

**CANTERBURY CITY COUNCIL
DOVER DISTRICT COUNCIL
THANET DISTRICT COUNCIL**

Agenda

East Kent Services Committee

**Wednesday
24 January 2018
at 10.00 am**

**The Guildhall
Westgate
Canterbury**

Membership of the East Kent Services Committee

Councillors

Councillor S Cook
Councillor P Todd
Councillor M Conolly
Councillor C Wells
Councillor L Fairbrass
Councillor K Morris

Quorum: One councillor from each council.

NOTES

1. Everyone is welcome to record meetings of the Council and its Committees using whatever non-disruptive methods you think are suitable. If you are intending to do this please mention it to the Democratic Services Officer and do not use flash photograph unless you have previously asked whether you may do so. If you have any questions about this please contact Democratic Services (members of the press please contact the Press Office).

Please note that the Chair of the meeting has the discretion to withdraw permission and halt any recording if in the Chair's opinion continuing to do so would prejudice proceedings at the meeting. Reasons may include disruption caused by the filming or recording or the nature of the business being conducted.

Anyone filming a meeting is asked to only focus on those actively participating but please also be aware that you may be filmed or recorded whilst attending a council meeting and that attendance at the meeting signifies your agreement to this if it occurs. You are also reminded that the laws of defamation apply and all participants whether speaking, filming or recording are reminded that respect should be shown to all those included in the democratic process.

Persons making recordings are requested not to put undue restrictions on the material produced so that it can be reused and edited by all local people and organisations on a noncommercial basis. If a meeting passes a motion to exclude the press and public then, in conjunction with this, all rights to record the meeting are removed.

2. The venue for the meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.
3. The information contained within this agenda is available in other formats, including Braille, large print, audio cassettes and other languages.
4. If you have any queries regarding items on this agenda, please contact Matthew Archer on 01227 862 175 or email matthew.archer@canterbury.gov.uk or write to the address below.

Canterbury City Council, Military Road, Canterbury CT1 1YW

AGENDA

1 **APOLOGIES FOR ABSENCE**

Apologies have been received from Councillor Morris (Vice-chairman), Wells (Chairman) and Todd.

In the absence of the chairman and vice-chairman it will be necessary to elect a chairman for the meeting.

2 **SUBSTITUTE MEMBERS**

The Chairman to report any notifications received prior to this meeting regarding the attendance of substitutes for the named Members of this committee.

3 **DECLARATION OF ANY INTERESTS**

To receive any declarations of interest.

4 **MINUTES** (Pages 5 - 7)

To confirm as a true record.

5 **EAST KENT SERVICES STRATEGIC SERVICE DELIVERY OPTIONS AND POTENTIAL FOR CONTRACTING OUT OF CERTAIN FUNCTIONS** (Pages 8 - 13)

TO CONSIDER the report of the Director of Shared Services.

Please note the information which is exempt from publication and contained later on this agenda at items 7a and 7b.

a) Project overview - including staff aspects

Verbal update from Dominic Whelan

b) Potential Contracting Out arrangements

6 **EXCLUSION OF THE PRESS AND PUBLIC**

TO RESOLVE – That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items of business on the grounds that there would be disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act or the Freedom of Information Act or both.

7 **EXEMPT ANNEX: EAST KENT SERVICES STRATEGIC SERVICE DELIVERY OPTIONS AND POTENTIAL FOR CONTRACTING OUT OF CERTAIN FUNCTIONS**

The information in the report is exempt from publication because its disclosure is likely to prejudice the commercial interest of both the Council and other bodies (Section 43 of the Freedom of Information Act 2000). The Council considers that at present the public interest in maintaining the exemption outweighs the public interest in disclosing it. Paragraph 3 of Schedule 12A of the Local Government Act

1972 (Financial and business affairs of the Council and other persons) also applies.

- a) Appendix to Report - Commercial and Contract Terms

Report to follow.

- b) Civica Presentation

TO RECEIVE a presentation.

Gary Bell from Civica will present to the meeting.

8 **ANY OTHER URGENT BUSINESS TO BE DEALT WITH IN PUBLIC**

9 **ANY OTHER BUSINESS WHICH FALLS UNDER THE EXEMPT PROVISIONS OF THE LOCAL GOVERNMENT ACT 1972 OR THE FREEDOM OF INFORMATION ACT 2000 OR BOTH**

It may be necessary to exclude the press or public for this item.