycouncil@aol.com

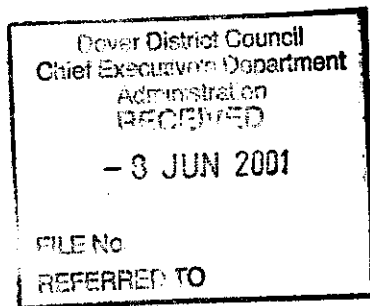
5th June 2001

J.W.Horne.  
Head of Legal Services,  
Chief Executives Department,  
White Cliffs Business Park,  
Dover.  
CT16 3PJ.

Dear Mr Horne,

## Standards Committees – Parish Representatives.

Eastry Councillors suggest, having not discussed with other Parish Councils, that the Chairman of each Parish could be called upon, in turn, to satisfy this position.



Yours sincerely,

*K.W. Austin*  
.....  
( clerk )

LYDDEN PARISH COUNCIL

Clerk:-Mrs G Howes  
20 The Close  
Lydden  
Dover  
CT15 7LD

Chairman:-Mr D Hubbard  
31 Stonehall  
Lydden  
Dover  
CT15 7JU  
Tel. 01304 823543

7/8/01

Mr J W Horne  
Chief Executives Department  
Dover District Council  
White Cliffs Business Park  
Dover  
CT16 3PJ

Dear Mr Horne

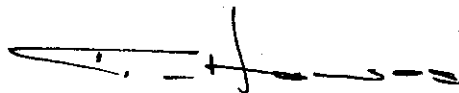
I apologies for my late reply, we have a newly co-opted member who would be interested at some time to be a Standards Committee representative.

Lydden Parish Council would therefore like to nominate him.

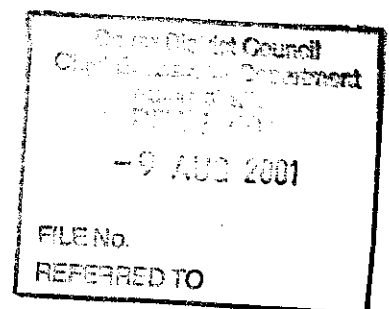
Mr Peter Marsh  
The Old Stables  
Canterbury Road  
Lydden  
Nr Dover  
Kent

Look forward to hearing from you

Yours sincerely



Georgina Howes  
Clerk to the Parish



# The Parish Council of St. Margaret's-at-Cliffe

Clerk to the Council Miss E.D. Mellows.  
DOVER 852222.

3, Droveaway Gardens,  
St. Margaret's-at-Cliffe,  
Dover, Kent. CT15 6BS.

12th June 2001.

Mr. J. W. Horne,  
Head of Legal Services,  
Dover District Council,  
White Cliffs Business Park,  
Dover, Kent. CT16 3PJ.

Dover District Council  
Chief Executive's Department  
Administrative  
RECEIVED

14 JUN 2001

FILE No.  
REFERRED TO

Dear Mr. Horne,

Local Government Act 2000.  
Standards Committees - Parish Representatives.

Thank you for your letter of 30th May which was put before the Parish Council at a meeting last night.

It is felt that the best course of action would be for the Area Committee of the Kent Association of Parish Councils to nominate a Parish Council Representative, and substitute.

Yours sincerely,



Clerk to the Parish Council.

# SHEPHERDSWELL WITH COLDRED PARISH COUNCIL

Mr J W Horne  
Chief Executive's Department  
Dover District Council  
White Cliffs Business Park  
Dover  
Kent  
CT16 3PG

Knapton House  
Church Road  
Littlebourne  
Canterbury  
Kent  
CT3 1XS

Pte: 01227 721137  
Fax: 01227 721137

**Your Ref: L/JWH/MP/MISC 655**

21 June 2001

Dear Mr Horne

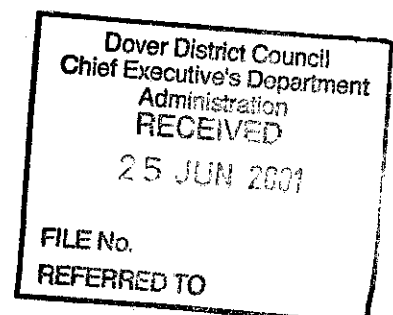
**Local Government Act 2000  
Standards Committees - Parish representatives**

With reference to your letter of 30 May 2001 the Parish Council believe that the appointment of a Parish Council representative should be decided by the KAPC Dover Committee.

