

## TRADING ACCOUNTS

Service	2000/01 Actual [1] £	2001/02 Budget [2] £	2001/02 Forecast [3] £	2002/03 Budget [4] £
<b><u>PERSONNEL</u></b>				
Employee related expenses	300,727	316,015	317,450	329,410
Premises related expenses	105	0	0	0
Transport related expenses	3,131	3,554	3,710	3,720
Supplies and Services	38,845	35,390	39,260	38,980
Fees and Charges	(718)	(700)	0	0
<b>Total Direct Service Costs</b>	<b>342,090</b>	<b>354,259</b>	<b>360,420</b>	<b>372,110</b>
<b><u>COMPUTER SERVICES</u></b>				
Employee related expenses	502,935	533,215	533,310	553,640
Premises related expenses	2,256	0	0	0
Transport related expenses	3,686	3,689	3,690	3,610
Supplies and Services	477,583	506,079	542,230	467,440
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>986,460</b>	<b>1,042,983</b>	<b>1,079,230</b>	<b>1,024,690</b>
<b><u>OFFICE SUPPORT SERVICES</u></b>				
Employee related expenses	61,061	64,210	66,210	60,580
Premises related expenses	0	0	0	0
Transport related expenses	445	410	410	400
Supplies and Services	395	2,515	2,520	2,500
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>61,901</b>	<b>67,135</b>	<b>69,140</b>	<b>63,480</b>
<b><u>MAIL ROOM</u></b>				
Employee related expenses	54,446	57,854	57,380	60,300
Premises related expenses	0	0	0	0
Transport related expenses	2,532	2,452	2,520	2,600
Supplies and Services	16,946	9,365	9,100	8,250
Fees and Charges	(1,895)	0	0	0
<b>Total Direct Service Costs</b>	<b>72,029</b>	<b>69,671</b>	<b>69,000</b>	<b>71,150</b>
<b><u>RECEPTION</u></b>				
Employee related expenses	52,033	55,888	55,770	57,650
Premises related expenses	0	0	0	0
Transport related expenses	0	0	0	0
Supplies and Services	2,108	2,243	2,150	2,150
Fees and Charges	(6)	0	0	0
<b>Total Direct Service Costs</b>	<b>54,135</b>	<b>58,131</b>	<b>57,920</b>	<b>59,800</b>
<b><u>INSURANCE</u></b>				
Employee related expenses	46,100	47,576	49,890	52,650
Premises related expenses	0	0	0	0
Transport related expenses	151	210	120	140
Supplies and Services	2,642	3,690	3,690	3,480
Fees and Charges	(14,739)	(15,000)	(15,520)	(15,900)
<b>Total Direct Service Costs</b>	<b>34,154</b>	<b>36,476</b>	<b>38,180</b>	<b>40,370</b>

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Service	2000/01 Actual [1] £	2001/02 Budget [2] £	2001/02 Forecast [3] £	2002/03 Budget [4] £
<b><u>CHIEF EXECUTIVE'S ADMIN</u></b>				
Employee related expenses	550,048	504,854	550,080	565,280
Premises related expenses	351	50	50	50
Transport related expenses	5,088	5,200	5,320	5,350
Supplies and Services	76,009	63,655	76,330	65,190
Fees and Charges	(1,873)	(530)	(1,100)	(1,100)
<b>Total Direct Service Costs</b>	<b>629,623</b>	<b>573,229</b>	<b>630,680</b>	<b>634,770</b>
<b><u>FINANCE ADMINISTRATION</u></b>				
Employee related expenses	267,461	275,377	264,070	273,270
Premises related expenses	0	0	0	0
Transport related expenses	8,066	8,720	8,660	8,830
Supplies and Services	10,201	14,297	11,990	12,030
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>285,728</b>	<b>298,394</b>	<b>284,720</b>	<b>294,130</b>
<b><u>PTS ADMIN</u></b>				
Employee related expenses	456,558	420,540	441,690	492,970
Premises related expenses	0	0	0	0
Transport related expenses	2,692	2,650	3,160	3,010
Supplies and Services	23,819	20,027	21,970	22,100
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>483,069</b>	<b>443,217</b>	<b>466,820</b>	<b>518,080</b>
<b><u>PTS CLIENT SERVICES</u></b>				
Employee related expenses	399,206	411,143	397,030	354,670
Premises related expenses	0	0	0	0
Transport related expenses	12,233	12,850	10,450	10,550
Supplies and Services	11,317	8,294	8,300	8,150
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>422,756</b>	<b>432,287</b>	<b>415,780</b>	<b>373,370</b>
<b><u>H &amp; H ADMIN</u></b>				
Employee related expenses	701,828	751,937	681,770	705,700
Premises related expenses	0	0	0	0
Transport related expenses	10,153	11,640	8,830	8,270
Supplies and Services	48,664	51,804	50,820	51,400
Fees and Charges	(6,635)	(8,000)	(5,010)	(1,000)
<b>Total Direct Service Costs</b>	<b>754,010</b>	<b>807,381</b>	<b>736,410</b>	<b>764,370</b>
<b><u>CAR PARKING</u></b>				
Employee related expenses	146,892	410,871	438,980	460,650
Premises related expenses	4,906	8,150	11,410	11,560
Transport related expenses	1,651	18,345	17,920	17,670
Supplies and Services	32,459	35,138	46,030	45,700
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>185,908</b>	<b>472,504</b>	<b>514,340</b>	<b>535,580</b>

