

Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 29 February 2016 at 11.00 am.

Present:

Chairman: Councillor P A Watkins

Councillors: M D Conolly  
T J Bartlett  
P M Beresford  
N S Kenton  
K E Morris

Also Present: Councillor S F Bannister  
Councillor S S Chandler  
Councillor M R Eddy  
Councillor S J Jones  
Councillor P Walker

Officers: Chief Executive  
Director of Environment and Corporate Assets  
Director of Finance, Housing and Community  
Director of Governance  
Head of Finance  
Head of Strategic Housing  
Private Sector Housing Manager  
Principal Heritage Officer  
Senior Accountant (Revenue and Treasury)  
Leadership Support Officer  
Democratic Support Officer

**The formal decisions of the executive are detailed in the following schedule.**

## Record of Decisions: Executive Functions

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 112 29.2.16 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 8 March 2016	<u>APOLOGIES</u>  It was noted that Councillor N J Collor had sent an apology for absence as he was attending a meeting on the renewal of the railway line between Dover and Folkestone.	None.	To note any apologies received.	

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 113 29.2.16 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation</b>	<u>DECLARATIONS OF INTEREST</u>  Councillors N S Kenton and P A Watkins declared an Other Significant Interest in Agenda Items 13 (Statement of Principles for Penalty Charges Issued under the Smoke and Carbon Monoxide Alarm (England) Regulations 2015) and 14 (The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014) by reason that they were landlords.	None.	To note any declarations of interest.	

<b>Date</b> 8 March 2016				
-----------------------------	--	--	--	--

<b>Decision Status</b>	<b>Record of decision</b>	<b>Alternative options considered and rejected (if any)</b>	<b>Reasons for Decision</b>	<b>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</b>
CAB 114 29.2.16 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 8 March 2016	<u>RECORD OF DECISIONS</u>  It was agreed that the decisions of the meeting of the Cabinet held on 1 February 2016, as detailed in decision numbers CAB 97 to CAB 111, be approved as a correct record and signed by the Chairman.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 1 February 2016.	

<b>Decision Status</b>	<b>Record of decision</b>	<b>Alternative options considered and rejected (if any)</b>	<b>Reasons for Decision</b>	<b>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</b>
CAB 115 29.2.16 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation</b>	<u>NOTICE OF FORTHCOMING KEY DECISIONS</u>  It was agreed that there were no forthcoming Key Decisions identified for pre-Scrutiny at this stage.	None.	Cabinet is requested to identify any Key Decisions that it would be beneficial to refer to one of the Scrutiny Committees before the matter comes before Cabinet for formal decision.	

<b>Date</b> 8 March 2016				
-----------------------------	--	--	--	--

<b>Decision Status</b>	<b>Record of decision</b>	<b>Alternative options considered and rejected (if any)</b>	<b>Reasons for Decision</b>	<b>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</b>
<p>CAB 116 29.2.16 Open</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> (a) Yes (b) No</p> <p><b>Implementation Date</b> (a) 8 March 2016 (b) 3 March 2016</p>	<p><u>DRAFT CORPORATE PLAN 2016-2020</u></p> <p>(a) It was agreed that the Scrutiny (Policy and Performance) Committee's recommendation, made at its meeting held on 9 February 2016 (Minute No 96), be approved as follows:</p> <p>Under 'Priority 1: Thriving Economy' add the text:</p> <p>'Enabling and supporting growth of the economy and opportunity for investment and jobs.</p> <p>Working with KCC and others, to actively participate and support the development and implementation of a traffic management plan for Sandwich Town, to protect and enhance heritage, improve visitor experience, maximise the tourism sector and increase employment.'</p> <p>(b) It was agreed to recommend to Council that, subject to the inclusion of the text at (a), the revised draft Corporate Plan 2016-2020 be approved and placed on the Council's website for consultation as an evolving document.</p>	<p>To not approve the Scrutiny Committee's additional recommendation.</p>	<p>The Scrutiny (Policy and Performance) Committee, at its meeting held on 9 February 2016, endorsed Cabinet decision CAB 103 of 1 February 2016 and made an additional recommendation.</p> <p>The draft Corporate Plan will now go to full Council on 2 March 2016 for adoption.</p>	

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 117 29.2.16 Open  <b>Key Decisions</b> Yes  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 8 March 2016	<u>FEES AND CHARGES 2016/17</u>  It was agreed:  (a) That the Scrutiny (Policy and Performance) Committee's endorsement of Cabinet decision CAB 94, made at its meeting held on 9 February 2016 (Minute No 97), be acknowledged.  (b) That Cabinet decision CAB 94 be reaffirmed.	None.	The Scrutiny (Policy and Performance) Committee, at its meeting held on 9 February 2016, endorsed Cabinet decision CAB 94 of 11 January 2016.	

