

Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 4 March 2019 at 11.00 am

Present:

Chairman: Councillor K E Morris

Councillors: M D Conolly
J S Back
T J Bartlett
P M Beresford
N J Collor
M J Holloway
N S Kenton

Also Present: Councillor P M Brivio
Councillor S S Chandler
Councillor M I Cosin
Councillor M R Eddy
Councillor B Gardner
Councillor P M Hawkins
Councillor S J Jones

Officers: Chief Executive
Strategic Director (Corporate Resources)
Strategic Director (Operations and Commercial)
Head of Finance and Housing
Head of Governance
Head of Regeneration and Development
Senior Policy Planner
Senior Planner (Planning Policy)
Accountancy Apprentice
Democratic Services Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 98 4.3.19 Open Key Decisions No Call-in to apply Yes Implementation Date 12 March 2019	<u>APOLOGIES</u> It was noted that there were no apologies for absence.	None.	To note any apologies for absence.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 99 4.3.19 Open Key Decisions No Call-in to apply Yes Implementation Date 12 March 2019	<u>DECLARATIONS OF INTEREST</u> There were no declarations of interest.	None.	To note any declarations of interest.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 100 4.3.19 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 March 2019</p>	<p><u>RECORD OF DECISIONS</u></p> <p>It was agreed that the decisions of the meeting of the Cabinet held on 4 February 2019, as detailed in decision numbers CAB 85 to CAB 97, be approved as a correct record and signed by the Chairman.</p>	<p>None.</p>	<p>Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 4 February 2019.</p>	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 101 4.3.19 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 March 2019</p>	<p><u>GRANT OF EASEMENT OVER MATTHEWS CLOSE DITCH, DEAL</u></p> <p>It was agreed that the Scrutiny (Policy and Performance) Committee's recommendation, made at its meeting held on 12 February 2019 (Minute No 108), be rejected since it was considered that putting the receipts from the Matthews Close ditch grant of easement into the affordable housing fund would limit what the money could be spent on when flexibility was needed.</p>	<p>To accept the recommendation.</p>	<p>The Scrutiny (Policy and Performance) Committee, at its meeting held on 12 February 2019, considered Cabinet decision CAB 68 of 3 December 2018 and made a recommendation to Cabinet.</p>	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)

<p>CAB 102 4.3.19 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 March 2019</p>	<p><u>SECTION 106 AGREEMENTS</u></p> <p>It was agreed that the Scrutiny (Community and Regeneration) Committee's recommendation, made at its meeting held on 13 February 2019, be rejected since the review of the Local Plan had not yet been completed and the recommendation was therefore somewhat premature.</p>	<p>To accept the recommendation.</p>	<p>The Scrutiny (Community and Regeneration) Committee, at its meeting held on 13 February 2019, received a presentation on Section 106 agreements and made a recommendation to Cabinet.</p>	<p>consultees (if any)</p>
<p>Decision Status</p>	<p>Record of Decision</p>	<p>Alternative options considered and rejected (if any)</p>	<p>Reasons for Decision</p>	<p>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</p>
<p>CAB 103 4.3.19 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply (a) Yes (b) No</p> <p>Implementation Date (a) 12 March 2019 (b) 7 March 2019</p>	<p><u>COUNCIL BUDGET 2019/20, MEDIUM-TERM FINANCIAL PLAN 2019/20-2022/23 AND 2019/20 COUNCIL TAX SETTING</u></p> <p>(a) It was agreed that, subject to Council approving the 2019/20 budget, the grants to organisations, as set out in Annex 9 of the report, be approved as follows:</p> <p style="padding-left: 40px;">Grants to Concessionary Rentals 2019/20 - £38,355 Various grants towards rentals/lease charges</p> <p style="padding-left: 40px;">Financial Assistance Payments to Other Outside Bodies:</p> <p style="padding-left: 40px;">Your Leisure - £111,500 Grant payment linked to revised funding agreement with lease for Tides Leisure Centre</p>	<p>None.</p>	<p>The Medium-Term Financial Plan (MTFP) is the Council's key financial planning tool and underpins the Council's financial planning strategy and corporate planning process.</p> <p>The MTFP 2019/20-2022/23 incorporates the General Fund</p>	