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Service	2000/01 Actual [1] £	2001/02 Budget [2] £	2001/02 Forecast [3] £	2002/03 Budget [4] £
<b><u>ACCOUNTANCY</u></b>				
Employee related expenses	389,958	425,814	408,900	475,410
Premises related expenses	46	967	970	950
Transport related expenses	441	620	670	780
Supplies and Services	59,390	66,285	81,920	35,190
Fees and Charges	(47)	0	0	0
<b>Total Direct Service Costs</b>	<b>449,788</b>	<b>493,686</b>	<b>492,460</b>	<b>512,330</b>
<b><u>AUDIT</u></b>				
Employee related expenses	159,957	180,728	180,670	191,850
Premises related expenses	0	0	0	0
Transport related expenses	202	310	540	550
Supplies and Services	3,601	5,028	3,800	4,400
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>163,760</b>	<b>186,066</b>	<b>185,010</b>	<b>196,800</b>
<b><u>INCOME SERVICES</u></b>				
Employee related expenses	247,284	253,158	272,850	285,120
Premises related expenses	42,987	51,089	50,130	52,130
Transport related expenses	496	980	980	900
Supplies and Services	66,693	73,007	63,260	70,610
Fees and Charges	(26,632)	(28,000)	(28,000)	(38,000)
<b>Total Direct Service Costs</b>	<b>330,828</b>	<b>350,234</b>	<b>359,220</b>	<b>370,760</b>
<b><u>LEGAL</u></b>				
Employee related expenses	352,236	381,940	402,020	400,410
Premises related expenses	0	0	0	0
Transport related expenses	3,149	3,130	3,220	3,210
Supplies and Services	66,280	55,180	56,660	56,030
Fees and Charges	(10,727)	(20,000)	(20,000)	(20,000)
<b>Total Direct Service Costs</b>	<b>410,938</b>	<b>420,250</b>	<b>441,900</b>	<b>439,650</b>
<b><u>ECONOMIC DEV AND VALUATION</u></b>				
Employee related expenses	171,652	183,465	141,490	102,440
Premises related expenses	0	0	0	0
Transport related expenses	4,298	4,185	4,100	3,630
Supplies and Services	30,249	28,200	5,540	5,430
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>206,199</b>	<b>215,850</b>	<b>151,130</b>	<b>111,500</b>
<b><u>PROPERTY CONSTRUCTION SERVICES</u></b>				
Employee related expenses	480,212	504,515	499,830	500,880
Premises related expenses	0	0	0	0
Transport related expenses	6,726	7,586	7,230	7,690
Supplies and Services	23,066	21,419	43,130	43,720
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>510,004</b>	<b>533,520</b>	<b>550,190</b>	<b>552,290</b>

