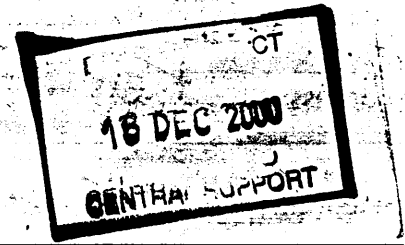




GRANT APPLICATION FORM



A: APPLICATION SUMMARY

Name of organisation/individual:

RIVER PARISH COUNCIL

Project/event description:

Addition to 1st World War Memorial - names of 2nd W.W. dead, SS Peter & Paul Church.

Total project/event cost:

£ 1430-20

(£1680-49 less £250-29 vat.)

How much grant is requested from Dover District Council?

£ 500-00

Declaration:

I hereby declare that I have the authority to submit this application on behalf of the organisation or individual detailed above:

Signed:

J. D. Thomas

Name (Block capitals):

J. D. THOMAS

Date: 27.11.2000

Status (eg. Chairperson, Secretary):

V. Chair River P.C.

Please note: The information provided on this application will be held on a database and used to provide information to officers and members of the Council.

B: THE APPLICANT

Name of organisation/individual:

RIVER PARISH COUNCIL

Name and address of Chairperson and Secretary (if applicable):

Chairperson:

Name: D. Leach
Address: 24 Riverdale
Lower Rd
River
Dover
Telephone No. Day: 01304 328928
Telephone No. Evening:

Secretary:

Name: D. Humblrey-Woodburn
Address: 9 Woodland Way
Woodnesborough
Sandwich
Telephone No. Day: 01304 614590
Telephone No. Evening:

Name, address and telephone number of the person who can be contacted in respect of this application:

Name: J. Derek Thomas
Address: Karma, Minnis Lane, River, Dover
Telephone No. Day: 01304 822169
Telephone No. Evening: "

1. What is the main purpose of your organisation?

To represent in a civil capacity the people of River parish.

2. If your organisation is a club with membership, please provide the following details:

Membership: Number of adult members: Number of junior members:

Does your club charge for membership? No: Yes:

If yes, please give details of the membership scheme and charges applicable:
(Should the space below be insufficient, please use a separate sheet of paper.)

What activities are available for members?

Is club membership restricted in any way? If yes please provide details:

Is your club affiliated to any national or local organisation, eg. Sports Council?

Please list any affiliations:

3. If you are an individual applying for a personal grant, please give details about yourself to support your application. (Should the space below be insufficient, please use a separate sheet of paper.)

C: THE PROJECT/EVENT

1. Project title:

2. Brief description of scheme:

To add to the existing War Memorial - erected in 1921 - the names of those who fell in the 2nd World War 1939-1945 in the service of their country - and presently situated in the graveyard of the church of SS Peter & Paul, River.

N.B: Where necessary a detailed description of the scheme should be submitted separately, together with costings.

**4. Why do you think the Council should support this project/event?
How will it help the Council fulfil its own objectives and strategies?**

4.

According to the published objectives of Dover District Council, the project will;

- a. Increase the participation of the local community in the wider work of the Council;
- b. Assist the Council to achieve some of its stated objectives;
- c. Be a positive encouragement in fostering a sense of community.

A capital grant will be used in this case for building improvement and refurbishment.

It is within the stated uses of Capital Grants via the responsibilities of the Planning Committee (listed building) and the Tourism and Development Committee (public clocks and memorials).

As part of the Built Environment the project will enhance an ancient monument of considerable worth and interest to the national heritage, and the research for the project has added to the sum of printed manuscripts and other local records.

D: PROJECT EVENT/PLANNING

1. Date that you propose to commence the project or hold the event:

January 2000

2. What is the proposed duration of the project/event?

JAN - Nov 12 2000

3. If the project is land or property related, what is the nature of the interest to be acquired or already held? (If leasehold, please give the length of the lease and date of termination).

Memorial is within the ownership of
S.S. Peter & Paul Church.

4. Is planning consent required?

Yes:

No:

(but ecclesiastical
faculty)

If yes, what is the status of your application?

