

GENERAL FUND BUDGET SUMMARY

2010/11 Actual		2011/12 Original Budget	2011/12 Projected Outturn (31 Mar 2012)	2011/12 Actual	Variance to Projected Outturn
£'000		£'000	£'000	£'000	£'000
	Director				
1,268	Chief Executive	926	836	811	-25
(6,728)	Finance, Housing & Community	1,932	2,249	2,379	130
4,256	Regeneration & Development	2,150	2,701	5,165	2464
12,138	Environment & Corporate Assets	6,586	7,134	6,697	-437
1,316	Governance	1,283	1,322	1,258	-64
140	Special Revenue Projects	11	69	60	-9
0	Shared Services (DDC hosted)	0	5	0	-5
0	Vacancy Allowance	(100)	(22)	0	22
565	Delivering Effective Services	(150)	0	0	0
(108)	Council Tax Second Homes	(118)	(118)	(118)	0
0	Contingency	121	15	0	-15
(286)	Exceptional Item (VAT Refund)	0	0	0	0
12,561	Net Service Expenditure	12,641	14,191	16,252	2061
(7,115)	Depreciation	(1,034)	(1,507)	(4,046)	-2539
12,397	Pension Adjustments	2,180	1,391	1,352	-39
16	Annual Leave Adjustment	0	0	(12)	-12
59	River Stour Drainage Board	58	58	58	0
	Contribution to/(from) Reserves:				
(41)	- Local Development Framework Reserve	(118)	(116)	(32)	84
(701)	- Special Projects Reserve	539	438	505	67
(79)	- Planning Delivery Grant	(108)	(108)	(32)	76
0	- Reserve for Carry Forward requests not yet approved	0	42	0	-42
0	- Corporate Review Reserve	0	0	0	0
(5)	- Major Events	(75)	(56)	(54)	2
0	- Benefits Resilience / Overpayment Recovery	0	0	38	38
(121)	- Concessionary Fares	0	0	0	0
48	- Elections Reserve	(107)	(55)	(45)	10
35	- Private Sector Housing	63	63	93	30
58	- IT Equipment Reserve	8	33	215	182
0	- On Street Parking Reserve	0	0	18	18
29	- Cluster Preparation	107	101	105	4
0	- Backfunding Equalisation Reserve	250	250	250	0
9	- Invest to Save	20	20	20	0
0	- Growth Point Funding	0	0	0	0
0	- Investment Equalisation Reserve	0	0	0	0
0	- Deal Tennis Centre Equipment	0	0	5	5
0	- Carry Forward Requests	0	0	58	58
0	- New Homes Bonus Reserve	147	147	147	0
17,150	Net Service Expenditure	14,571	14,892	14,895	3
	Financing Adjustments				
(114)	Interest Receivable	(85)	(132)	(150)	-18
405	Interest Payable	405	405	406	1
(279)	Deferred Charges	0	0	(59)	-59
(634)	Soft Loan Adjustments	0	0	(115)	-115
239	Impairment of Iceland Investment	0	0	(110)	-110
0	Transfer to Capital Grants Unapplied	0	0	96	96
16,767	Total Budget Requirement	14,891	15,165	14,963	-202
	Financed by:				
1,295	Revenue Support Grant	1,915	1,915	1,915	0
8,919	NNDR	6,195	6,195	6,195	0
10,214	Total Government Grant	8,110	8,110	8,110	0
0	Collection Fund Surplus	0	0	0	0
6,389	Council Tax	6,395	6,395	6,395	0
0	Council Tax Grant	161	161	160	1
191	Area Based Grant	0	0	0	0
0	New Homes Bonus	294	294	331	-37
16,794	Total Financing	14,960	14,960	14,996	-36
(27)	General Fund Deficit/(Surplus) for the Year	(69)	205	(33)	-238
(2,197)	General Fund Balance at Start of Year	(1,725)	(2,048)	(2,225)	-177
176	Items of carry forward - approved	0	(176)	0	176
0	Supplementary approvals	15	0	0	0
(2,048)	Leaving Year End Balances of	(1,779)	(2,019)	(2,258)	-239