## TRADING ACCOUNTS

Service	2000/01 Actual [1] £	2001/02 Budget [2] £	2001/02 Forecast [3] £	2002/03 Budget [4] £
<b><u>ENGINEERS DISTRICT</u></b>				
Employee related expenses	631,861	635,070	621,200	649,880
Premises related expenses	244	0	0	0
Transport related expenses	23,421	27,893	27,650	29,210
Supplies and Services	33,274	26,686	28,560	28,550
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>688,800</b>	<b>689,649</b>	<b>677,410</b>	<b>707,640</b>
<b><u>REPAIRS &amp; MAINTENANCE</u></b>				
Employee related expenses	318,334	327,802	306,440	294,590
Premises related expenses	28	0	0	0
Transport related expenses	8,917	11,580	10,350	10,300
Supplies and Services	20,484	21,183	18,930	18,430
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>347,763</b>	<b>360,565</b>	<b>335,720</b>	<b>323,320</b>
<b><u>ENGINEERS RECREATION</u></b>				
Employee related expenses	157,579	164,028	148,860	163,570
Premises related expenses	30	0	0	0
Transport related expenses	6,894	8,060	7,000	7,850
Supplies and Services	6,537	6,266	6,160	6,070
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>171,040</b>	<b>178,354</b>	<b>162,020</b>	<b>177,490</b>
<b><u>ENGINEERS HIGHWAYS</u></b>				
Employee related expenses	385,779	410,807	392,110	401,170
Premises related expenses	0	0	0	0
Transport related expenses	12,364	12,995	13,860	14,050
Supplies and Services	17,261	28,839	29,780	37,420
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>415,404</b>	<b>452,641</b>	<b>435,750</b>	<b>452,640</b>
<b><u>FORWARD PLANNING</u></b>				
Employee related expenses	208,253	217,684	194,180	195,320
Premises related expenses	0	0	0	0
Transport related expenses	1,062	1,350	1,180	1,150
Supplies and Services	7,607	7,275	7,890	7,820
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>216,922</b>	<b>226,309</b>	<b>203,250</b>	<b>204,290</b>
<b><u>DEVELOPMENT CONTROL</u></b>				
Employee related expenses	403,878	435,485	438,840	457,610
Premises related expenses	0	0	0	0
Transport related expenses	5,441	8,255	6,130	6,230
Supplies and Services	11,244	10,589	13,110	13,060
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>420,563</b>	<b>454,329</b>	<b>458,080</b>	<b>476,900</b>

## TRADING ACCOUNTS

Service	2000/01 Actual [1] £	2001/02 Budget [2] £	2001/02 Forecast [3] £	2002/03 Budget [4] £
<b><u>CONSERVATION / PRESERVATION</u></b>				
Employee related expenses	126,458	133,256	133,130	139,990
Premises related expenses	0	0	0	0
Transport related expenses	3,629	4,640	4,940	4,300
Supplies and Services	3,944	3,675	4,380	4,390
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>134,031</b>	<b>141,571</b>	<b>142,450</b>	<b>148,680</b>
<b><u>BUILDING CONTROL</u></b>				
Employee related expenses	371,165	388,492	386,330	407,560
Premises related expenses	0	0	0	0
Transport related expenses	9,809	11,006	11,410	11,320
Supplies and Services	14,088	16,083	17,250	16,990
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>395,062</b>	<b>415,581</b>	<b>414,990</b>	<b>435,870</b>
<b><u>MUSEUM ADMIN</u></b>				
Employee related expenses	139,311	111,119	124,210	132,280
Premises related expenses	0	0	0	0
Transport related expenses	495	978	750	760
Supplies and Services	10,760	11,022	9,940	10,040
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>150,566</b>	<b>123,119</b>	<b>134,900</b>	<b>143,080</b>
<b><u>TOURISM &amp; MARKETING</u></b>				
Employee related expenses	509,525	548,196	568,250	563,350
Premises related expenses	9,660	0	0	0
Transport related expenses	9,832	6,810	7,270	7,440
Supplies and Services	49,839	43,870	41,100	40,960
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>578,856</b>	<b>598,876</b>	<b>616,620</b>	<b>611,750</b>
<b><u>TOWN HALL ADMIN</u></b>				
Employee related expenses	65,946	66,320	80,200	77,440
Premises related expenses	0	0	0	0
Transport related expenses	0	0	60	70
Supplies and Services	2,111	2,361	1,250	1,270
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>68,057</b>	<b>68,681</b>	<b>81,510</b>	<b>78,780</b>
<b><u>ENV HEALTH CONSUMER PROTECTION</u></b>				
Employee related expenses	453,900	494,256	511,450	539,030
Premises related expenses	0	0	0	0
Transport related expenses	18,813	20,690	19,690	21,170
Supplies and Services	9,178	9,596	9,610	10,240
Fees and Charges	(636)	0	0	0
<b>Total Direct Service Costs</b>	<b>481,255</b>	<b>524,542</b>	<b>540,750</b>	<b>570,440</b>

