



# **East Kent Services Committee**

**The Guildhall  
Westgate  
Canterbury**

Wednesday, 30 November 2016  
At 11.30pm

Summons and Agenda

**Nadeem Aziz**  
Chief Executive

**CANTERBURY CITY COUNCIL  
DOVER DISTRICT COUNCIL  
THANET DISTRICT COUNCIL**

## **Agenda**

# **East Kent Services Committee**

**Wednesday  
30 November 2016  
at 11.30 am**

**The Guildhall  
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# Membership of the East Kent Services Committee

## Councillors

Councillor S Cook  
Councillor P Todd  
Councillor P Watkins  
Councillor M Conolly  
Councillor C Wells  
Councillor L Fairbrass

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## NOTES

1. Everyone is welcome to record meetings of the Council and its Committees using whatever non-disruptive methods you think are suitable. If you are intending to do this please mention it to the Democratic Services Officer and do not use flash photograph unless you have previously asked whether you may do so. If you have any questions about this please contact Democratic Services (members of the press please contact the Press Office).

Please note that the Chair of the meeting has the discretion to withdraw permission and halt any recording if in the Chair's opinion continuing to do so would prejudice proceedings at the meeting. Reasons may include disruption caused by the filming or recording or the nature of the business being conducted.

Anyone filming a meeting is asked to only focus on those actively participating but please also be aware that you may be filmed or recorded whilst attending a council meeting and that attendance at the meeting signifies your agreement to this if it occurs. You are also reminded that the laws of defamation apply and all participants whether speaking, filming or recording are reminded that respect should be shown to all those included in the democratic process.

Persons making recordings are requested not to put undue restrictions on the material produced so that it can be reused and edited by all local people and organisations on a noncommercial basis. If a meeting passes a motion to exclude the press and public then, in conjunction with this, all rights to record the meeting are removed.

2. The venue for the meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.
3. The information contained within this agenda is available in other formats, including Braille, large print, audio cassettes and other languages.
4. If you have any queries regarding items on this agenda, please contact Matthew Archer on 01227 862 175 or email [matthew.archer@canterbury.gov.uk](mailto:matthew.archer@canterbury.gov.uk) or write to the address below.

Canterbury City Council, Military Road, Canterbury CT1 1YW

## AGENDA

### 1 **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### 2 **APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN**

Under the operating arrangements the Chairman for the municipal year 2016/17 will be a representative of Canterbury City Council and the Vice-Chairman will be a representative of Thanet District Council.

### 3 **DECLARATION OF ANY INTERESTS**

To receive any declarations of interest.

### 4 **SUBSTITUTE MEMBERS**

The Chairman to report any notifications received prior to this meeting regarding the attendance of substitutes for the named Members of this committee.

### 5 **EK SERVICES AND EK HUMAN RESOURCES COMBINED END OF YEAR REPORT 2015/16** (Pages 5 - 18)

TO CONSIDER – the report of the Director of Shared Services.

### 6 **ESTABLISHMENT OF EAST KENT SERVICES COMMITTEE AND ASSOCIATED ARRANGEMENTS - REVISIONS** (Pages 19 - 39)

TO CONSIDER – the report of the Head of Legal Services (Canterbury), Director of Governance (Dover), Solicitor to the Council (Dover), Director of Corporate Governance and Monitoring Officer (Thanet)

### 7 **ANY OTHER URGENT BUSINESS TO BE DEALT WITH IN PUBLIC**

### 8 **ANY OTHER BUSINESS WHICH FALLS UNDER THE EXEMPT PROVISIONS OF THE LOCAL GOVERNMENT ACT 1972 OR THE FREEDOM OF INFORMATION ACT 2000 OR BOTH**

It may be necessary to exclude the press or public for this item.

### 9 **EK SERVICES AND EK HUMAN RESOURCES END OF YEAR REPORT 2015/16** (Pages 40 - 44)

TO CONSIDER – the report of the Director of Shared Services.