

DOVER

Ref No: AE-C-01/02

Project Name: Extension & refurbishment of former public conveniences into costume storage & workshop facility.

Project Coordinator: Temple Ewell Players

Cost of Project: £ 17,550 Grant Requested: £ 2,500

Partnerships: Temple Ewell Parish Council £10,000

Rural Revival Community Chest £1,250

Summary of Project:

To extend & refurbish the old toilet block in Landon Road, Temple Ewell into costume/scenery storage & workshop facility; after Temple Ewell PC sold the previous store room at George & Dragon Community Centre.

Previous grants & amount awarded:

2000/2001	1999/2000	1998/1999
nil	nil	nil

Form completed correctly?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Costings/budget included?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N
Accounts attached?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N	Supporting information?	<input checked="" type="checkbox"/> Y <input type="checkbox"/> N

Criteria		Score out of 5
1	Innovative projects which improve access for residents in the District to attend or participate in arts and special events.	5
2	Developing the variety of the arts and special events in the District, especially new projects, which are of good quality in presentation, content and management processes.	3
3	Representing good value for money, harnessing the existing resources of other people and organisations and demonstrate that without grant aid project would not be able to go ahead.	4
4	Providing quality experiences, which contribute to enhancing the quality of life for residents and visitors to the area.	4
TOTAL SCORE OUT OF 20		16

Comment:

This amateur dramatic group has been staging productions since 1972. It is an active association and has clearly demonstrated the determination to raise the funds to undertake this project.

The recommendation is to support the request for £2,500.

Officer suggested amount:	£2,500.
Member recommendation:	
Committee decision:	

GRANT APPLICATION FORM

A: APPLICATION SUMMARY

Name of organisation/individual: **TEMPLE EWELL PLAYERS (AMATEUR DRAMATIC SOCIETY)**

Project/event description: **EXTENSION AND REFURBISHMENT OF FORMER PUBLIC CONVENIENCES INTO COSTUME STORAGE AND WORKSHOP FACILITY.**

Total project/event cost: **£17550**

How much grant is requested from Dover District Council? **£2500**

Declaration:

I hereby declare that I have the authority to submit this application on behalf of the organisation or individual detailed above.

Signed: *[Signature]*

Name (Block capitals): **PAUL BOOTH**

Date: **3-7-01** Status (eg. Chairperson, Secretary): **CHAIRMAN**

Please note: The information provided on this application will be held on a database and used to provide information to officers and members of the Council.

B: THE APPLICANT

Name of organisation/individual: **TEMPLE EWELL PLAYERS**

Name and address of Chairperson and Secretary (if applicable):

Chairperson:

Name: **PAUL BOOTH**
Address: **9 NEWVILLE LEA**
WOODBOROUGH
SANDWICH
KENT CT13 0NE
Telephone No. Day: **01304 612457**
Telephone No. Evening:

Secretary: **TREASURER**

Name: **BRIAN WATTS**
Address: **61, TEMPLE SIDE**
TEMPLE EWELL
DOVER
KENT CT16 3BA
Telephone No. Day: **01304823274**
Telephone No. Evening:

Name, address and telephone number of the person who can be contacted in respect of this application:

Name: BRIAN WATTS
Address: 61 TEMPLE SIDE
TEMPLE EWEU, DOVER, KENT CT16 3BA
Telephone No. Day: 01304823274
Telephone No. Evening:

1. What is the main purpose of your organisation?

TO PROVIDE ENTERTAINMENT FOR THE VILLAGE & SURROUNDING AREAS

2. If your organisation is a club with membership, please provide the following details:

Membership: Number of adult members: 52 Number of junior members:

Does your club charge for membership? No: Yes:

If yes, please give details of the membership scheme and charges applicable:
(Should the space below be insufficient, please use a separate sheet of paper.)

JOINING FEE OF £3 —
ANNUAL FEE £3 —
WE ACCEPT MEMBERS FROM THE AGE OF 11 YRS.

What activities are available for members?

ACTING, SINGING, DANCING, PRODUCING, SCENERY
PAINTING, SCENERY CONSTRUCTION, VARIOUS FRONT OF
HOUSE JOBS.

