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24 September 2021

Dear Councillor

I am now able to enclose, for consideration at the meeting of the **GENERAL PURPOSES COMMITTEE** on Monday 27 September 2021 at 5.00 pm, the following reports that were unavailable when the agenda was printed.

4 **MINUTES** (Pages 2 - 3)

To consider the Minutes of the meeting held on 19 July 2021.

Yours sincerely

A handwritten signature in black ink, appearing to read "Nicky", written over a white background.

Chief Executive

Minutes of the meeting of the **GENERAL PURPOSES COMMITTEE** held at the Council Offices, Whitfield on Monday, 19 July 2021 at 2.00 pm.

Present:

Chairman: Councillor N J Collor

Councillors: T J Bartlett (as substitute for Councillor C A Vinson)
T A Bond
P M Brivio
K Mills

Officers: Chief Executive
Head of Governance and HR
Democratic and Corporate Services Manager

14 APOLOGIES

An apology for absence was received from Councillor C A Vinson.

15 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that in accordance with Council Procedure Rule 4, Councillor T J Bartlett had been appointed as substitute member for Councillor C A Vinson.

16 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

17 MINUTES

The Minutes of the meeting held on 18 March 2021 were approved as a correct record for signing by the Chairman.

18 EXCLUSION OF THE PRESS AND PUBLIC

It was moved by Councillor T A Bond, duly seconded by Councillor P M Brivio and

RESOLVED: That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the items to be considered involved the likely disclosure of exempt information as defined in paragraph 4 of Part I of Schedule 12A of the Act.

19 REMOTE WORKING POLICY

The Chief Executive presented the Remote Working Policy to the Committee.

Members considered the implications of the policy and how it would be implemented.

RESOLVED: (a) That the Remote Working Policy be approved with immediate effect.

- (b) That the Head of Governance be authorised to make minor amendments to the Remote Working Policy.
- (c) That the Remote Working Policy be reviewed after six months of operation.

The meeting ended at 2.48 pm.