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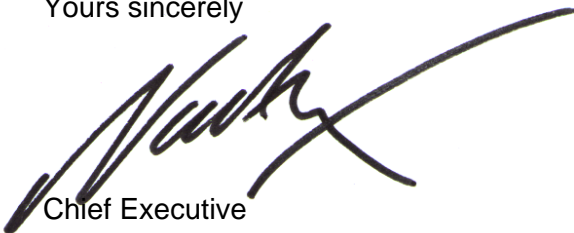
8 November 2010

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **LICENSING** Committee will be held at these Offices on Tuesday 16 November 2010 at 10.00 am when the following business will be transacted.

Members of the public who require further information are asked to contact Pauline Hodding on (01304) 872305 or by e-mail at paulinehodding@dover.gov.uk.

Yours sincerely



Chief Executive

Licensing Committee Membership:

Councillor P S Le Chevalier	(Chairman)	Councillor V J Revell
Councillor B W Butcher	(Vice-Chairman)	Councillor D G Smallwood
Councillor C M Edwards		Councillor A R Smith
Councillor A Friend		Councillor C J Smith
Councillor C E Kirby		Councillor J M Smith (Spokesperson)
Councillor S M Le Chevalier		Councillor R J Thompson
Councillor P A Lodge		Councillor R S Walkden
Councillor S C Manion		

DECLARATIONS OF INTEREST

Members are required to disclose the existence and nature of a personal interest at the commencement of the item of business to which the interest relates or when the interest becomes apparent. An explanation in general terms of the interest should also be given to the meeting. If the interest is also a prejudicial interest, the Member should then withdraw from the room or chamber.

AGENDA

1. **APOLOGIES**

2. **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3. **MINUTES** (Page 3)

To consider the attached Minutes of the meeting of the Committee held on 20 September 2010.

4. **LICENSING SUB-COMMITTEE MINUTES** (Pages 4-8)

To receive the Minutes of the meetings of the Licensing Sub-Committees held on 27 September, 6 October and 12 October 2010, copies of which are attached.

5. **FEES AND CHARGES 2011/12** (Pages 9-23)

To approve the attached fees and charges for 2011/12 in respect of the work of this Committee as set out in the report of the Director of Governance.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Pauline Hodding, Senior Democratic Support Officer, telephone: (01304) 872305 or email: paulinehodding@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Minutes of the meeting of the **LICENSING** Committee held at the Council Offices, Whitfield on Monday 20 September 2010 at 11.00 am.

Present:

Chairman: B W Butcher (Vice Chairman in the Chair)

Councillors: A Friend
S C Manion
D G Smallwood
A R Smith
J M Smith
R J Thompson

Officers: Barrister (Litigation and Regulation)
Licensing Manager
Senior Democratic Support Officer

Apologies for absence were received from Councillors P S Le Chevalier, S M Le Chevalier, C E Kirby and P A Lodge.

204 MINUTES

The Minutes of the meeting of the Committee held on 1 June 2010 were approved as a correct record and signed by the Chairman.

205 MINUTES OF LICENSING SUB-COMMITTEES

RESOLVED: That the Minutes of the Sub-Committees held on 23 June and 23 July 2010 be received.

206 LICENSING ACT 2003 – STATEMENT OF POLICY AND PRINCIPLES (Minute No 156)

Members received the draft Statement of Policy and Principles under the Licensing Act 2003 which had previously been presented to Council on 28 July 2010, and were asked to suggest any necessary amendments.

RESOLVED: That the draft Statement of Poly and Principles be noted.

(Councillor S C Manion declared a person interest in this item for the reason that the document contained several references to Kent County Council and he was a Member of that Council.)

The meeting ended at 11.05 am.

Minutes of the meeting of the **LICENSING** Sub-Committee held at the Council Offices, Whitfield on Monday 27 September 2010 at 10.00 am.

Present:

Sub-Committee

Chairman: Councillor B W Butcher

Councillors: A R Smith
R J Thompson

Officers

Legal Advisor: Barrister (Litigation and Regulation)
Licensing Officer: Licensing Manager
Administrator: Senior Democratic Support Officer

Persons attending in connection with the Hearing

As shown on the Notice of Determination.

7 LICENSING ACT 2003 – APPLICATION FOR A PREMISES LICENCE AND APPLICATION FOR VARIATION OF A CLUB PREMISES CERTIFICATE IN RESPECT OF DEAL WELFARE CLUB AND SOCIAL INSTITUTE, COWDRAY SQUARE, DEAL

The Sub-Committee considered a request by the applicant, Mr Kempshall, that consideration of the application be deferred as he was unable to attend the hearing due to work commitments.