Reconciliation of General Fund Original Budget to Projected Outturn

	Total Variance £000
Original Budget	(69)
Items carried forward from 2010/11 budgets	176
Additional budget approval - CAB funding & SSLCT grant	15
Concessionary Fares - incl. net reduction in accrued Appeal settlements to transport operator, following negotiation (one-off)	(241)
East Kent Services - redundancy costs (one-off)	102
DES Restructure - additional staff costs from minor delays in redundancies and two posts retained for an additional year only (one-off)	141
DES Restructure - net retained posts (ongoing pressure)	98
Building Control Income - reduction, net of minor cost savings (£25k one-off)	77
Development Control Income - reduction (£50k one-off)	70
Bad Debts Written-Back - commercial property debts settled - provision no longer required (one-off saving)	(57)
Street Lighting - increased electricity costs	51
East Kent Services - estimated ongoing savings higher than original service budgets	(49)
Recharges - net favourable impact of General Fund recharges, recalculated under shared services and post-DES structure	(46)
Corporate/Qualification Training budgets reduced (£10k one-off)	(45)
Reduced redundancy costs in 2010/11, therefore lower reimbursement of special projects reserve required	(43)
Deal Pier savings target not achieved	41
Interest Receivable - includes profit on sales of investments	(37)
Properties - additional rental income (further analysis needed)	(32)
Waste - Depot rental - no depot requirement by Veolia	30
Waste - reduced income from Shepway, mainly re waste management shared service disputes, and further reduction re shared Director charges	28
Street Cleansing - reduced LM8 contributions from KCC	22
Street Cleansing - reduced litter bin replacements	(6)
Recycling - income adjustment re prior years	(18)
CCTV savings target not achievable	28
Contingency - release of surplus general contingency	(27)
Business rates - net reductions following corporate review of NDR	(24)
Car Park - reimbursements to third parties	23
Museum Admission Fees - anticipated reduction due to delay in museum/VIC merger to Feb/Mar 2012, less one-off utility saving	21
Mileage policy changes - expected savings not deliverable due to deferral of new policy implementation (one-off pressure)	20
Corporate Overtime savings target	20
Penalties & Fines income on Council Tax & NDR	18
Careline Profit - reduced profit share	16
Backfunding - decreased costs (one-off saving)	(15)
Print & Design Unit costs - reductions	(15)
Licensing Income - additional income net of appeal costs	(14)
National Leaflet Project - net income reduction	12
Regeneration equipment budget not required	(12)
Premature Retirement Pension Payments	(10)
Land Charges Income - improvement in year	(10)
Office phones - increase in charges/saving attributable to EKS	10
Other net savings	(44)
Projected Outturn	205

SUMMARY OF GENERAL FUND VARIANCES FOR 2011/12 (Outturn v Projected)

	Total Variance	Transfers to and From Reserves					Technical Adjustments					Other Variations				Carry Forwards
		Planning Delivery Grant	Local Development Framework	Special Projects	IT Equipment/Contingency	Other Reserves	IAS19	Capital Charges	Financial Instrument Adjustments	Deferred Charges	Annual Leave Accrual	Central Support	Interest & Investments	Grant Income	Direct Variance	
		£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	£000s	
Directorate																
Chief Executive	(25)					0	(8)				12	16			(45)	17
Director of Finance, Housing & Community	130				(17)	(44)	97	(5)	115	(37)	34			(13)		
Director of Regeneration & Development	2,464	(1)	(84)		2		(20)	2,561			(13)			19		
Director of Environment & Community Assets	(437)					(18)	(10)	(17)			(77)			(315)	41	
Director of Governance	(64)					(10)	(20)	0			15			(49)		
Special Revenue Projects	(9)			(9)							4			(4)		
Shared Services (DDC hosted)	(5)										44			(49)		
Vacancy Allowance & Employment Stability	22													22		
Delivering Effective Services	0													0		
Contingency	(15)					(15)								0		
Exceptional Item (VAT Refund)	0					0								0		
	2,061	(1)	(84)	(9)	(30)	(72)	39	2,539	115	(37)	12	23	0	0	(434)	58
Depreciation	(2,539)							(2,539)							0	
Pension Adjustments	(39)						(39)							0		
Annual Leave Adjustment	(12)										(12)			0		
River Stour Drainage Board	0													0		
Contribution to/(from) Reserves																
- Local Development Framework Reserve	84		84											0		
- Special Projects Reserve	67			67										0		
- Planning Delivery Grant	76	76												0		
- Reserve for Carry Forward requests not yet approved	(42)				(32)									(10)		
- Corporate Review Reserve	0					0								0		
- Major Events	2					2								0		
- Benefits Resilience / Overpayment Recovery	38					38								0		
- Concessionary Fares	0					0								0		
- Elections Reserve	10					10								0		
- Private Sector Housing	30					30								0		
- IT Equipment Reserve	182					182								0		
- On Street Parking Reserve	18					18								0		
- Cluster Preparation	4					4								0		
- Backfunding Equalisation Reserve	0					0								0		
- Invest to Save	0					0								0		
- Growth Point Funding	0					0								0		
- Investment Equalisation Reserve	0					0								0		
- Deal Tennis Centre Equipment	5					5								0		
- Carry Forward Requests	58					58								58		
- New Homes Bonus Reserve	0					0								0		
Net Service Expenditure Variance	3	75	0	58	150	5	0	0	115	(37)	0	23	0	0	(386)	58
Financing Adjustments																
Interest Receivable	(18)											(18)		0		
Interest Payable	1											1		0		
Deferred Charges	(59)								(59)					0		
Soft Loan Adjustments	(115)								(115)					0		
Impairment of Iceland Investment	(110)											(110)		0		
Transfer to Capital Grants Unapplied	96									96				0		
Financed by:																
New Homes Bonus / Council Tax grant	(36)													(36)	0	
Total Variance	(238)	75	0	58	150	5	0	0	0	0	0	23	(127)	(36)	(386)	58