Is club membership restricted in any way? If yes please provide details:

ALL MEMBERSHIP APPLICATIONS ARE PROPOSED & RECORDED
BY EXISTING MEMBERS AND APPROVED AT COMMITTEE OR
GENERAL AGM MEETINGS. WE ACCEPT MEMBERS FROM 11 YRS & UP.

Is your club affiliated to any national or local organisation, eg. Sports Council?
Please list any affiliations:

No.

3. If you are an individual applying for a personal grant, please give details about yourself to support your application. (Should the space below be insufficient, please use a separate sheet of paper.)

N/A

C: THE PROJECT/EVENT

- 1. Project title: EXTENSION + REFURBISHMENT OF FORMER PUBLIC CONVENIENCES
LONDON ROAD, TEMPLE EWEEL
- 2. Brief description of scheme:

TO EXTEND THE ABOVE PREMISES TO PROVIDE STORAGE FACILITIES, HANGING CANVASES FOR PAINTING + CONSTRUCTING SCENERY.

N.B: Where necessary a detailed description of the scheme should be submitted separately, together with costings.

3. What are the aims of the project/event?

THE TEMPLE EWELL PLAYERS HAVE PROVIDED ENTERTAINMENT IN THE LOCAL AREA SINCE 1972. MANY OF OUR MEMBERS ARE FROM THE VILLAGE AND MUCH OF OUR REGULAR SUPPORT COMES FROM TEMPLE EWELL. WE ARE A NON-PROFIT ORGANISATION WITH 50 MEMBERS.

UNTIL MARCH 2000 WE OCCUPIED THE STABLE BLOCK AND A ROOM OF THE GEORGE AND DRAGON COMMUNITY CENTRE IN TEMPLE EWELL. THIS WAS OUR COSTUME/SCENERY STORAGE AND WORKSHOP FACILITY, RENTED FROM THE T.E. PARISH COUNCIL. WHEN THE DECISION WAS TAKEN TO SELL THE GEORGE AND DRAGON, THE PLAYERS WERE FORCED TO QUIT. WE WERE FORTUNATE TO FIND A DISUSED PUBLIC CONVENIENCE PROPERTY NEARBY BUT ALTHOUGH THE LOCATION IS IDEAL, THE PREMISES ARE NOT.

IT IS VITAL FOR OUR ONGOING SURVIVAL THAT WE HAVE AN ADEQUATE AND AFFORDABLE FACILITY FOR OUR COSTUME STORAGE AND SCENERY CONSTRUCTION.

THIS PROJECT IS AN EXCELLENT OPPORTUNITY TO IMPROVE THE APPEARANCE OF A POOR BUILDING AND ENSURE THAT OUR GROUP CAN CONTINUE TO PROVIDE ARTS AND ENTERTAINMENT IN THE LOCAL AREA.

If the application is for an annual or recurring local event, please answer the following additional questions:

(i) For how many years has the event run?

(ii) What was the estimated attendance at the last event, and what is the anticipated attendance at the planned event?

Attendance at last event:

Anticipated attendance at planned event?

(iii) What was achieved at the last event which you consider to have been of benefit to the District?

4. Why do you think the Council should support this project/event?
How will it help the Council fulfil its own objectives and strategies?

THE TEMPLEWELL PLAYERS ARE APPROACHING THEIR 30TH YEAR AND HAVE PROVIDED ENTERTAINMENT AT OUR LOCAL VILLAGE HALL (AND OTHERS IN THE AREA), TOGETHER WITH PERFORMANCES AT DOVER TOWN HALL AND DE BRADLEY WHARF IN CONJUNCTION WITH THE DOVER DISTRICT COUNCIL (PRIMARILY EMPLOYEE REUNIONS). HAVING A DECENT STORAGE AND WORKSHOP FACILITY WILL ASSIST GREATLY IN ENSURING THAT THE FUTURE OF THE PLAYERS IS SECURE.