RESOLVED: That consideration of the application be deferred until
12 October 2010.

(Councillor B W Butcher declared a personal interest for the reason that he had recently discovered that the wife of the Designated Premises Supervisor was a distant relation.)

8 LICENSING ACT 2003 – APPLICATION FOR VARIATION OF A PREMISES LICENCE IN RESPECT OF DEAL GRILL, 144 HIGH STREET, DEAL CT14 6BE

The Sub-Committee considered an application by Mr M Gurbuz and his representative for a variation to the existing premises licence in order to extend the terminal hour for late night refreshment to 0200 hours on Sunday to Thursday and 0400 hours on Friday and Saturday and seasonal variations, and to permit the sale of alcohol by way of home delivery.

In accordance with the approved procedure evidence was heard from the applicant for the variation, his representative, the Interested Parties, the Relevant Authorities Kent Police and Kent Fire & Rescue Service and the Sub-Committee determined the matter.

RESOLVED: That the application for sale of alcohol by means of home delivery and variation of the premises licence in respect of

Deal Grill, 144 High Street, Deal be refused as set out in
Notice of Determination No. 008/2010

The meeting ended at 1.05 pm.

Minutes of the meeting of the **LICENSING** Sub-Committee held at the Council Offices, Whitfield on Tuesday 6 October 2010 at 10.30 am.

Present:

Sub-Committee

Chairman: Councillor B W Butcher

Councillors: V J Revell
R S Walkden

Officers

Legal Advisor: Barrister (Litigation and Regulation)
Licensing Officer: Licensing Manager
Administrator: Senior Democratic Support Officer

Persons attending in connection with the Hearing

As shown on the Notice of Determination.

9 LICENSING ACT 2003 – APPLICATION FOR REVIEW OF THE PREMISES LICENCE IN RESPECT OF THE MARMARIS KEBAB AND PIZZA HOUSE, 1 SOUTH STREET, DEAL

The Sub-Committee considered a request by the Responsible Authority Kent Police for a review of the Premises License in respect of the Marmaris Kebab & Pizza House, Deal for the reason that the Licensing Objectives of prevention of crime and disorder and prevention of public nuisance were not being actively promoted. The Sub-Committee heard representations from all parties and considered evidence in accordance with the approved procedure.

RESOLVED: That, having considered all the evidence presented the premises license in respect of Marmaris Kebab & Pizza House, 1 South Street, Deal be suspended for a period of three months as detailed in the Notice of Determination No 009/2010.

The meeting ended at 12.43 pm.

Minutes of the meeting of the **LICENSING** Sub-Committee held at the Council Offices, Whitfield on Tuesday 12 October 2010 at 12.00 noon.

Present:

Sub-Committee

Councillors: A R Smith
 J M Smith
 R J Thompson

Officers

Legal Advisor: Barrister (Litigation and Regulation)
Licensing Officer: Licensing Manager
Administrator: Senior Democratic Support Officer

Persons attending in connection with the Hearing

As shown on the Notice of Determination.

An apology for absence was received from Councillor S M Le Chevalier.

10 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that in accordance with Council Procedure Rule 4 Councillor J M Smith had been appointed as substitute for Councillor S M Le Chevalier.

11 ELECTION OF CHAIRMAN

RESOLVED: That Councillor A R Smith be elected Chairman for the meeting.

12 LICENSING ACT 2003 – APPLICATION FOR A PREMISES LICENCE AND APPLICATION FOR VARIATION OF A CLUB PREMISES CERTIFICATE IN RESPECT OF DEAL WELFARE CLUB AND SOCIAL INSTITUTE, COWDRAY SQUARE, DEAL (Minute No 7)

The Sub-Committee considered a request by the applicant, Mr Kempshall, Secretary of Deal Welfare Club to grant a premises license in respect of the Club and also to vary the Club Premises Certificate. The hearing had been deferred from 27 September, at the request of the applicant, and the application was heard in accordance with the approved procedure.

RESOLVED: That, subject to conditions, a premises license be granted in respect of the Deal Welfare and Social Institute, Cowdray Square, Deal and the Club Premises Certificate in respect of the same premises be varied as requested, as set out in the Notice of Determination No 010/2010.

The meeting ended at 12.45 pm

Minutes of the meeting of the **LICENSING** Sub-Committee held at the Council Offices, Whitfield on Tuesday 12 October 2010 at 2.00 pm.

Present:

Sub-Committee

Councillors: C J Smith
A Friend
P S Le Chevalier

Officers

Legal Advisor: Barrister (Litigation and Regulation)
Licensing Officer: Licensing Manager
Administrator: Senior Democratic Support Officer

Persons attending in connection with the Hearing

As shown on the Notice of Determination.