Explanation of Main General Fund Variations

There is a total variance of £238k (favourable) between the Projected Outturn and the Outturn, as shown on the Budget Summary on Appendix A.

This variance falls into three main sections:

- Transfers to and from reserves;
- Technical adjustments; and
- Other variations

Appendix B provides a schedule of variances categorising the variances into these sections and should be read in conjunction with this Appendix.

Transfers to and From Reserves

Transfers from reserves have no net effect on the total variance, since any expenditure shown within 'Directorate' (on Appendix B) that is intended to be financed from reserves is offset by an adjustment within the amount transferred from reserves.

Transfers to reserves do affect the total for the year, and so variances in transfers to and from reserves reflect any overall increase in contribution to reserves.

An expected contribution from the PDG reserve of £75k towards general fund Planning and Development costs was not required due to favourable variances elsewhere. This created an adverse variance, but helped to preserve funds in this earmarked reserve for future use.

Additional contributions were made to the Special Projects reserve (£58k) and the IT Equipment reserve to allow for PC and laptop upgrades in 2012/13 following an IT 'audit' by East Kent Services (£150k). A further minor contribution of £5k to the Deal Tennis Centre Equipment reserve was also made.

A summary of the key movements on earmarked reserves can be found within the main report.

Technical Adjustments

The significant technical variations arise from IAS19 (pensions), Capital Charges and Financial Instruments. Although these variations impact the net cost of services, they have no impact on the overall outturn. They are explained below.

IAS19

The Code, and IAS19, require local authorities to include, in the costs of services, the cost to the authority of the additional pension earned in the year. This then has to be reversed out of the accounts and replaced by the actual pension payments made to the pension fund.

Adjustments in the value of the IAS19 figures therefore have no net effect on the overall outturn.

Capital Charges

Like IAS19, capital charges are shown in the costs of services but are reversed out of the accounts "below the line". As a result, any variations in capital charges (resulting, generally, from the acquisition, revaluation or disposal of assets) are also reversed out below the line and have no net effect on the overall outturn.

Financial Instruments

The Authority provides loans to individuals for Private Sector Housing improvements at less than market rates (soft loans). When soft loans are made, a loss is recorded in the appropriate service for the present value of the interest that will be foregone over the life of the instrument, resulting in a lower amortised cost than the outstanding principal. This adjustment is reversed as part of the Financing Adjustments. This adjustment also has no net impact upon the overall outturn.

Other Variations

The "Other Variations" all have a direct effect on the overall outturn, since they are not reversed out below the line.

Central Support

Variations in central support arise from changes in the amount charged by the General Fund to capital projects and the HRA. Central support charges to each service area and the underlying bases of calculation are updated annually to reflect changes in cost and the levels of support provided.

Interest & Investments

There is a minor favourable variation of £17k on the net of interest receivable and interest payable over the year. In addition, the change in the impairment of the value of the Icelandic investment, based on CIPFA guidance, has been charged to the general Fund in 2011/12. However, the impairment value included in the 2010/11 was higher than subsequently required, resulting in a favourable variance of £110k in 2011/12.

Grant Income

There is a favourable variation of £36k relating to an advance payment of the 2012/13 New Homes Bonus Grant, which is required to be shown in the 2011/12 figures for statutory reasons.