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 118 29.2.16 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes	<u>PERFORMANCE REPORT - THIRD QUARTER 2015/16</u>  (a) It was agreed that the Scrutiny (Policy and Performance) Committee's recommendations (a) to (e), made at its meeting held on 9 February 2016 (Minute No 95), be approved as follows:  (i) That the Council's Performance Report and Actions for the 3 <sup>rd</sup> Quarter 2015/16 be noted.  (ii) That the Head of Operations – East Kent Housing provide an	To not approve the Scrutiny Committee's additional recommendations.	The Scrutiny (Policy and Performance) Committee, at its meeting held on 9 February 2016, endorsed Cabinet decision CAB 108 and made several additional	

<b>Implementation Date</b> 8 March 2016	<p>estimated, profiled % of tenants' arrears for the end of each quarter and a projected outturn for the 2015/16 year-end with reasons and analysis.</p> <p>(iii) That the Director of Environment and Corporate Assets arrange a visit to the recycling plant for Members.</p> <p>(iv) That the Director of Environment and Corporate Assets, as part of his report to the Committee in April 2016 on the Tourism Strategy (including Museum Strategy), include a detailed breakdown of visitor numbers to the museum.</p> <p>(v) That the Director of Governance ensures that future quarterly Performance Reports provide, in addition to the Headcount Analysis, a narrative that gives context to the data, in particular highlighting any vacancies that are affecting performance, any significant changes to staffing levels, any additional resources that have been allocated and whether these posts are internally or externally funded.</p> <p>(b) That Cabinet decision CAB 108 be reaffirmed, subject to its being amended to take account of (i) to (v).</p>		recommendations.	
--	--	--	------------------	--

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 119 29.2.16 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b>	<u>FERAL PIGEONS</u>  It was agreed that the Scrutiny (Policy and Performance) Committee's recommendations (i) to (iv), made at its meeting held on 9 February 2016 (Minutes No 92), be approved as follows:  (i) To appoint a specialist contractor to carry out a detailed survey and provide recommendations on a humane approach to	None.	The Scrutiny (Policy and Performance) Committee, at its meeting held on 9 February 2016, considered a report by the Director of	

<p>Yes</p> <p><b>Implementation Date</b> 8 March 2016</p>	<p>addressing the issue of feral pigeons in Deal.</p> <p>(ii) To carry out a publicity/educational campaign on feeding birds in Deal.</p> <p>(iii) To release the funds for this survey to be undertaken. At this stage this is anticipated to be around £2,000.</p> <p>(iv) That, once the results of the detailed survey have been received, a further report be submitted to the Scrutiny Committee on the proposed way forward. At this stage the petitioner will be invited to attend the meeting.</p>		<p>Governance, prepared at the request of the Committee in response to a petition received from a member of the public regarding feral pigeons in Deal.</p> <p>The Committee made several recommendations to Cabinet aimed at addressing the problem.</p>	
---	---	--	---	--

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 120 29.2.16 Open</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 8 March 2016</p>	<p><u>HOUSING ALLOCATIONS POLICY</u></p> <p>(a) It was agreed that the Scrutiny (Policy and Performance) Committee's recommendation, made at its meeting held on 10 February 2016 (Minute No 63), be approved as follows:</p> <p>That Cabinet decision CAB 106 be endorsed, subject to the addition of the following wording (in bold) at the end of the third paragraph of section 2.4 ('Homeless households'), to read:</p> <p>'Consequently those accepted as being owed the full statutory housing duty under Part VII of the Housing Act 1996 (as amended), will be given a period of 4 weeks from notification of acceptance</p>	<p>To not approve the Scrutiny Committee's recommendation.</p>	<p>The Scrutiny (Community and Regeneration) Committee, at its meeting held on 10 February 2016, endorsed Cabinet decision CAB 106 of 1 February 2016, subject to the addition of further wording.</p>	