Yours sincerely



Peter Hodge  
Clerk





**TEMPLE EWELL PARISH COUNCIL**

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Clerk: Mrs J Potts 14 Riverside Temple Ewell Dover CT16 3HW Tel:01304 826386  
Email: templeewllpc.net

Dover District Council  
Chief Executives Department  
White Cliffs Business Park  
Dover  
CT16 3PG

For the attention of J W Horne

27 June 2001

Dear Mr Horne

Local Government Act 2000  
Standards Committees – Parish Representatives

In response to your letter dated 30<sup>th</sup> May, Temple Ewell Parish Council would like to nominate Councillor Mrs P Barratt as Parish Representative with Councillor Mr M Lennard as her substitute.

The council would be interested to know how the final selection is to be made from nominations received.

Yours sincerely



Clerk

# WINGHAM PARISH COUNCIL



Clerk to the Parish Council  
100 High Street  
Wingham  
Canterbury  
Kent CT3 1BU

Tel : 01227 720696

E-mail : parish-council@wingham6.fsnet.co.uk

15 June 2001  
Our Ref : 01/083  
Your Ref :  
L/JWH/MP/MISC 655

Chief Executive's Department  
Council Offices  
White Cliffs Business Park  
Dover  
CT16 3PJ

Attention: J W Horne

Dear Mr Horne,

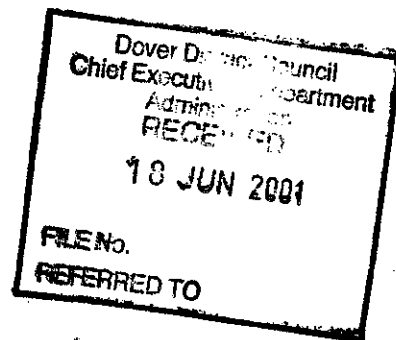
**Local Government Act 2000  
Standards Committees - Parish Representatives**

I refer to your letter of the 30 May.

Wingham Parish Council is of the opinion that individual parish councils are not in a position to nominate an individual. The matter should be returned to the Kent Association of Parish Councils for them to decide who should represent the parish councils.

Yours sincerely,

M Richards (Mrs)  
Clerk to the Parish Council



APPENDIX 3



**Clerk: Mrs Jeanette E Potts 14 Riverside Temple Ewell Dover CT16 3HW  
Tel: 01304 826386 Email: ashparishcouncil@uk2.net**

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Dover District Council  
Chief Executives Department  
White Cliffs Business Park  
Dover  
CT16 3PG

For the attention of J W Horne

18 September 2001

Dear Mr Horne

Local Government Act 2000 – Standards Committees – Parish Representatives

Thank you for your letter dated 15 August.

Ash Parish Council wishes to reiterate that it would prefer Parish Representatives on Standards Committees to be appointed via the Kent Association of Parish Councils, although in the absence of this option being considered would nominate Parish Councillor John Wilkinson.

Yours sincerely

A handwritten signature in black ink, appearing to read "J E Potts".

Clerk

# AYLESHAM PARISH COUNCIL

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Clerk: Mrs Heidi Golden 53 Queens Road Aylesham CANTERBURY  
Kent CT3 3AR

Telephone: 01304 842353

26th September 2001

For the attention of Mr J W Horne  
Chief Executive's Department  
Dover District Council  
White Cliffs Business Park  
DOVER  
Kent CT16 3PG

Dear Mr Horne

**Local Government Act 2000**  
**Standards Committee - Parish Representatives**

Further to your letter of 15th August 2001, the Parish Council would be pleased to appoint a Parish Representative should Aylesham Parish Council be selected.