Direct Variance

This is a summary of the other variances in outturn against the budgets managed by the various Heads of Service. There are a large number of minor variations, which it is not practical to detail in this report. However, the main / significant items are summarised in the table below:

Description	£000
Chief Executive	
Direct Revenue Financing of Call Management system and e-petition system for Democratic Services	22
Print Unit – net additional costs not charged out	22
Carry forward requirement	(17)
Finance, Housing & Community	
Increased Homeless approaches resulting in more placements into emergency accommodation	62
East Kent Services - related savings	(55)
Direct Revenue Financing of Capital Grants	20
External Fee Income for Private Sector Housing Grants	(35)
Choice Based Lettings & Homelessness consultancy savings	(10)
Bad Debt Reductions	(74)
Penalties & Fines – Council Tax & NDR – reduced income	32
Backfunding/Premature Retirements Pension - reduction	(16)
Uninterrupted power supply and fire protection savings	(11)
KBP subscription not required & DES restructure saving	(11)
Regeneration & Development	
Building Control income shortfall (incl. SAP & CSH assessment)	20
Development Management – English Heritage Grant towards Dover Western Heights study	(10)
Dover Museum / VIC Temp staffing – extra costs due to delayed merger, and reduced net income (incl. school admissions)	10
Environment & Corporate Assets	
Car Parks – Surface Paying – reduced income	71
Transportation Services – reduced work by KCC Highways and lower electricity costs for street lighting	(54)
Street Cleansing – charge to HRA not budgeted	(40)
Local Licensing, Hackney Car & Private Hire Vehicles – increased income from licences, etc	(35)
Rental Income (Misc. properties) – additional income, incl. one-off from Co-op, Sandwich	(31)
Public Conveniences – additional contributions from Town & Parish councils, net of extra costs	(27)
Property Services – mileage savings due to transfer of staff to shared service and additional income	(22)
Precincts – reduced landscape maintenance and electricity costs, incl. reduced operating hours for fountain	(17)
Sponsorship income – roundabouts – reduced income	16
Beaches & Foreshores – Reduced income from Boat Plot hire and extra metered water charges	(16)
Parking Service Admin & Ops – Running costs savings (Premises, Transport, Supplies & Services)	(15)
Events – no property services events held due to weather	(14)
Food Safety & Hygiene – Food Standards Agency Grant for NFHR Project, and reduced consultancy	(12)

Description	£000
Pollution control – reduced costs / increased income	(11)
Deal Tennis Centre – reduced costs	(11)
Environment & Corporate Assets (Cont'd)	
Environmental Health Admin, Enforcement, Port Health and Dog Control savings	(11)
Carry forward requirement	(41)
Governance	
Local Land Charges – additional income and reduction in own searches made	(14)
Democratic Services & Corporate Support savings, incl. reduced printing costs due to Modern Gov software	(12)
HR, Corporate Training & Legal service savings	(12)
Members and Chairman's savings	(8)
Electoral Registration & District Elections savings	(8)
Shared Services – DDC-hosted	
East Kent Human Resources Partnership – reduced salary, mileage & legal costs	(36)
East Kent Audit Partnership – reduced salary, mileage & training costs	(13)
Other	
Release of prior year carry forward requests, no longer required	(10)
Various other minor variations across service areas	(10)
Total favourable variance before carry forward requests	(444)
Transfer to reserve to cover new carry forward requests	58
Total	(386)

Housing Revenue Account - Income and Expenditure Account for the Year Ended 31/03/2012

	Original 2011/12 £000s	Projected Outturn 2011/12 £000s	2011/12 Outturn £000s	Variance Outturn to Projected £000s	Variance Outturn to Original £000s
INCOME					
Dwelling Rents	(16,959)	(17,044)	(17,078)	(34)	(119)
Non-dwelling Rents	(406)	(406)	(428)	(22)	(22)
Tenant Charges for Services and Facilities	(340)	(325)	(288)	37	52
Conts. towards Expenditure	(173)	(253)	(271)	(18)	(98)
Leaseholder Charges for Services and Facilities	(355)	(227)	(242)	(15)	113
TOTAL INCOME	(18,233)	(18,255)	(18,307)	(52)	(74)
EXPENDITURE					
Repairs and Maintenance	3,884	3,114	3,301	187	(583)
Supervision and Management	2,622	3,425	3,324	(101)	702
Rents, Rates, Taxes and Other Charges	121	121	113	(8)	(8)
Negative Subsidy Entitlement (Incl MRA)	5,951	5,951	5,941	(10)	(10)
Self Financing Determination	0	0	90,473	90,473	90,473
Depreciation of Fixed Assets	3,196	3,190	1,486	(1,704)	(1,710)
Impairment of Fixed Assets	0	0	5,618	5,618	5,618
Debt Management Expenses	23	22	48	26	25
Bad Debt Provision	85	85	64	(21)	(21)
Rent Rebate Subsidy Limitation	30	30	29	(1)	(1)
TOTAL EXPENDITURE	15,912	15,938	110,397	94,459	94,485
Total Increase for the year	(2,321)	(2,317)	92,090	94,407	94,411
HRA Share of Corporate and Democratic Core	548	327	315	(12)	(233)
HRA share of other amounts not allocated to specific services	0	0	(397)	(397)	(397)
	(1,773)	(1,990)	92,008	93,998	93,781
Amortisation of Premiums & Discounts	0	0	(3)	(3)	(3)
(Gain) / Loss on Sales of HRA Fixed Assets	0	0	(67)	(67)	(67)
Income and expenditure in relation to investment properties and changes in their fair value	0	0	0	0	0
Interest and Investment Income	(220)	(128)	(195)	(67)	25
Pension Int Costs and expected return on pensions assets	674	248	254	6	(420)
	(1,319)	(1,870)	91,997	93,867	93,316
Amount required by statute to be credited to the HRA Balance for the year	803	1,072	(93,254)	(94,326)	(94,057)
(Increase)/Decrease on balance before transfer to reserves	(516)	(798)	(1,257)	(459)	(741)
Transfer to or (from) reserves	0	0	2,500	2,500	2,500
(Increase)/Decrease in the Housing Revenue Account Balance	(516)	(798)	1,243	2,041	1,759
<u>Impact of Deficit / (surplus) on balances</u>					
Housing Revenue Account surplus brought forward	(8,543)	(8,608)	(8,608)		
Housing Revenue Account surplus carried forward	(9,059)	(9,406)	(7,365)		