	<p>within which to bid for properties through Kent Homechoice. If during the 4 weeks they have not been bidding appropriately for a property, administering staff may bid on their behalf for each suitable property that becomes available and may change bids when an applicant has applied for a property that they are ineligible for. If, at the end of the 4 weeks, they have not been successful for rehousing, one direct offer of accommodation may be made <b>subject to the discretion of the officer and in extenuating circumstances, on a case by case basis.'</b></p>			
	<p>(b) That Cabinet decision CAB 106 be reaffirmed, subject to its being amended to take account of (a).</p>			

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 121 29.2.16 Open</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> (a) Yes (b) No</p> <p><b>Implementation Date</b> (a) 8 March 2016 (b) 3 March 2016</p>	<p><u>COUNCIL BUDGET 2016/17 AND MEDIUM-TERM FINANCIAL PLAN 2016/17-2019/20</u></p> <p>(a) It was agreed:</p> <p>(i) That the Scrutiny (Policy and Performance) Committee's endorsement of Cabinet decision CAB 102, made at its meeting held on 9 February 2016 (Minute No 98), be acknowledged.</p> <p>(ii) That the Scrutiny (Policy and Performance) Committee's recommendation (b) be approved as follows, subject to a sentence being added on updates to the Dover Joint Transportation Board:</p> <p>That the following be included within the MTFP 2016/17-2019/20 at paragraph 249 – Joint Plans with Partners:</p>	<p>To not approve the Scrutiny Committee's additional recommendation.</p>	<p>The Medium-Term Financial Plan (MTFP) is the Council's key financial planning tool and underpins the Council's financial planning strategy and corporate planning process.</p> <p>At its meeting held on 1 February 2016, Cabinet considered a draft budget and MTFP (CAB 102) which subsequently went</p>	



	<p><u>'Sandwich Town</u></p> <p>We are participating as a key stakeholder in the Kent County Council-led Working Group tasked with developing a traffic plan for Sandwich, and overseeing its implementation. Sandwich is recognised by English Heritage as one of the country's most important heritage assets. Funded by Sandwich Town Council (STC), KCC are implementing in the short term measures to restrict HGV access to the town and conservation zone. In addition, a KCC-commissioned and STC-funded holistic traffic review by consultants is now underway and will report in July 2016 with recommendations which will form the basis of a bid to the Heritage Lottery Fund amongst others. The aim of all this work is to protect the heritage of Sandwich, improve the visitor experience, enhance the tourism sector and increase employment. Regular updates are being reported to the Dover Joint Transportation Board.'</p>		<p>to the Scrutiny (Policy and Performance) Committee on 9 February 2016 for its consideration (Minute No 98).</p> <p>The Committee endorsed Cabinet's decision but requested that an addition be made to the MTFP.</p> <p>Cabinet approval is now required for the 2016/17 budget and MTFP 2016/17-2019/20 before final approval by Council on 2 March 2016.</p>	
	<p>(iii) That, subject to Council approving the 2016/17 budget, the grants to organisations, as set out at Annex 11 of the report, be approved as follows:</p> <p>Grants to Concessionary Rentals - £35,105 Various grants towards rentals/lease charges</p> <p>Financial Assistance Payments to Other Outside Bodies:</p> <p>Your Leisure - £265,000</p> <p>Pegasus Playscheme - £1,500 Provision of a play scheme for children with disabilities</p> <p>Kent County Council - £3,000 Contribution to Sports Partnership</p>			

		<p>Gazen Salts Nature Reserve - £4,500 To assist in managing and maintaining the reserve</p> <p>Sandwich Town Cricket Club - £10,000 To assist the Club in defraying its expenditure in managing, maintaining and improving the recreation grounds at The Butts and Gazen Salts</p> <p>Dover Rugby Club - £12,000 For ground maintenance at Crabble Athletic Ground, covered by savings made in the landscape maintenance contract</p> <p>Victoria Bowls - £1,000 Contribution to running expenses of the club</p> <p>Dover Citizens' Advice Bureau - £100,500 £97,000 core funding grant, plus £3,500 service charge contribution</p> <p>Neighbourhood Forums - £22,500 Joint contribution with Kent County Council for neighbourhood projects</p> <p>Home Improvement Agency - £7,800 'In Touch' Housing Improvement Agency funding</p> <p>Deal Town Council - £5,000 Astor Theatre</p> <p>Action with Communities in Rural Kent - £3,500 Contribution to rural housing</p> <p>(iv) That the various Cabinet recommendations produced at the end of the sections within the Budget and Medium-Term</p>			
--	--	--	--	--	--