Yours sincerely

*Heidi Golden*  
Heidi Golden  
Clerk

Dover District Council Chief Executive's Department Administration RECEIVED 28 SEP 2001  FILE No. REFERRED TO
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# EASTRY PARISH COUNCIL

Clerk: K.W. Austin. Belle Vue, Mill Lane, Eastry, Sandwich, Kent. CT13 OJX.  
Telephone & Fax:- 01304 619196 (Evenings - 611682)  
email - [k.w.austin@eastryparishcouncil.org.uk](mailto:k.w.austin@eastryparishcouncil.org.uk)

7th September 2001

Dear Mr Horne,

## Standards Committee - Parish Representative.

Many thanks for your letter regarding the above.

Our Councillors have agreed that the Council Chairman be nominated as our Representative on this Committee.

Her details are as follows -

Mrs I. Mollart.  
7 Botelot Cottages,  
Gore Lane,  
Eastry.  
CT13 0LQ

Yours sincerely,

*K.W. Austin*

( clerk )

# LANGDON PARISH COUNCIL

Telephone  
Dover (01304) 852879

e-mail  
k&g@martinmill.freemove.co.uk

Station House  
Martin Mill  
Dover  
Kent  
CT15 5JZ

18 September, 2001

Mr JW Horne  
Head of Legal services  
Dover District Council  
White Cliffs Business Park  
Dover  
CT16 3PJ

Ref: L/JWH/KS/MISC655

Dear Mr Horne

## Standards Committee – Parish Representatives

Thank you for your letter of 30<sup>th</sup> August listing nominations to date.

By minute 8 of our meeting of 17<sup>th</sup> September, the Council agreed to support the nomination of Jenny Harris of St Margaret's Parish Council.

Yours sincerely



Glenn Tomkinson  
Clerk to Langdon Parish Council

Dover District Council Chief Executive's Department Administration RECEIVED 21 SEP 2001 FILE No. REFERRED TO
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# The Parish Council of St. Margaret's-at-Cliffe

Clerk to the Council Miss E. D. Mellows.

DOVER (01304) 852222.

Your Ref.

L/JWH/KS/MISC655.

3, Droveay Gardens,  
St. Margaret's-at-Cliffe,  
Dover, Kent. CT15 6BS.

12th September 2001.

Mr. J. W. Horne,  
Chief Executive's Department,  
Dover District Council,  
White Cliffs Business Park,  
Dover, Kent.  
CT16 3PJ.

Dover District Council  
Chief Executive's Department  
Administration  
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14 SEP 2001

FILE No  
REFERRED TO

Dear Mr. Horne,

Local Government Act 2000.  
Standards Committee - Parish Representatives.

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Thank you for your letter of 15th August which was put before the Parish Council at a meeting earlier this week.

We wish to nominate Mrs. Jennifer Harris (current Chairman) to serve on the Standards Committee.

Yours sincerely,



Clerk to the Parish Council.

# RIPPLE PARISH COUNCIL

Phone: 01304 373053  
Fax: 01304 381025  
E-Mail: hazelroberts@ukgateway.net

Clerk:  
Mrs E.H.Roberts  
37 Blenheim Road  
Deal, Kent  
CT14 7DB

29<sup>th</sup> June 2001

Chief Executives Office  
Whitfield  
Dover

For the attention of Mr Horne

Dear Mr Horne

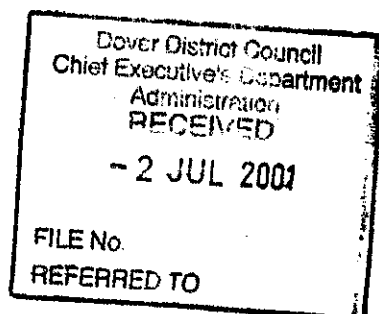
Standards Committee

Mr Dixon a Councillor for Sholden Parish Council is happy to represent this Parish should he be selected to sit on the Committee. My Council therefore seconds the nomination.

