



Council Meeting

**Council Offices
White Cliffs Business Park
Dover**

Wednesday, 24 July 2019

Summons and Agenda

**Nadeem Aziz
Chief Executive**



Democratic Services
White Cliffs Business Park

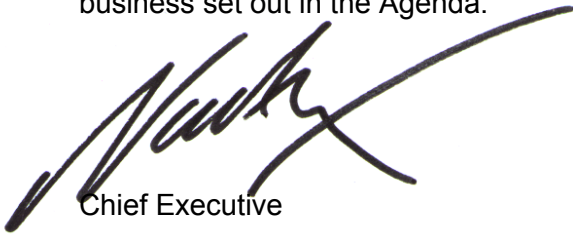
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16 July 2019

To the Members of the Council,

You are hereby summoned to attend a meeting of the **COUNCIL** to be held in the Council Chamber at these Offices on Wednesday 24 July 2019 at 6.00 pm for the transaction of the business set out in the Agenda.



Chief Executive

Members of the Council:

M D Conolly (Chairman)	N J Collor	D P Murphy
D Hannent (Vice-Chairman)	D G Cronk	O C de R Richardson
J S Back	J P Haste	J Rose
T J Bartlett	M J Holloway	M Rose
D G Beaney	S J Jones	C A Vinson
S H Beer	P D Jull	R S Walkden
E A Biggs	L A Keen	P Walker
T A Bond	N S Kenton	H M Williams
P M Brivio	S C Manion	C F Woodgate
J P J Burman	K Mills	C D Zossedder
S S Chandler	K E Morris	

AGENDA

1 **APOLOGIES** (Page 7)

To receive any apologies for absence.

2 **MINUTES** (Pages 8 - 15)

To confirm the attached Minutes of the meeting held on 17 May 2019.

3 **DECLARATIONS OF INTEREST** (Page 16)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **ANNOUNCEMENTS** (Page 17)

To receive any announcements from the Chairman, Leader, Members of the Cabinet or Head of Paid Service.

5 **LEADER'S TIME** (Page 18)

To receive an oral report at the meeting from the Leader (and Cabinet) on the business of the Executive or on any topic or subject that it is felt should be brought to the attention of the Council.

In accordance with Council Procedure Rule 10 (Leader's Time):

- (a) The Leader (and Cabinet) shall have up to 15 minutes to make within this report any statements that they wish on any topic or subject that they feel should be drawn to the attention of the Council.
- (b) The Leader (or their nominee) of the Opposition Group shall be allowed up to 10 minutes to respond.
- (c) The Leader of the Council shall be allowed up to 5 minutes to exercise a right of reply (or 25% of the time given to the Opposition Group Leader, whichever is the greatest).

6 **QUESTIONS FROM THE PUBLIC** (Page 19)

To receive answers in respect of questions from the public to Members of the Executive asked in accordance with Rule 11 of the Council Procedure Rules.

- (a) Questions will be asked in the order in which notice of them was received, except that the Chairman may group together similar questions.
- (b) The period for questions by the public shall be limited so that no further questions shall be put after the elapse of 15 minutes from the commencement of the first question.
- (c) A maximum of three minutes is allowed for the each question to be read.
- (d) A questioner who has put a question in person may also put one supplementary question without notice to the member who has replied to his or her original question. A supplementary question must arise directly out of the original question or the reply.
- (e) Afterwards, any other Member at the Chairman's discretion may speak for up to two minutes on a question or reply.

Questions from the Public

There were no questions from the public received within the notice period.

7 **REVIEW OF COMMITTEE ARRANGEMENTS** (Pages 20 - 71)

To consider the attached Joint Report of the Head of Governance and the Monitoring Officer.

8 **REVIEW OF ALLOCATION OF SEATS TO POLITICAL GROUPS** (Pages 72 - 80)

To consider the report of the Head of Governance (to follow).

9 **PROGRAMME OF ORDINARY MEETINGS 2019/20** (Pages 81 - 85)

To consider the report of the Head of Governance (to follow).

10 **SEAT ALLOCATION AND GROUP APPOINTMENTS** (Page 86)

To receive from Group Leaders any changes to seat allocations or appointments.

(Note: Any changes must be within the approved allocation of seats to political groups in accordance with the political balance rules (where applicable).)

11 **QUESTIONS FROM MEMBERS** (Pages 87 - 88)

Up to 60 minutes is allowed for this part of the meeting unless extended by the Chairman of Council on a motion moved, duly seconded and approved by the Council. Members may ask one supplementary question in addition to their original question.

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The questions received are set out in the agenda papers.

12 **MOTIONS** (Pages 89 - 90)

Motions for which notice has been given are listed on the agenda in the order in which notice was received, unless the Member giving notice states, in writing, that they propose to move it at a later meeting or withdraw it.

If a Motion set out in the agenda is not moved by the Member who gave notice thereof it shall, unless postponed by consent of the Council, be treated as withdrawn and shall not be moved without fresh notice.

Up to 60 minutes is allowed for this part of the meeting unless extended by the Chairman of Council on a motion moved, duly seconded and approved by the Council. Members may ask one supplementary question in addition to their original question.

The Motions received are set out in the agenda papers.

13 **URGENT BUSINESS TIME**

To consider any other items deemed by the Chairman of the Council to be urgent in accordance with the Local Government Act 1972.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.

- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Democratic Services Manager, telephone: (01304) 872304 or email: democraticservices@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.