FOR A GROUP OF OUR SIZE, THIS IS AN AMBITIOUS PROJECT. WE HAVE BEEN ABLE TO SECURE THE SUPPORT OF OUR PARISH COUNCIL BY HIGHLIGHTING OUR LOCAL CONTRIBUTION TO VILLAGE LIFE AND THE AESTHETIC IMPROVEMENT TO THE PROPERTY, WHICH IS IN THE CENTRE OF TEMPLEWELL AND AN EYE-SORE.

WE BELIEVE THAT HAVING THE SUPPORT OF DOVER DISTRICT COUNCIL IS CONSISTENT WITH ITS AIM OF DEVELOPING ARTS ACTIVITIES IN THE REGION. THE TEMPLEWELL PLAYERS ARE ACCESSIBLE BOTH TO RESIDENTS (AS MEMBERS OR AUDIENCE) AND VISITORS WHO ATTEND OUR PRODUCTIONS.

OUR SUCCESS OVER THE YEARS HAS BEEN DUE TO A COMMITMENT TO PRODUCE HIGH QUALITY AND ENJOYABLE PRODUCTIONS FOR ALL AND THIS HAS BEEN ACHIEVED IN A SELF-SUFFICIENT MANNER. ON THIS OCCASION HOWEVER, THE GROUP ARE SEEKING SUPPORT FROM THE IDC (FOR THE FIRST TIME) TO HOPEFULLY HELP IN MAKING OUR PROPOSAL A REALITY.

D: PROJECT EVENT/PLANNING

1. Date that you propose to commence the project or hold the event: AS SOON AS FUNDS AVAILABLE
2. What is the proposed duration of the project/event? 3 MONTHS
3. If the project is land or property related, what is the nature of the interest to be acquired or already held? (If leasehold, please give the length of the lease and date of termination).

CURRENTLY WE HAVE A 'TENANCY AT WILL' ARRANGEMENT WITH DDC. A LONG-LEASE WILL BE NEGOTIATED IF THE PROJECT GOES AHEAD (SEE COPY PAPERWORK ENCLOSED)

4. Is planning consent required? Yes: No:

If yes, what is the status of your application?

Not yet submitted: Submitted not determined: Granted:

Planning reference number: DOV/01/00268

If planning consent has been granted are any conditions attached? Yes: No:

If yes please provide details below:

5. Is your building listed? Yes: No:

If yes, have you received the appropriate listed building consent? Yes: No:

E: FINANCIAL DETAILS

1. Estimated total cost: £17550 =

Please detail the components of your project/event i.e. your budget or costings:

e.g. Planning fees, architects fees etc.	£		Brought forward	£	
ARCHITECTS FEES	750				
BUILDING COSTS	16450				
MOVING ELECTRICITY METER	350				
carried forward	£	17550	Total cost	£	17550

2. Proposals for funding the project/event:

Confirmed (tick if yes)

(i) Contribution from Dover District Council £ A

(ii) Contribution from your Parish or Town Council £ B

(iii) Contribution from National Lottery

Arts	£	<input type="text"/>	<input type="checkbox"/>
Heritage	£	<input type="text"/>	<input type="checkbox"/>
Sports	£	<input type="text"/>	<input type="checkbox"/>
Charities	£	<input type="text"/>	<input type="checkbox"/>
Millennium	£	<input type="text"/>	<input type="checkbox"/>
TOTAL NATIONAL LOTTERY		£ <input type="text"/>	C <input type="checkbox"/>

(iii) Contribution from other organisations – please specify:

RURAL REVIVAL COMMUNITY CHEST & PARTNERSHIP FUND (CONDITIONAL UPON DDC MATCHING SUPPORT. SEE ATTACHED LETTER)	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
TOTAL OTHER ORGANISATIONS	£ <input type="text" value="1250 -"/> D <input type="checkbox"/>

(ii) Contribution from fund raising events £ E

(ii) Contribution from your own resources £ F

TOTAL FUNDING (total of A-F) (to agree to total cost identified above) £

3. Is your organisation registered for VAT? Yes: No:

4. Does the estimated total cost of the project event include payments in kind. eg. free labour, materials etc? If yes please provide details below: ie. assumed number of hours x hourly rates etc.