Yours sincerely,



Clerk to the Council





# SHOLDEN PARISH COUNCIL

Deal 373053

**MRS. E. H. ROBERTS,**  
*Clerk to the Council*

**Winnock Lodge,  
37 Blenheim Road,  
Deal,  
Kent CT14 7DB**

27<sup>th</sup> June 2001

Chief Executive's Department  
DDC  
Whitfield  
Dover

For the attention of Mr Jim Horne

Dear Mr Horne

Standards Committee

I refer to your letter of the 30May.

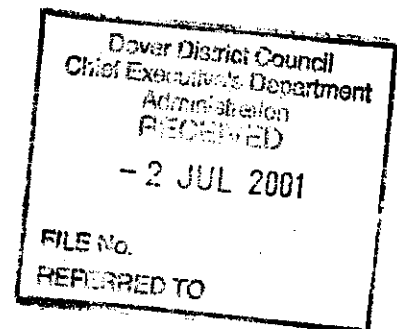
My Council would like to propose Mr R. Peter Dixon of 3 Hull Place, Sholden as a representative on the Committee.

Mr Dixon has been a Parish Councillor for many years and is an accountant.

Yours sincerely,



Clerk to the Council



# WHITFIELD PARISH COUNCIL

CLERK: Mrs J Wakeley, 1 Forge Lane, Whitfield, Dover, Kent. CT16 3LB

Telephone/ Fax 01304 828094, e-mail [wpc@businessinkent.net](mailto:wpc@businessinkent.net)

CHAIRMAN: Mr W R Simcock, 18 Newlands, Whitfield, Dover, Kent. CT16 3NB  
Telephone 01304 820745

J.W. Horne,  
Dover District Council,  
Chief Executive's Department,  
White Cliffs Business Park,  
Dover.  
CT16 3PJ

Dover District Council  
Chief Executive's Department  
Administration  
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24 AUG 2001

FILE No.  
REFERRED TO

17.8.01


Dear Mr. Horne,

Standards Committee - Parish Representatives

The representative nominated by this Parish Council for the above position is Cllr. Patricia Martin.

I will present your letter to the Parish Council when they next meet on 11<sup>th</sup> September, and I will write to you after that date if they have any further comments to make,

Yours sincerely,



Jackie Wakeley,  
Parish Clerk

# WINGHAM PARISH COUNCIL



Clerk to the Parish Council  
100 High Street  
Wingham  
Canterbury  
Kent CT3 1BU

Tel : 01227 720696

E-mail : parish-council@wingham6.fsnet.co.uk

12 September 2001  
Our Ref : 01/129  
Your Ref :

Chief Executive's Department  
Council Offices  
White Cliffs Business Park  
Dover  
CT16 3PG

Attention: Mr J W Horne

Dear Mr Horne,

## **Standards Committee - Parish Representatives**

I refer to your letter of the 15 August.

Wingham Parish Council would like to nominate  
Mr John Willshaw,  
71 High Street, Wingham,  
CT3 1AA

as Parish Representative.

Yours sincerely,

M Richards (Mrs)  
Clerk to the Parish Council

Dover District Council Chief Executive's Department Administration RECEIVED 17 SEP 2001  FILE No. REFERRED TO
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# WORTH PARISH COUNCIL

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MRS. E.H. ROBERTS  
CLERK

Tel: 01304 373053  
Fax: 01304 381025

WINNOCK LODGE,  
37, BLENHEIM ROAD,  
DEAL, KENT. CT14 7DB

28<sup>TH</sup> June 2001

DDC  
Chief Executives Department  
Whitfield  
Dover

For the attention of Jim Horne

Dear Mr Horne

Standard Committees

My Council have discussed your letter of the 30<sup>th</sup> May fully and have agreed with Mr Peter Dixon, a Parish Councillor from the neighbouring Parish of Sholden, that he should be their proposal for the post of Parish Council Representative. Mr Dixon has already been proposed by his own Parish.

Yours sincerely,



Clerk to the Council