Not yet submitted:

Submitted not determined:

Granted:

Planning reference number:

If planning consent has been granted
are any conditions attached?

Yes:

No:

If yes please provide details below:

5. Is your building listed?

Yes:

No:

If yes, have you received the appropriate
listed building consent?

Yes:

No:

E: FINANCIAL DETAILS

1. Estimated total cost:

£ 1680.49 less £250.29 V.A.T.

Please detail the components of your project/event i.e. your budget or costings:

e.g. Planning fees, architects fees etc.	£	Brought forward	£
carried forward	£	Total cost	£

2. Proposals for funding the project/event:

Confirmed
(tick if yes)

(i) Contribution from Dover District Council £ A

(ii) Contribution from your Parish or Town Council £ B

(iii) Contribution from National Lottery

Arts £

Heritage £

Sports £

Charities £

Millennium £

TOTAL NATIONAL LOTTERY £ C

(iii) Contribution from other organisations – please specify:

TOTAL OTHER ORGANISATIONS £ D

(ii) Contribution from fund raising events £ E

(ii) Contribution from your own resources £ F

TOTAL FUNDING (total of A-F)
(to agree to total cost identified above) £

3. Is your organisation registered for VAT? Yes: No:

4. Does the estimated total cost of the project event include payments in kind. eg. free labour, materials etc? If yes please provide details below: ie. assumed number of hours x hourly rates etc.

Total value assumed £

CHECK LIST

Please tick to indicate if you have enclosed the following documents to support your application:

Financial Accounts(2yrs) 3 Estimates Business Plan Drawings/Sketches Other supporting Information

Karma,
Minnis Lane,
River,
Dover,
CT17 OPT

Ms M. Seddon,
Dover D.C.
White Cliffs Business Park,
Whitfield,
Dover.

1st December 2000.

Dear Ms Seddon,

Grants

Please find enclosed an application for Grant finance on behalf of River Parish Council in connection with the addition to the first World War Memorial of the names of the fallen of the 2nd World War.

One additional word by way of explanation.

I have included just two estimates for the work and not three as mentioned in the Council guide.

There were two reasons for this; one is that the total figure is not hugely in excess of the £1,000 mentioned in the guide, and two, there were difficulties in the time available for the project, there being a deadline - Remembrance Day, 12th November.

In the event all was completed on time, and we were pleased to have relatives from as far away as Newcastle at the dedication.

Yours sincerely,



J.D. Thomas, on behalf of River Parish Council.

P.S. It would be only proper for me to explain the apparent large balance. It is due to very careful budgeting over years, to finance the refurbishment of the River Recreation Ground changing rooms (circa the early twenties), and which is currently the subject of a lottery grant application.

River Parish Council

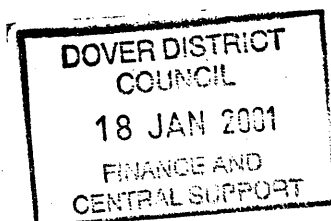


Chairman: Mr. D. A. Leach
Vice Chairman: Mr. J. D. Thomas

Clerk: Mr D. Humphrey-Woodward
9 Woodland Way,
Woodnesborough,
SANDWICH,
Kent. CT13 0NG.

Tel: (01304) 614590

Miss M. Seddon,
Finance & Central Support,
Dover District Council,
White Cliffs Business Park,
DOVER,
Kent. CT16 3PF.



15.1.2001

Dear Miss Seddon,

Grant Application - River War Memorial

With reference to the above grant application to Dover District Council and your discussion with Mr Derek Thomas, Vice-Chairman, I enclose copies of the Parish Council's bank statements as requested.

The statements confirm that the current balance as at 31st December was £44,014.18 less £90 for unpresented cheques.

As explained by Mr Thomas the apparent large balance contains a contingency for the Parish Council's contribution in respect of the Lottery Application we are soon to submit. This is in connection with the refurbishment and extension of the sports changing accommodation located in the recreation ground.

If I can be of any further help please do not hesitate to contact me.

Yours sincerely,

A handwritten signature in cursive script, appearing to read 'D. Humphrey-Woodward'.

