

MINUTES OF PROCEEDINGS

At the Extraordinary meeting of the Council for the District of Dover held at the Council Offices, Whitfield on Wednesday 19 May 2010 at 7.40 pm.

Present:

Chairman: Councillor B W Butcher

Councillors:

B W Bano	T J Bartlett	T A Bond
S S Chandler	N J Collor	M D Conolly
G Cowan	M R Eddy	C M Edwards
A Friend	M S Furnival	P G Heath
G J Hood	N S Kenton	P S Le Chevalier
S M Le Chevalier	S G Leith	D R Lloyd-Jones
S C Manion	D A Mayes	C J Meredith
J M Munt	S R Nicholas	J C Record
A F Richardson	C Rook	J A Rook
F J W Scales	D G Smallwood	A R Smith
C J Smith	J M Smith	J F Tranter
R S Walkden	I H Ward	P A Watkins

Officers: Chief Executive
Head of Finance and ICT
Head of Governance
Head of Development and Public Protection
Head of Housing, Culture and Community Safety
Head of Regeneration
Solicitor
Democratic Services Manager
Democratic Support Officer

Also Present: Clive Lynton, Bond City
James Laker, Bond City

Apologies for absence were received from Councillors R Frayne, J H Goodwin, L A Keen, C E Kirby, P A Lodge, K Mills, V J Revell and R J Thompson.

18 EMPLOYMENT STABILITY PHASE 2 – THE WAY FORWARD

The Council considered the report of the Head of Governance.

It was moved by Councillor T J Bartlett, duly seconded and

- RESOLVED: (a) That the Employment Stability Approach as outlined in Option 2 of the report be adopted as the Council's policy as part of a range of measures to manage the Council's financial pressures.
- (b) That the Council recognises that priority functions will be identified and performance targets will be set for 2011/12 through the enhanced Employment Stability process.

- (c) That the Council recognises that the Chief Executive will:
- (i) Develop a process that fully engages with Members to identify priority and non priority functions which enables option 2 to be effectively delivered.
 - (ii) Develop a behavioural Competency Framework to help further shape organisational culture, develop our managers and staff and improve service performance across the Council.
 - (iii) Develop a Consultation and Communications Strategy for this project to ensure that the proposals emerging are properly consulted upon and communicated in line with the Council's procedures.
 - (iv) Recognise that providing priority redeployment opportunities to staff, identified in non priority functions must meet TUPE and other employment law requirements.
 - (v) Ensure future recruitment is targeted towards the Council's agreed priority functions.
 - (vi) As an ongoing process and specifically as part of the 2010/11 budget process, align budgets and service plans to the agreed performance targets for the Council's priority functions.
 - (vii) Develop a series of evolving Shadow Organisational Structures for the Council as target structures from 2011/12 onwards, to reflect changes to the workforce structures.

19 APPOINTMENT OF A NEW CHIEF OFFICER AND REDESIGNATE EXISTING HEADS OF SERVICE AS DIRECTORS

The Council considered the report of the Head of Governance.

It was moved by Councillor P A Watkins, duly seconded and

- RESOLVED: (a) That the Chief Officer Posts as defined in Paragraph 4 of the Officer Employment Rules, be amended to add a new Chief Officer post of Head of Regeneration.
- (b) That an Appointments Committee comprising of Councillors T J Bartlett, G Cowan, M R Eddy, D A Mayes and M D Conolly be convened to consider making an internal appointment to the new Chief Officer post of Head of Regeneration.

- (c) That the Appointments Committee be delegated authority to decide whether to re-designate Heads of Service as Directors subject to:
 - (i) There being no cost implications arising from the re-designation of the current Heads of Service as Directors; and
 - (ii) The Committee receiving a report from the East Kent Human Resources Partnership on the implications of re-designating Heads of Service as Directors.
- (d) That the Head of Governance be authorised to make any consequential Constitutional changes arising from the appointment of a new Chief Officer post of Head of Regeneration and any further changes necessary as a result of the Appointments Committee decision in relation to re-designating Heads of Service as Directors.

20 EAST KENT JOINT SERVICES – STRATEGIC CASE

The Council considered the report of the Chief Executive.

It was moved by Councillor P A Watkins, duly seconded and

RESOLVED: That the report be approved as an appropriate basis for progressing joint services with the Council's East Kent Partners.

21 PRIVATE SECTOR HOUSING STRATEGY 2010-2015

The Council considered the report of the Head of Housing, Culture and Community Safety.

It was moved by Councillor F J W Scales, duly seconded and

RESOLVED: That the Private Sector Housing Strategy 2010-2015, as attached at Annex A of the report, be approved.

22 AFFORDABLE HOUSING DELIVERY PLAN 2010-2015

The Council considered the report of the Head of Housing, Culture and Community Safety.

