

Minutes of the meeting of the **LICENSING COMMITTEE** held at the Council Offices, Whitfield on Wednesday, 30 November 2016 at 5.00 pm.

Present:

Chairman: Councillor P S Le Chevalier

Councillors: D G Cronk  
B Gardner  
B J Glayzer  
D Hannent  
L A Keen  
S M Le Chevalier  
D P Murphy  
M J Ovenden  
D A Sargent

Officers: Head of Regulatory Services  
Public Protection Manager  
Contentious and Regulatory Lawyer  
Democratic Support Officer

8 APOLOGIES

There were no apologies for absence received from Members.

9 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

10 MINUTES

The Minutes of the meeting held on 25 May 2016 were approved as a correct record and signed by the Chairman.

11 MINUTES OF SUB-COMMITTEE MEETINGS

The Minutes of the meetings of the Licensing Sub-Committees held on 16 May, 3 August, 11 August and 8 September 2016 were received and noted.

12 FEES AND CHARGES 2017/18

The Committee considered the report of the Head of Regulatory Services which set out the Fees and Charges 2017/18 relevant to the Licensing Authority.

- RESOLVED:
- (a) That the Fees and Charges for 2017/18 as set out in Appendix 3 be approved.
  - (b) That Members approve the general principle that fees are set at an appropriate inclusive level, irrespective of VAT status, and that the VAT element within the overall fee level is then determined.
  - (c) That Members approve the general principle that, unless the fee is set by statute, licensing fees will be set on a cost recovery basis.
  - (d) That the Head of Regulatory Services be authorised to adopt fees at, or close to government directed levels without the need for further reporting, in cases where the Council is awaiting Government guidance and it has not been possible to set a fee level at this stage.
  - (e) That the Head of Regulatory Services be authorised in consultation with the Director of Governance and the Director of Finance, Housing and Community to make minor adjustments to the fees and charges as necessary.

The meeting ended at 5.01 pm.