No	
Total value assumed	£ <input type="text"/>

CHECK LIST

Please tick to indicate if you have enclosed the following documents to support your application:

Financial Accounts(2yrs) 3 Estimates Business Plan Drawings/ Sketches Other supporting Information

PART 2
(FOR OFFICE USE ONLY)

1. Date application received: by Dept:

Officer

2. Committee to be submitted to:

FLGP H&H TS DJT PLAN TED

3. Officer responsible for processing grant:

Date forwarded to this officer: by officer:

Date received by responsible officer:

4. PROCESSING OF APPLICATION

Date copies sent to officer group:

CHECK LIST 1 - APPLICATION FORM

Details acceptable NR Not required SL Sent letter

Membership details	<input type="checkbox"/>	Aims of project	<input type="checkbox"/>	Recurring Event Details	<input type="checkbox"/>
Item C4 - Council support	<input type="checkbox"/>	Planning details	<input type="checkbox"/>	Financial details	<input type="checkbox"/>

CHECK LIST 2 - SUPPORTING INFORMATION

2 years accounts	<input type="checkbox"/>	Three estimates	<input type="checkbox"/>	Business Plan	<input type="checkbox"/>
		Previous grant awards extracted from database			<input type="checkbox"/>
		Comments from officer group			<input type="checkbox"/>

Date draft committee report to officer group:

5. COMMITTEE RECOMMENDATION

Revenue Not approved Approved £

Capital Not supported Supported and refer CPAWG

CPAWG recommendation:

Date approved P&R:

6. Date notification to applicant:

7. FMS code:

Date of payment:

APPENDIX 3



Paul Booth
(Temple Ewell Players)
9 Melville Lea
Woodnesborough
Sandwich
Kent CT13 0NE

Invicta House
County Hall
Maidstone
Kent ME14 1XX
Fax: (01622) 221636
Tel: (01622) 671411

E-mail: mark.reeves@kent.gov.uk
Ask for: Mark Reeves
Direct Line: 01622 221528
Our ref: RR/MR
Date: 15 June, 2001

Dear Mr Booth

RURAL REVIVAL COMMUNITY CHEST

I am pleased to inform you that the Rural Revival Community Chest Panel has in principle approved an award from the Rural Revival Community Chest Fund as a contribution towards your project:

Project name: Refurbishment and Extension of Disused Former Public Conveniences

Project reference number: RR189

The amount of grant approved: a maximum of £1,250

However, a formal offer of the grant is subject to the provision of:

1. evidence of financial backing from Dover District Council, which we will match to a maximum of £1,250

Once we have received positive feedback we can send you a formal offer of a grant. Please feel free to contact me if you would like to discuss the matter further.

Yours sincerely

Mark Reeves
Rural Revival Project Officer
on behalf of the Community Chest Panel



INVESTOR IN PEOPLE

0863/TM

TEMPLE EVELL PLAYERS ACCOUNTS 1999/2000 AS AT 31/6/00

<u>INCOME</u>		<u>EXPENDITURE</u>	
BANK BALANCE B/FWD	505 36	DRESSING ROOM RENT	52 00
<u>PROFIT ON AUTUMN PRODUCTION</u>	550 55	TEPH MEETINGS ETC.	64 00
<u>PROFIT ON WINTER PRODUCTION</u>	731 43	G & D RENT	450 00
<u>PROFIT ON SPRING PRODUCTION</u>	326 55	FPC RENT	125 00
SUBSCRIPTIONS	159 00	FPC MAINTENANCE	37 20
DONATIONS	300 26	POSTAGE STATIONERY	24 88
ANNS BBQ	90 00	HALL CURTAIN REPAIRS	50 00
FROM TEVH FOR PLAQUE	45 50	ELECTRICITY	47 23
<u>PROFIT FROM PHOTOS</u>	14 67	DONATION KENT WILDLIFE	45 00
<u>PROFIT FROM ADULT EVE.</u>	155 50	DONATION FROSTATE CANCER	45 00
<u>PROFIT FROM XMAS DINNER</u>	120 84	JIMS PLAQUE	90 99
COMPENSATION X NAT. WEST	1220 00	PILGRIMS HOSPICE 2000 APPEAL	110 00
RESERVE ACCOUNT 3/6/00	£ 4219 66	INSURANCE	190 05
B/F JULY 1999	767 33	GIFTS TO MEMBERS	68 98
DEPOSIT FROM C/A	2000 00	PUBLICITY PHOTOS	25 48
INTEREST	16 93	COSTUME RACKS	54 21
	2784 26	HMPG (COURT)	100 00
		PA SYSTEM	350 00
		NEW CURTAINS	226 12
		LIGHTING BUILD	38 78
		TO RESERVE A/C	2000 00
		BALANCE AT BANK	20 53
		CASH ON HAND	4 21
			£ 4219 66