D. Humphrey-Woodward,
Parish Clerk.

RIVER PARISH COUNCIL



10 Cattle Market
Sandwich
Kent
CT13 9AQ

Sort Code: 40-40-34
Tel: 08457 404 404
Fax: 01304 866599

TREASURER ACCOUNT

SHEET 025 ACCOUNT NO. 40-40-34 11084070 PAID OUT PAID IN BALANCE

DATE	TYPE	DESCRIPTION	PAID OUT	PAID IN	BALANCE
30NOV00		BALANCE BROUGHT FORWARD			686.08
04DEC00	CHQ	100242	840.24 ✓		
04DEC00	CR	TRANSFER		1,000.00 ✓	845.84
06DEC00	CR	TRANSFER		2,000.00 ✓	2,845.84
08DEC00	CR	PAID IN AT HSBC BANK PLC SANDWICH		60.80 ✓	2,906.64
11DEC00	CHQ	100246	263.36 ✓		2,643.28
12DEC00	CHQ	100247	1,546.90 ✓		1,096.38
13DEC00	CR	PAID IN AT HSBC BANK PLC SANDWICH		25.80 ✓	1,122.18
19DEC00	CHQ	100249	289.52 ✓		
19DEC00	CHQ	100251	157.90 ✓		674.76
20DEC00	CHQ	100248	131.42 ✓		
20DEC00	CHQ	100250	87.82 ✓		455.52
21DEC00	DR	TOTAL CHARGES TO 29NOV2000	1.80 ✓		453.72
27DEC00	CR	PAID IN AT HSBC BANK PLC SANDWICH		942.48 ✓	1,396.20
29DEC00	CR	NET INTEREST TO 28DEC2000		0.64 ✓	1,396.84
29DEC00		BALANCE CARRIED FORWARD			1,396.84

TH

RIVER PARISH COUNCIL



10 Cattle Market
Sandwich
Kent
CT13 9AQ

Sort Code: 40-40-34
Tel: 08457 404 404
Fax: 01304 866599

BUSINESS 14 DAY NOTICE ACCOUNT

SHEET 020 ACCOUNT NO. 40-40-34 51084097 PAID OUT PAID IN BALANCE

DATE	TYPE	DESCRIPTION	PAID OUT	PAID IN	BALANCE
30NOV00		BALANCE BROUGHT FORWARD			45,495.35
04DEC00	TFR	TRANSFER	1,000.00		44,495.35
05DEC00	DR	CHARGE EARLY WITHDRAWAL	2.50 ✓		44,492.85
06DEC00	TFR	TRANSFER	2,000.00		42,492.85
29DEC00	CR	NET INTEREST TO 28DEC2000		124.49 ✓	42,617.34
29DEC00		BALANCE CARRIED FORWARD			42,617.34

[Handwritten signature]

PARISH CLERK
15.1.01

MEMORIALS OF QUALITY
EXECUTED IN MARBLE
STONE AND GRANITE



All kinds of memorial
cleaned and renovated,
distance no object



The
NATIONAL
ASSOCIATION OF
MEMORIAL MASONS

Mr J D Thomas
Karma
Minnis Lane
River
Dover
Kent CT17 0PT

Quote No. 1067

10th July 2000

Dear Mr Thomas,

Re: RIVER WAR MEMORIAL -

We wish to thank you for your enquiry and have pleasure in submitting our quotation for the following works to be carried out on the above, details of which are given below. We now await your further instructions.



ASSOCIATE
MEMBER

To clean all surfaces of granite
war memorial
To supply and fix cast bronze
tablet 19" x 18.5" > 15.5" with
inscription as provided
To supply scaffolding to enable
work to be completed

225.00

1155.20

50.00

1430.20

250.29

1680.49

Receipt



INTERNATIONAL
MONUMENT
FEDERATION

Plus 17.5% VAT

We support



MEMORIAL
AWARENESS BOARD

Yours sincerely,
I.R. Spencer

IS

Should we get another quote?

Unanimous after 1 other quote

I phoned Mr Spencer 7th Sept & asked him to go ahead. Let his clerk to accept & deliver.