An apology for absence was received from Councillor S M Le Chevalier.

13 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that in accordance with Council Procedure Rule 4 Councillor P S Le Chevalier had been appointed as substitute for Councillor S M Le Chevalier.

14 LICENSING ACT 2003 – APPLICATION FOR A PREMISES LICENCE IN RESPECT OF THE CART LODGE STABLES, PRESTON COURT, COURT LANE, PRESTON, CANTERBURY CT3 1DH

The Sub-Committee considered a request by the applicant, Anna List Brain, for grant of a premises license in respect of two buildings at Preston Court. In accordance with the approved procedure evidence was heard from the applicant, Responsible Authorities, and Interested Parties.

RESOLVED: That the application for grant of a premises license in respect of Cart Lodge Stables, Preston Court, Preston, Canterbury be approved as set out in the Notice of Determination No 011/2010.

The meeting ended at 4.38 pm.

REPORT OF THE DIRECTOR OF GOVERNANCE

LICENSING COMMITTEE – 16 NOVEMBER

REGULATORY COMMITTEE – 16 NOVEMBER 2010

CABINET (for information) – 6 DECEMBER 2010 (part of larger report)

FEES AND CHARGES 2011/12

Recommendations

It is recommended that:

- *Committee approves the Fees and Charges for 2011/12 as set out in Annex 2 & 3.*
- *Committee approves the general principle that fees are set at an appropriate inclusive level, irrespective of VAT status, and that the VAT element within the overall fee level is then determined.*
- *Approval is sought for officers to adopt fees at, or close to government directed levels without the need for further reporting, in cases where the Council is awaiting for Government guidance and it has not been possible to set a fee level at this stage.*

Contact Officer: Tony Bartlett, extension 2229.

Reasons why a decision is required

1. This report has been prepared in order to obtain formal approval for the levels of fees and charges (F&Cs) for the financial year 2011/12. These revised F&Cs will be included in the budget estimates for 2011/12.

Options available to the Council with assessment of preferred option

2. The Council's constitution specifies that F&Cs shall be reviewed annually. In order to meet this requirement all Directors have been asked to review the F&Cs within their areas of responsibility and to produce recommended levels for 2011/12.

The level of Member approval required is dependant upon the types of F&C raised and therefore reports have to be submitted to:

- Licensing Committee
- Regulatory Committee
- Planning Committee (for information only)
- Cabinet

In order to meet this requirement it is proposed to submit the following reports:

- Licensing and Regulatory Committees - Report to the meetingS on 16 November 2010 of all F&Cs to be set by the Licensing and Regulatory Committees.
- Planning Committee - Report (for information) to the meeting on 11 November 2010 of all F&Cs relevant to the Planning Committee.

- Cabinet - Report to the meeting on 6 December 2010 of all F&Cs, but seeking specific approval of those F&Cs set by Cabinet.

Information to be considered in taking the decision

3. Members are reminded that in 2004/05 a Member and Officer review group developed a framework of broad guidelines to be considered in formulating proposals for F&Cs.

A copy of the (updated) checklist produced at that time has been circulated to all Directors and to all officers considering F&C so that a rigorous and consistent approach is taken. A copy is attached at Annex 1.

To assist Members the data on F&Cs has been tabulated into a standard format and this is provided at Annex 2. Members are asked to note the following points.

Detail and Narrative (Columns 2 & 3)

These give a brief summary of the type of service being provided.

2010/11 Charge Inc VAT (Column 4)

The charge has been provided inclusive of VAT for two reasons. First, it shows what the customer will actually pay and is therefore more meaningful.

Second, charges for some services, especially those such as car parking, which are not simply a direct recovery of costs, are set at a level, inclusive of VAT, based on the appropriate market level. The VAT is therefore a deduction from the amount of charge retained by DDC and is not a key factor in determining the appropriate charge. Members are asked to approve this approach.

Statutory (Column 6)

This indicates whether a charge is “Statutory” or not. If a charge is “Statutory” then it is effectively set by Government and although formal Member approval is still sought, there is little or no scope to make changes.

2010/11 Total Expected Income ex VAT (Column 7)

This gives a broad indication as to how much income DDC will receive and has been included to provide Members with a sense of the relative importance of individual charges. It may therefore save Members from debating the merits of an increase in a charge level, where the overall amount of income is not significant.

In some cases, the level of use is very low, or infrequent, or the service has only recently been introduced and so no level of income has been included.

2011/12 Proposed Charge Inc VAT (Column 8)

This is the recommended charge for 2011/12 and will, subject to Members' approval, be included in the 2011/12 budget.