	<p>Your Leisure - £5,000 Grant for Walmer paddling pool</p> <p>Pegasus Playscheme - £1,500 Provision of a playscheme for children with disabilities</p> <p>Age Concern - £1,500 Provision of area office services</p> <p>Kent County Council - £3,000 Contribution to Sports Partnership</p> <p>Gazen Salts Nature Reserve - £4,500 To assist in managing and maintaining the reserve</p> <p>Sandwich Town Cricket Club - £10,000 To assist the club in defraying its expenditure in managing, maintaining and improving the recreation grounds at The Butts and Gazen Salts</p> <p>Dover Outreach Centre - £10,000 Grant towards Winter Shelter costs</p> <p>Dover Rugby Club - £12,000 For ground maintenance at Crabble Athletic Ground, covered by savings made in the landscape maintenance contract</p> <p>Victoria Bowls - £1,000 Contribution to running expenses of club</p> <p>Dover Bowling Club - £6,000 Grant towards grounds maintenance at Dover bowling green. Covered by savings within the grounds maintenance budget</p> <p>Dover Citizens' Advice Bureau - £105,000</p>		<p>Revenue Budget, the Housing Revenue Account Budget and the Medium-Term Capital Programme.</p> <p>Cabinet approval is required for the 2019/20 budget and MTFP before final approval by Council on 6 March 2019.</p> <p>The Scrutiny (Policy and Performance) Committee, at its meeting held on 12 February 2019, made no recommendations on the budget and MTFP.</p>	
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	<p>Core funding grant plus £3,500 service charge contribution</p> <p>Neighbourhood Forums - £22,500 Grant to support voluntary and community organisations</p> <p>Home Improvement Agency - £8,000 'In Touch' housing improvement agency funding</p> <p>Deal Town Council - £5,000 Astor Theatre</p> <p>Action with Communities in Rural Kent - £3,500 Contribution to rural housing</p> <p>(b) It was agreed to recommend to Council:</p> <p>(i) That the General Fund Revenue Budget, the Capital and Special Projects Programmes, the Housing Revenue Account Budget, the Council Tax Resolution and the content of the Medium-Term Financial Plan (MTFP) be approved;</p> <p>(ii) That a Council Tax increase of 2.7% for Dover District Council (DDC) purposes be approved, resulting in an increase on Band D properties of £4.95 per year and an annual DDC Council Tax of £187.29;</p> <p>(iii) That it be noted that it is the view of the Strategic Director (Corporate Resources) (Section 151 Officer) that the budget has been prepared in an appropriate and prudent manner and that, based upon the information available at the time of producing this report, the 2019/20 estimates are robust and the resources are adequate for the Council's current spending plans in 2019/20;</p> <p>(iv) That the various Council recommendations at the end of the sections within the attached budget and MTFP, summarised in</p>			
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	<p>Annex 10 to Appendix 1, be approved as follows:</p> <p>(A) Approve the General Fund Revenue budget for 2019/20 and the projected outturn for 2018/19;</p> <p>(B) Approve the policies and protocols regarding the General Fund balances and earmarked reserves, and transfers between reserves as set out in Annex 4 of the report;</p> <p>(C) Approve the Housing Revenue Account budget for 2019/20 and the projected outturn for 2018/19 at Annex 5 of the report;</p> <p>(D) Approve the Capital and Special Revenue Projects Programmes;</p> <p>(E) Approve that the capital resources required to finance new projects are secured before new projects commence;</p> <p>(F) Approve the Capital, Treasury Management and Investment Strategies, including the Prudential Indicators and Minimum Revenue Provision statement;</p> <p>(G) Approve the Council Tax Resolution, as set out at Annex 8A of the report;</p> <p>(H) That it be noted that if the formal Council Tax Resolution at Annex 8A is approved, the total Band D Council Tax will be as set out at Annex 10 of the report.</p>			
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 104 4.3.19	<u>DOVER DISTRICT COUNCIL AUTHORITY MONITORING REPORT 2017/18</u>	None.	National Planning Practice Guidance	

<p>Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 March 2019</p>	<p>It was agreed that the Authority Monitoring Report 2017/18, as set out at Appendix 1 to the report, be approved and made available on the Council's website.</p>		<p>requires the Council to publish annually information which demonstrates its progress with Local Plan preparation and how the implementation of policies in the Local Plan is progressing. The Authority Monitoring Report for consideration covers the period 1 April 2017 to 31 March 2018.</p>	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 105 4.3.19 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 March 2019</p>	<p><u>GENDER PAY GAP REPORT</u></p> <p>It was agreed that the Gender Pay Gap Report, as set out at paragraph 3 of the report, be approved, prior to publication on the Council's website and the Government portal.</p>	<p>None.</p>	<p>The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017 require the Council to publish a report on its gender pay gap annually and by 31 March.</p>	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 106 4.3.19 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 March 2019</p>	<p><u>SENIOR INFORMATION AND RISK OWNER</u></p> <p>It was agreed that, with effect from 31 March 2019, the Head of Governance be appointed as the Senior Information and Risk Owner (SIRO), and the Digital Services Manager be appointed as the Deputy Senior Information and Risk Owner for the Council, and they be authorised to discharge the functions and responsibilities of those roles.</p>	<p>None.</p>	<p>The Cabinet Office requires each local authority to appoint a Senior Information and Risk Owner (SIRO). The current SIRO, the Director of Governance, will be leaving the Council on 31 March 2019, and it is therefore necessary to appoint replacements for him and his deputy.</p>	

The meeting ended at 11.10 am.