	<p>Financial Plan (MTFP), and summarised in Annex 14 to Appendix 1 of the report, be approved as follows:</p> <p>(A) Continue the practice of delegating authority to the Director of Finance, Housing and Community to approve revenue budget carry forwards within the guidelines set out.</p> <p>(B) Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, the setting of the level of the on-going Housing Revenue Account (HRA) minimum balance, the transfer of balances to the Housing Initiatives Reserve (HIR), the use of prudential borrowing and adjustment of the resources of the HIR accordingly.</p> <p>(C) Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, the approval of offers, tenders or bids for the purchase of properties on the open market or at auction, in order to respond to market opportunities.</p> <p>(D) Continue the practice of delegating authority to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, to apply capital receipts, revenue resources, grants, Section 106 monies, etc. to finance the approved Capital and Special Revenue Projects programmes.</p> <p>(E) Continue the practice of delegating authority to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, to authorise projects up to</p>			
--	---	--	--	--

	<p>£50,000 that have been included in the Capital and Special Revenue Projects programmes; authorise projects funded from the Capital Contingency; authorise virements between regeneration projects and draw down Growth Point reserves in order to apply them to regeneration projects.</p> <p>(F) Delegate to the Director of Finance, Housing and Community, in consultation with the Portfolio Holder for Corporate Resources and Performance, the amendment of the level and period of investment in property funds.</p> <p>(b) It was agreed to recommend to Council:</p> <p>(i) That the General Fund Revenue Budget, the Capital and Special Projects programmes, the Housing Revenue Account budget, the Council Tax Resolution and the content of the MTFP be approved.</p> <p>(ii) That it be noted that it is the view of the Director of Finance, Housing and Community (Section 151 Officer) that the budget has been prepared in an appropriate and prudent manner and that, based upon the information available at the time of producing the report, the 2016/17 estimates are robust and the resources are adequate for the Council's current spending plans in 2016/17.</p> <p>(iii) That the various Council recommendations at the end of the sections within the attached budget and MTFP, and summarised in Annex 14 to Appendix 1 of the report, be approved as follows:</p> <p>(A) Approve the General Fund Revenue Budget for 2016/17 and the projected outturn for 2015/16.</p>			
--	---	--	--	--

	<p>(B) Approve the policies and protocols regarding the General Fund balances and earmarked reserves, and transfers between reserves as set out in Annex 6.</p> <p>(C) Approve the 2015/16 Projected Outturn and the 2016/17 HRA budget at Annex 7 of the report.</p> <p>(D) Delegate to Cabinet the approval of individual projects to be financed by the HIR.</p> <p>(E) Approve the Capital and Special Projects programmes.</p> <p>(F) Approve that capital resources required to finance new projects are secured before new projects commence.</p> <p>(G) Approve the Treasury Management Strategy, including the Prudential Indicators and Minimum Revenue Provision statement.</p> <p>(H) Approve the Council Tax Resolution as set out at Annex 10A of the report.</p> <p>(I) That it be noted that, if the formal Council Tax Resolution at Annex 10A of the report is approved, the total Band D Council Tax will be as set out at Annex 14 of the report.</p>			
--	---	--	--	--

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
-----------------	--------------------	--	----------------------	---

<p>CAB 122 29.2.16 Open</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 8 March 2016</p>	<p><u>EXTENSIONS TO KINGSDOWN CONSERVATION AREA</u></p> <p>It was agreed that the two proposed extensions to the Kingsdown Conservation Area boundary, as set out at Appendix 1 to the report, be approved.</p>	<p>None.</p>	<p>At its meeting held on 15 October 2015 (CAB 46), Cabinet approved the Kingsdown Conservation Area Appraisal as a Local Development Document for planning purposes.</p> <p>The Appraisal recommended two extensions to the existing Conservation Area boundary, consultation on which was undertaken between 6 and 28 January 2016. No responses were received and Cabinet is requested to approve changes to the Conservation Area boundary.</p>	
---	---	--------------	---	--

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 123	<u>ORDER OF BUSINESS</u>	None.	For practical	

29.2.16 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> Immediate	It was agreed that the order of business be varied in order to consider Agenda Items 15 (Exclusion of the Press and Public) and 16 (Replacement of Pay and Display Equipment) before Agenda Items 13 (Statement of Principles for Penalty Charges Issued Under the Smoke and Carbon Monoxide Alarm (England) Regulations 2015) and 14 (The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc) (England) Order 2014).		reasons, it was proposed to vary the order of business.	
--	---	--	---	--

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 124 29.2.16 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> Immediate	<u>EXCLUSION OF THE PRESS AND PUBLIC</u>  That, in accordance with the provisions of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.	None.		