Appendix D (i)

Housing Revenue Account 2011/12 Variations Statement
Original Budget to Final Outturn

Original Budget		(516)
Income:		
Increased rent due to reduced void level and extra day due re: leap year		(119)
Additional rental from showrooms & shops		(22)
Reduced income from Leaseholders re: delay in capital works pending consultation		113
Charges for Services & Facilities reclassified to Leaseholder heading		52
KCC Supporting People income now recorded separately - see contra under Supervision & Management		(98)
Repairs & Maintenance:		
Response Maintenance	(71)	
External Decoration	104	
Cesspool Drainage	(4)	
Community TV Aerials	19	
Estates Paths, Paving etc	(8)	
Storm Damage	(3)	
Vandalism	5	
Void Works/Security	53	
Boiler Maintenance	(79)	
Lift Maintenance	(8)	
Disabled Hoists & Lifts	(16)	
Fire Alarm Servicing	(14)	
Door Entry Systems	(10)	
Sunny Corner	(5)	
Other	1	
Repairs & Maintenance Admin - mainly re: transfer to "EKH Management Fee" recorded under Supervision & Management	(546)	(582)
Supervision & Management:		
Underspend on Consultancy Fees	(95)	
Sheltered - Careline - Removal of contingency no longer required	(39)	
Sheltered - Careline - Cost now recorded separately from Income - see contra under Income	59	
Other - mainly re: EKH Management Fee - see "contra's" under Repairs & Maint Admin & HRA Share of Corp & Democratic Core	777	702
Other:		
Reduction in Council Tax		(8)
Reduction in Negative Subsidy		(10)
Reduced Depreciation Charge	(1,710)	
Increase in Transfer to Major Repairs Reserve - offset to reduced Depreciation charge	1,710	0
Impairment of Fixed Assets	5,618	
Differences in accordance with SORP	(5,618)	
Gain on disposal of Non-Current Assets	(67)	
Reversal of Gain on disposal of Non-Current Assets	67	0
Settlement to Government re: Housing Finance Reform	90,473	
Transfer to Capital re: Housing Finance Reform	(90,473)	0
Increase in Debt Management cost re: Housing Finance Reform		25
Decrease in Bad Debt Provision re: bad debts now written off to originating cost centre		-21
HRA Share of Corp & Democratic Core - mainly re: transfer to "EKH Management Fee" under Supervision & Management		-233
Pension Adjustments:		
Amounts not allocated to specific services	(397)	
Reduction in Pension Interest costs	(420)	
Net Charges re: FRS 17	(53)	
Employer contributions payable/retirement benefits payable	869	(1)
Reduction in Investment Income due to deterioration in average return on investments		25
Overall decrease in Capital Expenditure funded by the HRA re: reduced capital spend and removal of funding from RTB receipts.		-560
Other		-4
Net (Increase)/Decrease in the Housing Revenue Account Balance before transfers to or from reserves		(1,257)
Transfer to Housing Initiatives Reserve		2500
2011/12 Outturn		1,243