Reason for the Change in Charges (Column 11)

This provides Members with a brief explanation for the change. This will often be due to inflation or “catch up” inflation if the increase has been previously deferred until it can be made to a sensible rounded figure.

In some instances guidance is still awaited from Government as to the basis upon which F&Cs should be set. In these cases it has not always been possible to set a fee level, member’s approval is sought to enable officers to adopt such fees at or close to government directed levels without a further report.

Directors, Service Manager and Portfolio Holder (Columns 12, 13, 14)

These show the responsibilities for specific F&Cs.

Significant Charges

To assist Members the more significant charges (generating over £3,000 per annum) are highlighted in bold text.

Resource Implications

The effects of the proposed F&Cs will be reflected in the production of the budget for 2011/12.

Consultation Statement

Consultation between Directors and Portfolio Holders has taken place.

Impact on Corporate Objectives

The recommended F&Cs relate to the financial health of the Council and are consistent with service delivery objectives.

Publication

A simplified version of the tables at Annex 2 & 3 will be placed on the Council’s website and intranet for access by officers and the public.

Customer Access Review

These are undertaken for the service as a whole. They have regard to the fees and charges but are not generally undertaken for individual fees. More information on CARS is provided on the Cabinet report.

Attachments

Annex 1 – Fees and Charges checklist.
Annex 2 & 3 – Schedule of recommended F&Cs

DAVE RANDALL

Director of Governance

Fees and Charges Checklist**Corporate and Service Objectives**

Are links made between charges and our corporate and service objectives and are we able to use charges to help deliver these objectives.

Users of the Service

Is there sufficient understanding of our service users and their needs and wishes.

Have we considered different pricing to specific target groups and has the potential impact of charges or the changes to existing charges been assessed

Ensure that you consider the potential diversity and equality issues and where necessary consider and document any issues and mitigation.

Comparison with other providers

Is there a complete picture of competition and providers of similar services – including other Local Authorities

Consultation

Has the relevant Portfolio holder been consulted and do charges meet with their aspirations and requirements.

Is wider community consultation appropriate for any of your charges? Has it been undertaken?

Performance Management

Are the principles for charges clearly defined and are clear targets set and monitored. Do we have a clear picture of what is a success.

Financial Considerations

Is the charge at a level to fully recover all costs or if is subsidised - why?

Have we considered all services for which we can / should charge a fee?

Are there any fees that we charge, that have not been included in the schedule?

Are we being radical in our approach to charging and are our charges cost effective.

Corporate Income Policy

Please ensure you adhere to the main principals of the Corporate Income Policy when setting your fees and charges.

Legal Considerations and Other Guidance

Does the Council have the power to levy the charges. Is there any ministerial or other guidance that should be taken into account.

Customer Access Review

Consider whether the CAR for your service includes and issues for specific fees

			2010/11			2010/11	2010/11	2010/11					
Service	Detail	Narrative	Proposed Charges inc VAT	Vatable? Y/N	Statutory Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT	Total Expected Income ex VAT	% change	Reasons for Change in Charges (use separate sheet if necessary)	Head of Service	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	10	11	12	13	14
Licensing and Registration	Premises Licence - Sale of Alcohol, Public Entertainment and Late Night Refreshments -	Band A	£100.00 initial and £70.00 per annum thereafter	N	Y	£7,350	£100.00 initial and £70.00 per annum thereafter	£11,000	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence - Sale of Alcohol, Public Entertainment and Late Night Refreshments -	Band B	£190.00 initial and £180.00 per annum thereafter	N	Y	£48,780	£190.00 initial and £180.00 per annum thereafter	£55,000	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence - Sale of Alcohol, Public Entertainment and Late Night Refreshments -	Band C	£315.00 initial and £295.00 per annum thereafter	N	Y	£9,735	£315.00 initial and £295.00 per annum thereafter	£9,735	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence - Sale of Alcohol, Public Entertainment and Late Night Refreshments -	Band D	£450.00 initial and £320.00 per annum thereafter	N	Y	£1,600	£450.00 initial and £320.00 per annum thereafter	£1,600	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence - Sale of Alcohol, Public Entertainment and Late Night Refreshments -	Band E	£635.00 initial and £350.00 per annum thereafter	N	Y	£5,250	£635.00 initial and £350.00 per annum thereafter	£5,250	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read Regulation 4(4) and 4(5) of The Licensing Act 2003 (Fees) Regulations 2005 for further details.													
Licensing and Registration	Premises Licence - Sale of Alcohol, Public Entertainment and Late Night Refreshments: Additional Fees	Number in attendance at any one time: 5,000 to 9,999	Additional Premises Licence Fee: £1,000.00 Additional Annual Fee Payable if applicable: £500.00	N	Y	£500	Additional Premises Licence Fee: £1,000.00 Additional Annual Fee Payable if applicable: £500.00	£500	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor

			2010/11			2010/11	2010/11	2010/11					
Service	Detail	Narrative	Proposed Charges inc VAT	Vatable? Y/N	Statutory Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT	Total Expected Income ex VAT	% change	Reasons for Change in Charges (use separate sheet if necessary)	Head of Service	Service Manager	Portfolio Holder
1	2	3	4	5	6	7	8	9	10	11	12	13	14
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments: Additional Fees	Number in attendance at any one time: 10,000 to 14,999	Additional Premises Licence Fee: £2,000.00 Additional Annual Fee Payable if applicable: £1,00.00	N	Y	£0	Additional Premises Licence Fee: £2,000.00 Additional Annual Fee Payable if applicable: £1,00.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments: Additional Fees	Number in attendance at any one time: 15,000 to 19,999	Additional Premises Licence Fee: £4,000.00 Additional Annual Fee Payable if applicable: £2,000.00	N	Y	£0	Additional Premises Licence Fee: £4,000.00 Additional Annual Fee Payable if applicable: £2,000.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments: Additional Fees	Number in attendance at any one time: 20,000 to 29,999	Additional Premises Licence Fee: £8,000.00 Additional Annual Fee Payable if applicable: £4,000.00	N	Y	£0	Additional Premises Licence Fee: £8,000.00 Additional Annual Fee Payable if applicable: £4,000.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments: Additional Fees	Number in attendance at any one time: 30,000 to 39,999	Additional Premises Licence Fee: £16,000.00 Additional Annual Fee Payable if applicable: £8,000.00	N	Y	£0	Additional Premises Licence Fee: £16,000.00 Additional Annual Fee Payable if applicable: £8,000.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor

			2010/11			2010/11	2010/11	2010/11					
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1	2	3	4	5	6	7	8	9	10	11	12	13	14
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments: Additional Fees	Number in attendance at any one time: 40,000 to 49,999	Additional Premises Licence Fee: £24,000.00 Additional Annual Fee Payable if applicable: £12,000.00	N	Y	£0	Additional Premises Licence Fee: £24,000.00 Additional Annual Fee Payable if applicable: £12,000.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collar
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments: Additional Fees	Number in attendance at any one time: 50,000 to 59,999	Additional Premises Licence Fee: £32,000.00 Additional Annual Fee Payable if applicable: £16,000.00	N	Y	£0	Additional Premises Licence Fee: £32,000.00 Additional Annual Fee Payable if applicable: £16,000.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments: Additional Fees	Number in attendance at any one time: 60,000 to 69,999	Additional Premises Licence Fee: £40,000.00 Additional Annual Fee Payable if applicable: £20,000.00	N	Y	£0	Additional Premises Licence Fee: £40,000.00 Additional Annual Fee Payable if applicable: £20,000.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments: Additional Fees	Number in attendance at any one time: 70,000 to 79,999	Additional Premises Licence Fee: £1,000.00 Additional Annual Fee Payable if applicable: £500.00	N	Y	£0	Additional Premises Licence Fee: £1,000.00 Additional Annual Fee Payable if applicable: £500.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor

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1	2	3	4	5	6	7	8	9	10	11	12	13	14
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments: Additional Fees	Number in attendance at any one time: 80,000 to 89,999	Additional Premises Licence Fee: £2,000.00 Additional Annual Fee Payable if applicable: £1,00.00	N	Y	£0	Additional Premises Licence Fee: £2,000.00 Additional Annual Fee Payable if applicable: £1,00.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments: Additional Fees	Number in attendance at any one time: 90,000 and over	Additional Premises Licence Fee: £4,000.00 Additional Annual Fee Payable if applicable: £2,000.00	N	Y	£0	Additional Premises Licence Fee: £4,000.00 Additional Annual Fee Payable if applicable: £2,000.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Sale of Alcohol, Public Entertainment and Late Night Refreshments	Temporary Event Notice	£21.00	N	Y	£3,500	£21.00	£3,500	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Sale of Alcohol, Public Entertainment and Late Night Refreshments	Application for the grant or renewal of a personal licence	£37.00	N	Y	£2,500	£37.00	£2,500	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Sale of Alcohol, Public Entertainment and Late Night Refreshments	Theft, loss, etc of premises licence or summary	£21.00	N	Y	£0	£21.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Provisional Statement - Sale of Alcohol, Public Entertainment and Late Night Refreshments	Application for a provisional statement where premises being built etc	£315	N	Y	£0	£315	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor

			2010/11			2010/11	2010/11	2010/11					
Service	Detail	Narrative	Proposed Charges inc VAT	Vatable? Y/N	Statutory Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT	Total Expected Income ex VAT	% change	Reasons for Change in Charges (use separate sheet if necessary)	Head of Service	Service Manager	Portfolio Holder
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Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments -	Notification of change of name or address	£10.50	N	Y	£0	£10.50	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments -	Application to vary licence to specify individual as premises supervisor	£23.00	N	Y	£550	£23.00	£550	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments -	Application for transfer of premises licence	£23.00	N	Y	£180	£23.00	£180	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Premises Licence Sale of Alcohol, Public Entertainment and Late Night Refreshments -	Interim authority notice following death etc of licence holder	£23.00	N	Y	£0	£23.00	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Sale of Alcohol, Public Entertainment and Late Night Refreshments	Theft, loss etc of certificate or summary	£10.50	N	Y	£0	£10.50	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Sale of Alcohol, Public Entertainment and Late Night Refreshments	Notification of change of name or alteration of rules of club	£10.50	N	Y	£0	£10.50	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Sale of Alcohol, Public Entertainment and Late Night Refreshments	Change of relevant registered address of club	£10.50	N	Y	£0	£10.50	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Sale of Alcohol, Public Entertainment and Late Night Refreshments	Theft, loss etc of temporary event notice	£10.50	N	Y	£0	£10.50	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor

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Licensing and Registration	Sale of Alcohol, Public Entertainment and Late Night Refreshments	Theft, loss etc of personal licence	£10.50	N	Y	£0	£10.50	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Sale of Alcohol, Public Entertainment and Late Night Refreshments	Duty to notify change of name or address	£10.50	N	Y	£0	£10.50	£0	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Sale of Alcohol, Public Entertainment and Late Night Refreshments	Right of freeholder etc to be notified of licensing matters	£21.00	N	Y	£180	£21.00	£180	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Lorttery Registration - Gambling Act 2005	Lotteries Registration - New	£40.00	N	Y	£250	£40.00	£250	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Registration	Lotteries Registration - Renewal	£20.00	N	Y	£3,200	£20.00	£3,200	0%	Charges set by central government under Licensing Act 2003. Projected assuming no change in fees	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New Small Casino	New Application	£8,000.00	N	N	£0	£8,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New large Casino	New Application	£10,000.00	N	N	£0	£10,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Regional Casino	New Application	£15,000.00	N	N	£0	£15,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Bingo Club	New Application	£3,500.00	N	N	£0	£3,500.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Betting Premises (excluding Tracks)	New Application	£3,000.00	N	N	£0	£3,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Tracks	New Application	£2,500.00	N	N	£0	£2,500.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Family Entertainment Centres	New Application	£2,000.00	N	N	£0	£2,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Adult Gaming Centre	New Application	£2,000.00	N	N	£0	£2,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New Small Casino	Annual Fee	£5,000	N	N	£0	£5,000	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New large Casino	Annual Fee	£10,000	N	N	£0	£10,000	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor

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Licensing and Registration	Regional Casino	Annual Fee	£15,000	N	N	£0	£15,000	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Bingo Club	Annual Fee	£1,000.00	N	N	£2,000	£950.00	£1,900	-5%	Reflects adjustment reflective of enforcement costs	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Betting Premises (excluding Tracks)	Annual Fee	£600.00	N	N	£7,500	£575.00	£7,000	-4%	Reflects adjustment reflective of enforcement costs	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Tracks	Annual Fee	£1,000.00	N	N	£0	£950.00	£0	-5%	Reflects adjustment reflective of enforcement costs	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Family Entertainment Centres	Annual Fee	£750.00	N	N	£750	£725.00	£725	-3%	Reflects adjustment reflective of enforcement costs	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Adult Gaming Centre	Annual Fee	£1,000.00	N	N	£18,000	£950.00	£16,000	-5%	Reflects adjustment reflective of enforcement costs	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New Small Casino	Variation to premises licence	£4,000.00	N	N	£0	£4,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New large Casino	Variation to premises licence	£5,000.00	N	N	£0	£5,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Regional Casino	Variation to premises licence	£7,500.00	N	N	£0	£7,500.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Bingo Club	Variation to premises licence	£1,750.00	N	N	£0	£1,750.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Betting Premises (excluding Tracks)	Variation to premises licence	£1,250.00	N	N	£0	£1,250.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Tracks	Variation to premises licence	£1,250.00	N	N	£0	£1,250.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Family Entertainment Centres	Variation to premises licence	£1,000.00	N	N	£0	£1,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Adult Gaming Centre	Variation to premises licence	£1,000.00	N	N	£0	£1,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New Small Casino	Application to Transfer	£1,800.00	N	N	£0	£1,800.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New large Casino	Application to Transfer	£2,150.00	N	N	£0	£2,150.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Regional Casino	Application to Transfer	£6,500.00	N	N	£0	£6,500.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Bingo Club	Application to Transfer	£1,200.00	N	N	£0	£1,200.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Betting Premises (excluding Tracks)	Application to Transfer	£1,200.00	N	N	£0	£1,200.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Tracks	Application to Transfer	£950.00	N	N	£0	£950.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor

