



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872453
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

26 September 2014

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **ELECTORAL MATTERS COMMITTEE** will be held in the Council Chamber at these Offices on Monday 6 October 2014 at **12.00 pm** or upon the rising of the Cabinet meeting, whichever is the later, when the following business will be transacted.

Members of the public who require further information are asked to contact Rebecca Brough on (01304) 872304 or by e-mail at rebecca.brough@dover.gov.uk.

Yours sincerely

Chief Executive

Electoral Matters Committee Membership:

Councillor P A Watkins (Chairman)
Councillor S S Chandler (Vice-Chairman)
Councillor M R Eddy
Councillor P J Hawkins
Councillor F J W Scales

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be

transacted on the agenda.

4 **MINUTES** (Pages 5 - 6)

To confirm the attached Minutes of the meeting of the Committee held on 4 August 2014.

5 **POLLING DISTRICT REVIEW** (Pages 7 - 12)

To consider the attached responses received to the consultation and the Officer responses.

Also attached is the report of the Head of Democratic Services submitted to the last meeting which details the requirements of the Review. The Committee is requested to consider this matter and make recommendations to Council.

6 **WORK PROGRAMME 2014/15** (Pages 13 - 14)

(a) Kent County Council Electoral Arrangements

The Local Government Boundary Commission for England (LGBCE) is expected to launch its review of the Kent County Council Electoral Arrangements.

Kent County Council has submitted its view on Council size to the Commission and has requested that the number of Members remain at 84. The LGBCE will give its response to this when the review is formally launched.

The Head of Democratic Services will give an update on any progress at the meeting.

(b) Dover District Council Electoral Arrangements

At the last meeting the Committee requested more information on the possibility of requesting a review of its Electoral Arrangements by the Local Government Boundary Committee for England.

Attached is a schedule showing the current local government electorate by Ward with the electoral variance for each Ward.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting.

Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.

- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Team Leader - Democratic Support, telephone: (01304) 872304 or email: rebecca.brough@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.