MEDIUM TERM CAPITAL PROGRAMME - 2011/12 FINAL OUTTURN

Projects included in the programme	APPROVED BUDGET Total	PROPOSED BUDGET						
		Previous years	Estimate 2011/12	Actual 2011/12	Estimate 2012/13	Estimate 2013/14	Future years	Total
		£000	£000	£000	£000	£000	£000	£000
Work in Progress	£000							
Dover Regeneration Projects								
Dover Pride - Dover Town Investment Zone	1,885	1,506	193	198	121	60	0	1,885
DTIZ - SEEDA funded projects	6,770	6,690	(0)	3	149	0	0	6,842
LIDL Site Acquisition - SEEDA/GP Funded	924	0	924	924	0	0	0	924
DTIZ/Waterfront (DDC/GP Funded)	720	1	599	581	138	0	0	720
DTIZ - HCA funded projects	2,430	2,387	0	0	69	0	0	2,456
DTIZ Growth Point - 2009/10 & 2010/11 Allocations	32	0	32	0	32	0	0	32
Dover Pride - Dover Priory Ph 1 & 2 (see grants & contributions appx)	120	107	0	0	13	0	0	120
Waterfront (Yorkgate) - (Cluster Prep/GP Funded)	115	24	62	59	32	0	0	115
Waterfront - Planning (Cluster Prep funded)	150	0	0	0	150	0	0	150
Yorkgate - Demolition of Buildings (HCA Funded)	53	20	34	34	0	0	0	53
Sub total	13,199	10,736	1,843	1,798	703	60	0	13,297
Other Regeneration Projects								
Aylesham Regeneration Project	1,436	1,267	109	106	63	0	0	1,436
Aylesham Leisure Project (ASWS) (see grants & contributions appx)	348	334	14	14	0	0	0	348
Deal Tennis Centre	1,286	799	487	486	0	0	0	1,286
Deal Transportation & Flood Alleviation Models- GP/KCC Funded	300	25	158	98	176	0	0	300
Sub total	3,370	2,425	768	705	239	0	0	3,370
Other projects								
Capital grants and contributions - voluntary organisations (see appx)	75	74	1	0	1	0	0	75
Housing Revenue Account Property Projects	4,120	n/a	4,120	3,727	4,340	0	0	8,067
Mandatory Disabled Facilities Grants	987	n/a	524	435	559	0	0	995
Renovation Grants	113	n/a	53	45	69	0	0	113
Renovation Loans	1,932	1,598	334	216	190	0	0	2,004
Private Sector housing schemes - loans	2,180	2,018	162	22	140	0	0	2,180
Private Sector housing schemes - grants	1,320	1,304	16	16	0	0	0	1,320
Regional Housing Loans, Grants & Fees (2009/10 & 2010/11)	905	893	3	3	10	0	0	905
MoD Rifle Range - Managed Realignment Feasibility (100% grant)	20	15	5	5	0	0	0	20
Walmer to Kingsdown/Oldstairs Bay Study	72	52	20	14	6	0	0	72
Kingsdown Promenade Repair (100% grant funded)	87	14	73	73	0	0	0	87
Rostrum Call Management System	48	0	48	36	12	0	0	48
Email System Upgrade - ICT Joint Working Project	29	0	29	28	0	0	0	28
IDOX - Upgrade Planning Software System	22	0	16	16	6	0	0	22
Contaminated Land-Sweetlove Place (100% grant)	19	0	19	19	0	0	0	19
Property Level Flood Protection (100% grant)	113	0	98	37	60	0	0	98
Visitor Information Centre - Relocation	186	0	186	1	185	0	0	186
Kingsdown Beach Recycling Works (100% grant)	120	0	167	167	0	0	0	167
Committee/ Document Management and E- Petition System	17	0	5	5	12	0	0	17
Sub total	12,366	5,968	5,879	4,865	5,591	0	0	16,423
Sub total of projects approved	28,935	19,129	8,490	7,368	6,533	60	0	33,090
General Fund Projects awaiting appraisal								
White Cliffs Landscape Partnership Scheme	80	0	0	0	80	0	0	80
Beach Recycling Works - Walmer to Kingsdown (100% grant)	240	0	0	0	0	120	120	240
Beach Recycling Works - Sandown Castle to Deal Castle (100% grant)	60	0	0	0	0	30	30	60
Fountain Refurbishment-Market Sq Dover	70	0	0	0	70	0	0	70
Surface Water Management Plan-Deal Town/Walmer (100% grant)	120	0	0	0	100	20	0	120
Community Safety Project (100% grant)	25	0	15	9	16	0	0	25
Play Area Refurbishments (inc Northbourne Ave) (S106 Funded)	116	0	0	0	116	0	0	116
Bronze Age Boat - Replacement Air Conditioning Plant	18	0	0	0	18	0	0	18
Building Energy Management System	28	0	0	0	28	0	0	28
East Cliff Public Conveniences Refurbishment	75	0	0	0	75	0	0	75
Tides/DLC Plant Replacement	21	0	0	0	21	0	0	21
Car Park Pay & Display Meters	32	0	0	0	32	0	0	32
Burial Records On Line	15	0	0	0	15	0	0	15
Sandown Castle - Coastal Defence Works (100% grant)	46	0	0	0	46	0	0	46
Sub total	946	0	15	9	617	170	150	946
HRA Programme for approval								
HRA Projects financed by Major Repairs Reserve	3,307	n/a	0	0	0	0	0	0
HRA Property Projects financed by capital receipts	0	n/a	0	0	0	0	0	0
HRA Property Projects financed by the HRA (DRF)	1,033	n/a	0	0	0	0	0	0
HRA Property Projects financed by Supported Borrowing	0	n/a	0	0	0	0	0	0
Sub total	4,340	0	0	0	0	0	0	0
New bids for approval to carry out appraisal								
Sub total	0	0	0	0	0	0	0	0
Total	34,221	19,129	8,505	7,377	7,150	230	150	34,036

