



# **East Kent Services Committee**

**The Guildhall  
Westgate  
Canterbury**

Wednesday, 11 April 2018

Summons and Agenda

**Nadeem Aziz**  
Chief Executive

**CANTERBURY CITY COUNCIL  
DOVER DISTRICT COUNCIL  
THANET DISTRICT COUNCIL**

## **Agenda**

# **East Kent Services Committee**

**Wednesday  
11 April 2018  
at 10.15 am**

**The Guildhall  
Westgate  
Canterbury**

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# Membership of the East Kent Services Committee

## Councillors

Councillor Savage  
Councillor S Cook  
Councillor Todd  
Councillor M Conolly  
Councillor Morris  
Councillor B Bayford

Quorum: One councillor from each council.

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## NOTES

1. Everyone is welcome to record meetings of the Council and its Committees using whatever non-disruptive methods you think are suitable. If you are intending to do this please mention it to the Democratic Services Officer and do not use flash photograph unless you have previously asked whether you may do so. If you have any questions about this please contact Democratic Services (members of the press please contact the Press Office).

Please note that the Chair of the meeting has the discretion to withdraw permission and halt any recording if in the Chair's opinion continuing to do so would prejudice proceedings at the meeting. Reasons may include disruption caused by the filming or recording or the nature of the business being conducted.

Anyone filming a meeting is asked to only focus on those actively participating but please also be aware that you may be filmed or recorded whilst attending a council meeting and that attendance at the meeting signifies your agreement to this if it occurs. You are also reminded that the laws of defamation apply and all participants whether speaking, filming or recording are reminded that respect should be shown to all those included in the democratic process.

Persons making recordings are requested not to put undue restrictions on the material produced so that it can be reused and edited by all local people and organisations on a noncommercial basis. If a meeting passes a motion to exclude the press and public then, in conjunction with this, all rights to record the meeting are removed.

2. The venue for the meeting is wheelchair accessible and has an induction loop to help people who are hearing impaired.
3. The information contained within this agenda is available in other formats, including Braille, large print, audio cassettes and other languages.
4. If you have any queries regarding items on this agenda, please contact Matthew Archer on 01227 862 175 or email [matthew.archer@canterbury.gov.uk](mailto:matthew.archer@canterbury.gov.uk) or write to the address below.

Canterbury City Council, Military Road, Canterbury CT1 1YW

## AGENDA

### 1 **APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

### 2 **SUBSTITUTE MEMBERS**

The Chairman to report any notifications received prior to this meeting regarding the attendance of substitutes for the named Members of this committee.

### 3 **APPOINTMENT OF CHAIRMAN AND VICE-CHAIRMAN**

Following the election of Councillor Bayford as the new Leader and Councillor Savage as the Deputy Leader of Thanet District Council, they will replace Councillor Wells and Councillor Fairbrass as the Chairman and Vice-Chairman of this Committee for the remainder of the council year 2017-18.

### 4 **DECLARATIONS OF ANY INTERESTS**

To receive any declarations of interest.

### 5 **MINUTES OF THE MEETING HELD ON 24 JANUARY 2018** (Pages 5 - 8)

To confirm as a true record.

### 6 **CHANGES TO STRUCTURE AND DELEGATIONS FOLLOWING THE CONTRACTING OF SERVICES TO CIVICA**

### 7 **ANY OTHER URGENT BUSINESS TO BE DEALT WITH IN PUBLIC**

### 8 **EXCLUSION OF THE PRESS AND PUBLIC**

TO RESOLVE – That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items of business on the grounds that there would be disclosure of exempt information as defined in Part 1 of Schedule 12A of the Act or the Freedom of Information Act or both.

### 9 **CHANGES TO STRUCTURE AND DELEGATIONS FOLLOWING THE CONTRACTING OF SERVICES TO CIVICA** (Pages 9 - 16)

(This report is exempt from publication as it relates to information concerning individuals and as such paragraph 1 of part 1 of schedule 12a of the Local Government Act 1972 applies.)

TO CONSIDER the report of the Chief Executive of Thanet District Council.

### 10 **ANY OTHER BUSINESS WHICH FALLS UNDER THE EXEMPT PROVISIONS OF THE LOCAL GOVERNMENT ACT 1972 OF THE FREEDOM OF INFORMATION ACT 2000 OR BOTH**

It may be necessary to exclude the press or public for this item.