It was moved by Councillor S S Chandler, duly seconded and

RESOLVED: That the Affordable Housing Strategy 2010-2015, as attached at Annex A of the report, be approved.

23 HOUSING STRATEGY FOR OLDER PEOPLE 2010-2015

The Council considered the report of the Head of Housing, Culture and Community Safety.

It was moved by Councillor S S Chandler, duly seconded and

RESOLVED: That the Housing Strategy for Older People 2010-2015, as attached at Annex A of the report, be approved.

24 EXCLUSION OF THE PUBLIC

RESOLVED: That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the next two items of business on the grounds that the items to be considered involve the likely disclosure of exempt information as defined in paragraph 3 of Part I of Schedule 12A of the Act.

25 DOVER TOWN INVESTMENT ZONE

The Council received a presentation from Bond City on the Dover Town Investment Zone.

It was proposed by Councillor I H Ward, and duly seconded that a report on the options for the Dover Town Investment Zone be made to the next meeting of the Cabinet.

Councillor I H Ward later withdrew his proposal.

RESOLVED: That the content of the presentation from Bond City and the comments of the Chief Executive that a report will be submitted to a future meeting of the Council setting out the options for the Dover Town Investment Zone, be noted.

26 TENDERS FOR THE CONSTRUCTION OF THE DEAL INDOOR TENNIS CENTRE

The Council considered the report of the Head of Property, Leisure and Waste Management.

It was moved by Councillor P A Watkins, duly seconded and

- RESOLVED:
- (a) That the best value tender submitted by W W Martin (Thanet) Limited be accepted, subject to negotiations with the contractor to identify further savings.
 - (b) That, subject to approval, any funding shortfall beyond that set out in paragraph 8 of the report be met by the utilisation of Growth Point Funding.
 - (c) That the Head of Property, Leisure and Waste Management in consultation with the Portfolio Holder for Access and Property Management, be authorised to negotiate and approve the terms and conditions relating to the funding offered by the Lawn Tennis Association.
 - (d) That the Head of Regeneration, in consultation with the Leader of the Council, be authorised to obtain the

necessary approvals for the release of Growth Point Funds.

27 READMITTANCE OF PRESS AND PUBLIC

It was moved by Councillor P A Watkins, duly seconded and

RESOLVED: That the press and public be readmitted to the meeting.

28 HARBOUR REVISION ORDER

The Council considered the report of the Chief Executive,

It was moved by Councillor P A Watkins, and duly seconded

RESOLVED: That the allocation of a further £25,000 of interim funding be approved to enable the continuing case to be made to seek and obtain the comprehensive community mitigation arising from the Dover Harbour Board Revision Order 201(X) and the Dover Harbour Board Transfer Scheme 201(X).

(Councillor G J Hood declared a personal and prejudicial interest in this matter and left the meeting during consideration of the item as he received a pension from Dover Harbour Board.

Councillors B W Bano, A Friend, P G Heath, A R Smith, J M Smith and I H Ward declared a personal and prejudicial interest in this matter and the left the meeting during consideration of the item as a close family member was employed at the Port.

Councillor F J W Scales declared a personal and prejudicial interest in this matter and left the meeting during consideration of the item as his employment related to Port activities and a close family member was employed at the Port.

Councillor N J Collor declared a personal interest in this matter as he was previously employed at the Port.)

29 EXTENSION OF MEETING

It was moved by Councillor P A Watkins, duly seconded and

RESOLVED: That in accordance with Council Procedure Rule 9, the Committee does proceed with the business remaining on the agenda.

30 ADOPTION OF A PETITION SCHEME

The Council considered the report of the Head of Governance

It was moved by Councillor P A Watkins, duly seconded and

RESOLVED: (a) That the Petition Scheme as set out in Appendix 1 of the report be approved and adopted.

- (b) That the Constitutional amendments set out in Appendix 2 of the report be approved and incorporated into the Council's Constitution.

31 PRUDENTIAL INDICATORS 2009/10 – 2012/13

The Council considered the report of the Head of Finance and ICT.

It was moved by Councillor P A Watkins, duly seconded and

RESOLVED: That the following changes to the Treasury Management Prudential Indicators for the period 2009/10 to 2012/13 be approved:

- (a) An increase in the operational borrowing limit to £15m.
- (b) An increase in the authorised borrowing limit to £20m.

32 AMENDMENTS TO THE CONSTITUTION – POLICY STATEMENT ON WRITE-OFFS

The Council considered the report of the Head of Finance and ICT.

It was moved by Councillor P A Watkins, duly seconded and

RESOLVED: That Council change to the Constitution of Appendix 8 of the Financial Procedure Rules be approved.

The meeting ended at 10.08 pm.