MEDIUM TERM CAPITAL PROGRAMME - 2011/12 FINAL OUTTURN

Projects included in the programme	APPROVED BUDGET Total	PROPOSED BUDGET						
		Previous years	Estimate 2011/12	Actual 2011/12	Estimate 2012/13	Estimate 2013/14	Future years	Total
		£000	£000	£000	£000	£000	£000	£000
	£000							
Financed by:								
Capital projects financed in previous financial years	19,129	19,129	0	0	0	0	0	19,129
Capital receipts - General Fund	1,526	n/a	839	737	729	60	0	1,526
Capital receipts - HRA	0	n/a	0	0	0	0	0	0
Major Repairs Allowance	6,535	n/a	3,227	3,227	3,307	0	n/a	6,535
Major Repairs Reserve re Tenants Compact	0	n/a	0	0	0	0	n/a	0
Direct Revenue Financing - HRA	1,925	n/a	892	499	1,033	0	n/a	1,532
Direct Revenue Financing - General Fund	295	n/a	283	267	27	0	n/a	294
Grants								
SEEDA for DTIZ	80	n/a	0	3	149	0	0	152
SEEDA for LIDL Site Acquisition	850	n/a	850	850	0	0	0	850
HCA (was - English Partnerships) for DTIZ/mid-town centre	43	n/a	0	0	69	0	0	69
HCA (Yorkgate-Demolition)	34	n/a	34	34	0	0	0	34
Growth Point Status grant 2009/10 to 2010/11	32	n/a	32	0	32	0	0	32
Growth Point (Deal Transportation Model)	183	n/a	105	66	118	0	0	183
Growth Point (Aylesham Leisure Project)	14	n/a	14	14	0	0	0	14
Growth Point for DTIZ/Waterfront	219	n/a	219	219	0	0	0	219
Growth Point for LIDL Site Acquisition	74	n/a	74	74	0	0	0	74
Growth Point (Waterfront-Yorkgate)	15	n/a	0	0	15	0	0	15
Growth Point (White Cliffs Landscape Partnership)	80	n/a	0	0	80	0	0	80
KCC (Deal Transportation Model)	92	n/a	53	33	59	0	0	92
Mandatory Disabled Facilities Grants	987	n/a	524	435	559	0	0	995
Coast Protection grants	445	n/a	192	185	6	150	150	492
Private Sector Renewals Grant	525	n/a	515	257	340	0	0	597
Dover Town Council (VIC Relocation)	75	n/a	75	0	75	0	0	75
Dover Town Council (Fountain Refurb)	10	n/a	0	0	10	0	0	10
Environment Agency (Kingsdown Promenade Repair)	73	n/a	73	73	0	0	0	73
Environment Agency (Contaminated Land-Sweetlove Place)	19	n/a	19	19	0	0	0	19
Environment Agency (Property Level Flood Protection)	113	n/a	98	37	60	0	0	98
Environment Agency (Surface Water Management)	120	n/a	0	0	100	20	0	120
Environment Agency (Sandown Castle-Coastal Defence)	46	n/a	0	0	46	0	0	46
Performance Reward Grant (Community Safety)	25	n/a	15	9	16	0	0	25
Section 106 Funding	116	n/a	0	0	116	0	0	116
Supported borrowing - HRA	0	n/a	0	0	0	0	0	0
Supported borrowing - General Fund	0	n/a	0	0	0	0	0	0
Unsupported borrowing	243	n/a	243	243	0	0	0	243
Other reserves								
- Cluster Prep Reserve (Waterfront)	226	n/a	62	59	167	0	0	226
- Special projects reserve	74	n/a	67	35	39	0	0	74
Total	34,221	19,129	8,505	7,377	7,150	230	150	34,036

Note

Dover Regeneration projects comprise a single capital budget. Virement between the lines within this project are delegated to the Director of Finance to approve.