The NATIONAL
ASSOCIATION OF
MASTER LETTER
CARVERS

Office, Showroom and Works:- 5 FRITH ROAD, DOVER, KENT CT16 2PT

Telephone Dover 01304 206379 Ashford 01233 630600

E-Mail: enquiry@cleverleyandspencer.co.uk

HAMBROOK & JOHNS

Funeral Directors & Memorial Consultants

1 Beaconsfield Avenue
Dover
Kent CT16 2LS

Tel: 01304 202498
Masonry Tel: 01304 240509
Fax: 01304 209589

23rd August 2000

0351/2532

Mr. J.D. Thomas
River Parish Council
Karma
Minnis Lane
RIVER
DOVER, Kent.

not accept.

Dear Mr. Thomas

Re: St. Peter's Churchyard River - War Memorial.

With reference to the request you made for a plaque to match the existing plaque in St. Peter's, we have pleasure in quoting you as follows:

To supply a new plaque with a tooled finish as original £660.00

Lettering on the plaque at a cost of £8.25 per letter

To fix the plaque to the Celtic Cross £74.80

To clean the Cross and plinth £299.20

All the above is subject to v.a.t. @ 17½%.

If we can be of any further assistance, please do not hesitate to contact us.

Yours sincerely

B. Parr (Mrs) letters 255 x £8.25 = £2103.75

Hambrook & Johns

353

<i>1034.00</i>	
<i>2103.75</i>	
<i>3137.75</i>	<i>7</i>
<i>549.11</i>	<i>vat</i>
<i>3686.86</i>	<i>Part of the SCI Group + 8.25</i>
<i>3695.11</i>	

total.





DISTRICT AUDIT

delivering public audit
for the Audit Commission

Auditor's Certificate and Opinion to River Parish Council

I certify that I have completed the audit of the statement of accounts and associated accounting notes of River Parish Council which have been prepared by the Responsible Financial Officer in accordance with the Accounts and Audit Regulations 1996 and CIPFA Accounting Guidance Notes for Local Councils.

I carried out the audit in accordance with the requirements of the Audit Commission Act 1998 and the Code of Audit Practice issued by the Audit Commission, which requires compliance with relevant auditing standards.

My audit included examination, on a test basis, of the evidence relevant to the amounts and disclosures in the statement of accounts, sufficient to give reasonable assurance that the financial statements are free from material misstatement.

In my opinion the statement of accounts presents fairly the financial position of River Parish Council at 31 March 2000 and its income and expenditure for the year then ended in accordance with the requirements of the Accounts and Audit Regulations 1996 and CIPFA Accounting Guidance Notes for Local Councils.

Date: 15th August 2000

Signature:

D Tonks
Authorised to sign for District Auditor



INVESTOR IN PEOPLE

Ground Floor Front
16 South Park
Sevenoaks
Kent
TN13 1AN

Tel 01732 591350
Fax 01732 591399

RIVER PARISH COUNCIL

BALANCE SHEET at 31st March 2000

31st March 1999

31st March 2000

£	Long Term Assets	£
Nil	Investments	Nil
Nil	Long Term Debtors	Nil
Current Assets		
Nil	Stocks/Work in Progress	Nil
63.99	VAT	344.88
221.25	Debtors	88.13
Nil	Payments in Advance	Nil
16453.56	Cash in Hand/Bank at 31.3.00	23008.67
16738.80	TOTAL ASSETS	23441.68

CURRENT LIABILITIES


2224.52	Creditors	518.76
Nil	Receipts in Advance	Nil
Nil	Cash Overdrawn	Nil

NET ASSETS

Represented by:

£14,514.28	Fund Balance	£22,922.92
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The above statement represents fairly the financial position of the authority as at 31st March 2000 and reflects its income and expenditure during the year.


Signed
Chairman


Responsible Financial Officer

Date. 15. 6. 00.