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 125	<u>REPLACEMENT OF PAY AND DISPLAY EQUIPMENT</u>	None.	The Council's	

<p>29.2.16 Exempt</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 8 March 2016</p>	<p>It was agreed:</p> <p>(a) That the use of the ESPO (Eastern Shires Purchasing Organisation) framework to identify a supplier of Pay and Display equipment be approved.</p> <p>(b) That the use of £280,000 allocated in the Medium-Term Capital programme to fund the purchase of replacement Pay and Display equipment be approved.</p> <p>(c) That the award of the contract for the supply and installation of replacement Pay and Display equipment to Parkeon, in line with the ESPO framework, for the sums identified in the report, be approved.</p> <p>(d) That the Director of Environment and Corporate Assets, in consultation with the Portfolio Holder for Access and Licensing, be authorised to agree to the initiation and progress of the project to replace the Council's Pay and Display equipment.</p> <p>(e) That the Director of Environment and Corporate Assets, in consultation with the Portfolio Holder for Access and Licensing, be authorised to make minor amendments to the proposals.</p>		<p>existing Pay and Display machines were installed between 2001 and 2002, with a life expectancy of 10 years. The machines are now failing on a regular basis and it is therefore proposed to replace them using funds allocated in the Medium-Term Capital programme.</p> <p>Procurement of new machines has been undertaken through the Eastern Shires Purchasing Organisation, a body established in 1981 to provide procurement services to the public sector.</p>	
---	---	--	---	--

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
-----------------	--------------------	--	----------------------	---



CAB 126 29.2.16 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> Immediate	<u>READMITTANCE OF THE PRESS AND PUBLIC</u>  It was agreed that the press and public be readmitted.	None.		
---	---	-------	--	--

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 127 29.2.16 Open  <b>Key Decisions</b> Yes  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 8 March 2016	<u>STATEMENT OF PRINCIPLES FOR PENALTY CHARGES ISSUED UNDER THE SMOKE AND CARBON MONOXIDE ALARM (ENGLAND) REGULATIONS 2015</u>  It was agreed that the Statement of Principles proposed to be followed in determining the amount of a penalty charge issued under The Smoke and Carbon Monoxide Alarm (England) Regulations 2015 be approved.	None.	The Smoke and Carbon Monoxide Alarm (England) Regulations 2015 came into force in October 2015 and place a duty on landlords to install smoke and carbon monoxide detectors.  The Regulations are enforced by local authorities and provide for a penalty charge of up to £5,000 to be	Councillors N S Kenton and P A Watkins withdrew from the Chamber during consideration of this item.  In the Chairman's absence, Councillor M D Conolly assumed chairmanship for the remainder of the meeting.

			issued in cases of non-compliance.	
--	--	--	------------------------------------	--

Decision Status	Record of decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 128 29.2.16 Open</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 8 March 2016</p>	<p><u>THE REDRESS SCHEMES FOR LETTINGS AGENCY WORK AND PROPERTY MANAGEMENT WORK (REQUIREMENT TO BELONG TO A SCHEME ETC) (ENGLAND) ORDER 2014</u></p> <p>It was agreed that the penalty charge for The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014 shall be £5,000 unless amended following representation.</p>	<p>None.</p>	<p>The Redress Schemes for Lettings Agency Work and Property Management Work (Requirement to Belong to a Scheme etc.) (England) Order 2014 came into effect in October 2014. The Order requires all lettings agencies and those providing property management services to belong to a nationally approved redress scheme.</p> <p>The Order is enforced by local authorities and provides for a penalty charge of up to £5,000 to be issued in cases of non-compliance.</p>	<p>Councillors N S Kenton and P A Watkins withdrew from the Chamber during consideration of this item.</p>

--	--	--	--	--

The meeting ended at 11.25 am