SPECIAL PROJECTS - 2011/12 FINAL OUTTURN

PROJECTS FINANCED FROM THE SPECIAL PROJECTS RESERVE	Capital / Revenue	Total Approved Budget £000	Prior Years Expenditure £000	Actual 2011/12 £000	Estimate 2012/13 £000	Future £000	Total Budget £000
Projects In Progress							
Asset Management Planning and Asbestos Surveys	R	44	42	2	0	0	45
Corporate Property Maintenance	R	505	481	18	5	0	505
Play Areas - enhancements to strategic sites	R	50	35	0	15	0	50
Control of Asbestos Regulations Works - Corporate Buildings	R	50	21	0	29	0	50
Disability Discrimination Act Works - Corporate Buildings	R	109	75	18	17	0	109
Quality Bus Partnership (formerly Kickstart Bus Initiative)	R	79	54	22	2	0	79
Whitfield Offices: - ESP evaluation	R	48	48	0	0	0	48
Farthingloe/Western Heights - consultancy	R	20	0	0	20	0	20
CRM project - costs	R	235	235	0	0	0	235
Capital projects in capital programme financed from reserve:							
Provision allocated to capital programme to finance capital projects	C	766	692	35	39	0	766
Total Projects In Progress		1,905	1,683	95	127	0	1,905
Projects approved subject to project appraisal							
Provision - possible abortive costs on unsuccessful Aylesham welfare scheme	R	8	0	0	8	0	8
North Deal - Community based regeneration - Golf Rd/Cannon Str. Deal	R	60	0	0	60	0	60
Dover Museum & VIC refurbishment & equipment	R	0	0	0	0	0	0
Play Areas - Clarendon, Dover provision of new site (if S106 funding available)	R	100	0	0	100	0	100
Dover Port Community Charity Trust		25	0	0	25	0	25
Olympics 2012		30	0	0	30	0	30
Car Park Study	R	25	0	0	25	0	25
DES Efficiency Projects	R	80	0	0	80	0	80
Connaught Park Pond/Shelter	R	36	0	0	36	0	36
Parks - General Repairs (walls, fences, lakes, structures etc)	R	25	0	0	25	0	25
Cemetery Provision for Dover - consultancy	R	10	0	0	10	0	10
Farthingloe/Western Heights - consultancy	R	10	0	0	10	0	10
Corporate Property Maintenance	R	50	0	0	50	0	50
Total Projects Subject to Approval/Appraisal		460	0	0	460	0	460
GRAND TOTAL		2,365	1,683	95	587	0	2,365
Special Projects Financing							
Funded from Special Projects Reserve (see annex 7)		2,265	1,683	95	487	0	2,265
Section 106 Funding:- Clarendon Play Area		100	0	0	100	0	100
TOTAL		2,365	1,683	95	587	0	2,365

Remaining balance in Special Projects reserve	£000
Balance at 1 April 2011	771
Allocation to projects 2011/12	-95
General Fund contribution to reserve re 2010/11 restructure	565
Balance at 31 March 2012	1,241
Proposed allocation to projects 2012/13	-487
Contribution to ICT Reserve	-150
Forecast Balance at 31 March 2013	604

Summary of the Main Controls Applied in Production of the Accounts

Production of the accounts in accordance with the Code of Practice on Local Authority Accounting requires a large number of tasks to be undertaken, and controls to be applied. These include:

- Preparation of a closedown plan, communication with budget managers as appropriate and monitoring progress.
- Staff preparing the accounts have attended seminars / briefings with CIPFA and with the auditors.
- Staff preparing the accounts have access to the Code Practitioners Guidance Notes.
- The Council's financial feeder systems have been reconciled to the General Ledger.
- The General Ledger has been balanced.
- The value of fixed assets in the accounts has been reconciled to the asset register.
- The cash balance in the General Ledger has been reconciled to the Council's bank accounts.
- All significant variances have been explained in the Outturn Report.
- Service expenditure in the Outturn report has been reconciled to the Income and Expenditure Account.
- The entries on the Collection Fund have been reconciled to the Council Tax set by the Council and the other precepting authorities.
- The cash movement on the balance sheet is reconciled.
- The balances on reserves reported in the Movement in Reserves Statement has been reconciled to the balance sheet.
- An analytical review has been undertaken and major variances have been explained.



Mike Davis
Director of Finance