## TRADING ACCOUNTS

Service	2000/01 Actual [1] £	2001/02 Budget [2] £	2001/02 Forecast [3] £	2002/03 Budget [4] £
<b><u>HRA COMMUNITY CARE</u></b>				
Employee related expenses	451,709	487,244	464,790	492,880
Premises related expenses	64	263	260	270
Transport related expenses	22,920	20,179	20,180	20,490
Supplies and Services	21,995	22,354	22,360	22,680
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>496,688</b>	<b>530,040</b>	<b>507,590</b>	<b>536,320</b>
<b><u>ELECTION &amp; LAND CHARGES</u></b>				
Employee related expenses	107,022	113,810	124,690	79,690
Premises related expenses	0	0	0	0
Transport related expenses	107	180	110	50
Supplies and Services	2,302	2,256	5,120	2,470
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>109,431</b>	<b>116,246</b>	<b>129,920</b>	<b>82,210</b>
<b><u>LICENCING ADMIN</u></b>				
Employee related expenses	63,898	67,790	64,660	66,760
Premises related expenses	0	0	0	0
Transport related expenses	1,700	1,831	4,160	4,170
Supplies and Services	1,081	1,623	1,260	1,280
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>66,679</b>	<b>71,244</b>	<b>70,080</b>	<b>72,210</b>
<b><u>REVENUE DIVISION</u></b>				
Employee related expenses	1,040,723	1,142,377	1,191,800	1,352,700
Premises related expenses	0	600	600	600
Transport related expenses	7,237	7,385	7,670	7,610
Supplies and Services	392,562	288,104	245,250	202,770
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>1,440,522</b>	<b>1,438,466</b>	<b>1,445,320</b>	<b>1,563,680</b>
<b><u>ENVIRONMENTAL HEALTH POLLUTION</u></b>				
Employee related expenses	225,245	260,825	250,760	264,410
Premises related expenses	0	200	200	200
Transport related expenses	11,451	11,136	15,240	14,680
Supplies and Services	5,247	10,544	10,840	10,840
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>241,943</b>	<b>282,705</b>	<b>277,040</b>	<b>290,130</b>

## TRADING ACCOUNTS

Service	2000/01 Actual [1] £	2001/02 Budget [2] £	2001/02 Forecast [3] £	2002/03 Budget [4] £
<b><u>CORPORATE COMPLAINTS</u></b>				
Employee related expenses	20,878	18,825	20,810	22,470
Premises related expenses	0	0	0	0
Transport related expenses	488	510	1,010	1,000
Supplies and Services	1,985	2,610	2,380	2,380
Fees and Charges	0	0	0	0
<b>Total Direct Service Costs</b>	<b>23,351</b>	<b>21,945</b>	<b>24,200</b>	<b>25,850</b>
<b><u>OFFICE ACCOMMODATION</u></b>				
Employee related expenses	90,500	89,148	88,270	65,860
Premises related expenses	537,234	517,895	603,400	606,710
Transport related expenses	54	113	110	100
Supplies and Services	49,984	44,170	50,430	49,290
Fees and Charges	(2,061)	(1,660)	(2,160)	(2,000)
<b>Total Direct Service Costs</b>	<b>675,711</b>	<b>649,666</b>	<b>740,050</b>	<b>719,960</b>
<b>Grand Total Direct Service Costs</b>	<b>13,506,024</b>	<b>14,199,802</b>	<b>14,300,200</b>	<b>14,556,470</b>
<b>% variance from original 2001_02 budget</b>			<b>0.71</b>	<b>2.51</b>

<b>SUBJECTIVE ANALYSIS SUMMARY</b>				
	2000/01 Actual [1] £	2001/02 Budget [2] £	2001/02 Forecast [3] £	2002/03 Budget [4] £
Employee related expenses	11,112,558	11,891,634	11,870,370	12,289,440
Premises related expenses	597,911	579,214	667,020	672,470
Transport related expenses	209,774	242,122	240,300	242,860
Supplies and Services	1,651,750	1,560,722	1,594,300	1,429,700
Fees and Charges	(65,969)	(73,890)	(71,790)	(78,000)
<b>Total Direct Service Costs</b>	<b>13,506,024</b>	<b>14,199,802</b>	<b>14,300,200</b>	<b>14,556,470</b>