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Licensing and Registration	Family Entertainment Centres	Application to Transfer	£950.00	N	N	£0	£950.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Adult Gaming Centre	Application to Transfer	£1,200.00	N	N	£0	£1,200.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New Small Casino	Application for Re-Instatement	£1,800.00	N	N	£0	£1,800.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New large Casino	Application for Re-Instatement	£2,150.00	N	N	£0	£2,150.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Regional Casino	Application for Re-Instatement	£6,500.00	N	N	£0	£6,500.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Bingo Club	Application for Re-Instatement	£1,200.00	N	N	£0	£1,200.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Betting Premises (excluding Tracks)	Application for Re-Instatement	£1,200.00	N	N	£0	£1,200.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Tracks	Application for Re-Instatement	£950.00	N	N	£0	£950.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Family Entertainment Centres	Application for Re-Instatement	£950.00	N	N	£0	£950.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Adult Gaming Centre	Application for Re-Instatement	£1,200.00	N	N	£1,000	£1,200.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New Small Casino	Application for Provisional Statement	£8,000.00	N	N	£0	£8,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New large Casino	Application for Provisional Statement	£10,000.00	N	N	£0	£10,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Regional Casino	Application for Provisional Statement	£15,000.00	N	N	£0	£15,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Bingo Club	Application for Provisional Statement	£3,500.00	N	N	£0	£3,500.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Betting Premises (excluding Tracks)	Application for Provisional Statement	£3,000.00	N	N	£0	£3,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Tracks	Application for Provisional Statement	£2,500.00	N	N	£0	£2,500.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Family Entertainment Centres	Application for Provisional Statement	£2,000.00	N	N	£0	£2,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Adult Gaming Centre	Application for Provisional Statement	£2,000.00	N	N	£0	£2,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New Small Casino	Licence Application (provisional Statement holders)	£3,000.00	N	N	£0	£3,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	New large Casino	Licence Application (provisional Statement holders)	£5,000.00	N	N	£0	£5,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor

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Licensing and Registration	Regional Casino	Licence Application (provisional Statement holders)	£8,000.00	N	N	£0	£8,000.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Bingo Club	Licence Application (provisional Statement holders)	£1,200.00	N	N	£0	£1,200.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Betting Premises (excluding Tracks)	Licence Application (provisional Statement holders)	£1,200.00	N	N	£0	£1,200.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Tracks	Licence Application (provisional Statement holders)	£950.00	N	N	£0	£950.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Family Entertainment Centres	Licence Application (provisional Statement holders)	£950.00	N	N	£0	£950.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Adult Gaming Centre	Licence Application (provisional Statement holders)	£1,200.00	N	N	£0	£1,200.00	£0	0%	No change - cost recovery	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Provision of Gambling	Copy Licence	£25.00	N	N	£0	£25.00	£0	0%	No change - statutory fee	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Provision of Gambling	Notification of Change	£25.00	N	N	£0	£25.00	£0	0%	No change - statutory fee	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Provision of Gambling	Temporary Use Notice	£500.00	N	N	£0	£500.00	£0	0%	No change - statutory fee	DR	T BARTLETT	Cllr Collor