André
26/6/00

**TEMPLE EWELL PLAYERS
ACCOUNTS as at 31.05.01**

INCOME		EXPENDITURE	
B/F CASH		ADMIN. and STATIONERY	43.97
B/F CURRENT A/C	4.21	GIFTS	16.35
SUBSCRIPTIONS	20.53	PLAYERS STORE	247.50
DONATIONS	207.00	CURTAINS	35.75
PROFIT on AUTUMN PRODUCTION	345.48	TEMPLE EWELL PARISH HALL	4.00
PROFIT on PANTOMIME	254.73	KEYBOARD REPAIR	45.00
PROFIT on SPRING PRODUCTION	920.56	TEMPLE EWELL PARISH HALL - Dressing Room	26.00
PAYBACK MILLENNIUM FUND	501.88	FREEZER	74.00
ANN's BARBEQUE	96.90	LIGHTING	78.97
PROFIT on CHRISTMAS DINNER	73.00	RENT - PLAYERS STORE	250.00
PROFIT on PHOTOGRAPHS	27.46	INSURANCE	137.55
QUIZ NIGHT	11.30	DONATION TO PILGRIMS HOSPICE	43.00
COURT ORDER (Jones)	218.38	SEEBOARD	13.77
	200.00	WOOD	9.96
		CLOTHES RACK	10.60
		PHOTOGRAPHS for PUBLICITY	15.48
		TRANSFER to RESERVE A/C	1,650.00
		CURRENT A/C c/fwd	142.32
		CASH ON HAND c/fwd	37.21
TOTAL	2881.43	TOTAL	£2,881.43

RESERVE A/C
 B/FWD £2,784.26
 DEPOSIT FROM CURRENT A/C £1,650.00
 INTEREST £ 63.36
TOTAL £4,497.62

THE TEMPLE EWELL PLAYERS

RULES

1. The name of the group shall be "THE TEMPLE EWELL PLAYERS"
2. The Annual Subscription and the Joining Fee will be determined at each Annual General Meeting and the Annual Subscription will fall due at that meeting or within one month of the said meeting, unless there are extenuating circumstances approved by the committee.
3. At the A.G.M. ballot papers will only be issued to fully paid up members of the previous Year.
4. If any member should be dissatisfied with anything concerning the Temple Ewell Players or Its productions, in the first instance they should attempt to resolve the problem with either The Chairman or the current Producer, as appropriate. If this is unsuccessful, then the Complaint must be submitted in writing to the secretary, for discussion by the Committee.
5. Any member can state their wish to take part in a production and will be able to read the Part they choose at a production reading prior to the casting of the production by the Producer.
6. No member of a cast shall go into the audience either during or after a performance in Costume, unless it be part of the performance.
7. Tickets will only be sold through the Box Office up to the date of the production. Any Returned tickets will only be due for refund if they can be resold. This will not affect the sale of unsold tickets by Front of House Staff at any performance.
8. Any money raised for the Temple Ewell Players must be handed, as soon as practicable, to The Treasurer.
9. All monetary claims from the Treasurer must be supported by a receipt.
10. Non-members may only take part in a production with prior approval of the committee.
11. No person shall be a member of the Temple Ewell Players unless they have attained the age Of 11 years and their application approved by the Committee or at a General Meeting.
12. A Committee will be elected at each Annual General Meeting and will consist of ten Members including an elected Chairman, Secretary and Treasurer.
13. A Producer may attend a Committee Meeting for the purpose of discussing the then current Production.
14. The Rules are to be read at every Annual General Meeting
15. Any interest earned is for the good of the T.E. Players and not for any one individual.