15. 6. 2000

RIVER PARISH COUNCIL			
INCOME & EXPENDITURE ACCOUNT			
For the year ended 31st March 2000			
Year Ended		Year Ended	
31st March 1999		31st March 2000	
£	INCOME		£
34,650.00	Precept		36,535.00
1,555.74	Bank interest		1,040.85
8,345.65	Recreation Ground		12,036.14
	Millennium Fete Fund		1,085.38
44,551.39	TOTAL INCOME		50,697.37
		EXPENDITURE	
1,078.99	Admin.		1,046.83
5,793.77	Salaries & N.I.		4,285.26
192.00	Hall Hire		170.00
560.11	Subscriptions		546.45
4,517.00	Projects		4,112.53
110.00	Grants S.137		130.00
2,255.16	Insurance/Audit		2,094.87
693.00	Misc.		384.72
30,509.71	Recreation Ground		29,317.51
	Millennium Fete Fund		200.56
45,709.74	TOTAL EXPENDITURE		42,288.73
		General Fund	
15,672.63	Balance as at 1st April 1999		14,514.28
44,551.39	Add Total Income		50,697.37
45,709.74	Deduct Total Expenditure		42,288.73
14,514.28	Balance at 31st March 2000		22,922.92
Signed:			
	Chairman		Date
Signed:			
	Responsible Financial Officer		Date



DISTRICT AUDIT

delivering public audit
for the Audit Commission

Auditor's Certificate and Opinion to River Parish Council

I certify that I have completed the audit of the statement of accounts and associated accounting notes of River Parish Council which have been prepared by the Responsible Financial Officer in accordance with the Accounts and Audit Regulations 1996 and CIPFA Accounting Guidance Notes for Local Councils.

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My audit included examination, on a test basis, of the evidence relevant to the amounts and disclosures in the statement of accounts, sufficient to give reasonable assurance that the financial statements are free from material misstatement.

In my opinion the statement of accounts presents fairly the financial position of River Parish Council at 31 March 1999 and its income and expenditure for the year then ended in accordance with the requirements of the Accounts and Audit Regulations 1996 and CIPFA Accounting Guidance Notes for Local Councils.

Date: 7th February 2000

Signature:

P M Johnstone
Authorised to sign for District Auditor



INVESTOR IN PEOPLE

Ground Floor Front
16 South Park
Sevenoaks
Kent
TN13 1AN

Tel 01732 591350
Fax 01732 591399

RIVER PARISH COUNCIL

BALANCE SHEET at 31st March 1999

31st March 1998

31st March 1999

LONG TERM ASSETS

Nil	Investments	Nil
Nil	Long Term Debtors	Nil

CURRENT ASSETS

Nil	Stocks/Work in Progress	Nil
	VAT	63.99
940.13	Debtors	221.25
Nil	Payments in Advance	Nil
19179.75	Cash in Hand/Bank at 31.3.99	16453.58
20119.88	TOTAL ASSETS	16738.80

CURRENT LIABILITIES

4447.25	Creditors	2224.52
Nil	Receipts in Advance	Nil
Nil	Cash Overdrawn	Nil

NET ASSETS

Represented by:

15672.63	Fund Balance	14514.28
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The above statement represents fairly the financial position of the authority as at 31st March 1999 and reflects its income and expenditure during the year.

Signed

Chairman

Responsible Financial Officer

Date. 23.11.99.

5-10-99

RIVER PARISH COUNCIL

INCOME & EXPENDITURE ACCOUNT

For the year ended 31st March 1999

Year Ended 31st March 1998		Year Ended 31st March 1999
£	INCOME	£
33000.00	Precept	34650.00
1495.18	Bank interest	1555.74
10410.17	Recreation Ground	8345.65
150.00	Other - copier	
45055.35	TOTAL INCOME	44551.39
	EXPENDITURE	
1163.43	Admin.	1078.99
4596.98	Salaries & N.I.	5793.77
180.00	Hall Hire	192.00
551.71	Subscriptions	560.11
1875.56	Projects	4517.00
150.00	Grants S.137	110.00
2489.65	Insurance/Audit	2255.16
152.82	Misc.	693.00
30737.31	Recreation Ground	30509.71
41897.46	TOTAL EXPENDITURE	45709.74
	General Fund	
12514.74	Balance as at 1st April 1998	15672.63
45055.35	Add Total Income	44551.39
41897.46	Deduct Total Expenditure	45709.74
15672.63	Balance at 31st March 1999	14514.28