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Hackney Carriage and Private Hire	Hackney Carriage and Private Hire	Hackney Carriage Vehicle: Annual	300	N	N	£0	£300	£0	0%	Included in Joint vehicles licence	DR	T BARTLETT	Cllr Collor
Hackney Carriage and Private Hire	Hackney Carriage and Private Hire	Hackney Carriage & Private Hire Vehicle Annual Licence	£300.00	N	N	£45,000	£315	£45,000	5%	Increased fee in line with Inflation however income reflects previous years actuals	DR	T BARTLETT	Cllr Collor
Hackney Carriage and Private Hire	Hackney Carriage and Private Hire	Unmet Demand Survey	0	N	N	£0	£60	£4,140		Repayment of £12000 unmet demand survey. Charged per hackney carriage vehicle over 3 year period	DR	T BARTLETT	Cllr Collor
Hackney Carriage and Private Hire	Hackney Carriage and Private Hire	Short term licence following change of vehicle (Temporary Transfer)	£85 (£60 discount on first transfer. Subsequent transfers charged at full rate)	N	N	£230	£90 (£30 discount on first transfer. Subsequent transfers charged at full rate)	£250	5%	Increased fee but marginal increase in discount for first transfer	DR	T BARTLETT	Cllr Collor
Hackney Carriage and Private Hire	Hackney Carriage and Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year	£82	N	N	£17,400	£85	£17,400	4%	Increased fee in line with Inflation however income reflects previous years actuals	DR	T BARTLETT	Cllr Collor
Hackney Carriage and Private Hire	Hackney Carriage and Private Hire	Joint Hackney Carriage Private Hire Driver: 3 year	£200	N	N	£1,700	£0	£0	-100%	Withdrawal of fee option due to increased costs of administration	DR	T BARTLETT	Cllr Collor
Hackney Carriage and Private Hire	Hackney Carriage and Private Hire	Driver Identity Deposit	£35	N	N	£520	£40	£520	14%	Retained at previous level for past 2 years compound increase	DR	T BARTLETT	Cllr Collor
Hackney Carriage and Private Hire	Hackney Carriage and Private Hire	Vehicle Plate	£18 per plate + £15 per holder	N	N	£700	£19 per plate + £16 per holder	£700	50%	Reflects increases raw material costs at this time	DR	T BARTLETT	Cllr Collor
Private Hire Operator	NA	Operators Licence for PH vehicles only (not hackney)	50	N	N	£12,500	£55	£12,500	10%	Retained at previous level for past 2 years compound increase	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Animal Establishments	Animal Boarding Establishments	£210.00 (+ Vet fees)	N	N	£2,400	£220 (+ vets fees)	£2,400	6%	Although there has been a reduction in the number of such establishments expected outturn reflects compliance/enforcement	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Animal Establishments	Breeding of Dogs	£210.00 (+ Vet fees)	N	N	£180	£220 (+ vets fees)	£210	5%	Reflect increased compliance/enforcement	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Animal Establishments	Dangerous Wild Animals	£210.00 (+ Vet fees)	N	N	0	£220 (+ vets fees)	0	5%	Reflect increased compliance/enforcement	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Animal Establishments	Performing Animals	£210.00 (+ Vet fees)	N	N	0	£220 (+ vets fees)	0	5%	Reflect increased compliance/enforcement	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Animal Establishments	Pet Shops	150	N	N	£800	160	£320	7%	Closure of premises results in reduced income	DR	T BARTLETT	Cllr Collor

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Licensing and Registration	Animal Establishments	Riding Establishments	£210.00 (+ Vet fees)	N	N	£1,100	£220 (+ vets fees)	£1,200	5%	Reflects increased costs in compliance/enforcement	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Animal Establishments	Zoos	£675	N	N	£675	£710	£710	5%	Reflect increased compliance/enforcement	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Others	Game Dealer Licence	£0	N	N	£0	£0	£0	0%	No change	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Others	Sex Establishment (Grant)	0	N	N	0	3000	0	0%	Reflects changes in legislation and increased costs in processing applications	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Others	Sex Establishment (Renewal or Transfers)	£2,100	N	N	£2,100	2100	0	0%	New Fee reflecting anticipated increased costs of compliance however closure of established premise results in no income this year	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Registration	Ear Piercing, Acupuncture or Electrolysis: per person	£72	N	N	£72	£75	£72	4%	Reflect increased compliance/enforcement	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Registration	Ear Piercing, Acupuncture or Electrolysis: per premises	158	N	N	£158	165	£158	4%	Reflect increased compliance/enforcement	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Registration	Tattooing, : per person	£72	N	N	£70	£75	£150	4%	Split from previous category to reflect increased compliance/enforcement	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Registration	Tattooing, : per premises	158	N	N	£158	165	£160	4%	Split from previous category to reflect increased compliance/enforcement	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Registration	Street Trading Consent - Grant or Renewal	£440	N	N	£860	£465	£860	6%	Inflation	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Registration	Street Trading Consent - Occasional	£112	N	N	£0	£120	£0	7%	Inflation	DR	T BARTLETT	Cllr Collor
Licensing and Registration	Registration	Occasional Street Market	£0	N	N	£0	£200 up to 25 stalls then £10 per stall thereafter	£200		New fee agreed during financial year	DR	T BARTLETT	Cllr Collor