

Public Document Pack



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872452
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

11 November 2019

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **REGULATORY COMMITTEE** will be held in the Council Chamber at these Offices on Tuesday 19 November 2019 at 10.00 am when the following business will be transacted.

Members of the public who require further information are asked to contact Jemma Duffield on (01304) 872305 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read "Jemma Duffield", written over a white background.

Chief Executive

Regulatory Committee Membership:

D P Murphy (Chairman)
O C de R Richardson (Vice-Chairman)
P M Brivio
S J Jones
R S Walkden

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointment of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES** (Pages 5 - 6)

To confirm the attached Minutes of the meeting of the Committee held on 17 September 2019.

PROCEDURE FOR HEARING (Pages 7 - 9)

The procedure for the Hearing is attached.

5 **FEES AND CHARGES 2020/21** (Pages 10 - 18)

To consider the attached report of the Head of Regulatory Services.

6 **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 - APPLICATION TO LICENCE VEHICLE OUTSIDE OF POLICY GUIDELINES** (Pages 19 - 30)

To consider the report of the Licensing Team Leader.

7 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 31)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

8 **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 - APPLICATION FOR A DRIVER'S LICENCE** (Pages 32 - 45)

To consider the attached report of the Licensing Team Leader.

9 **LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 - REVIEW OF A JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE** (Pages 46 - 61)

To consider the attached report of the Licensing Team Leader.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA

system and hearing loop within the Council Chamber.

- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Jemma Duffield, Democratic Services Officer, telephone: (01304) 872305 or email: democraticservices@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Minutes of the meeting of the **REGULATORY COMMITTEE** held at the Council Offices, Whitfield on Tuesday, 17 September 2019 at 10.00 am.

Present:

Chairman: Councillor D P Murphy

Councillors: D G Beaney (as substitute for Councillor O C de R Richardson)
P M Brivio
S J Jones

Officers: Contentious and Regulatory Lawyer
Licensing Team Leader
Licensing Enforcement Officer
Democratic Services Officer

Others in attendance: Applicant (Minute No. 20)

15 APOLOGIES

Apologies for absence were received from Councillors O C de R Richardson and R Walkden.

16 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that, in accordance with Council Procedure Rule 4, Councillor D G Beaney was appointed substitute member for Councillor O C de R Richardson.

17 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

18 MINUTES

The Minutes of the meetings of the Committee held on 16 April, 18 June and 16 July 2019 were approved and signed by the Chairman.

19 EXCLUSION OF THE PRESS AND PUBLIC

It was moved by Councillor P M Brivio, duly seconded and

RESOLVED: That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the items to be considered involved the likely disclosure of exempt information as defined in paragraph 1 of Part I of Schedule 12A of the Act.

20 LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 - APPLICATION FOR A DRIVER'S LICENCE

The Committee considered the report of the Licensing Team Leader on an application for a Joint Hackney Carriage and Private Hire Drivers' Licence. Having received an Enhanced Disclosure from the Disclosure and Barring Service which

showed a number of previous convictions that were relevant to the applicant's suitability as a Fit and Proper Person to hold a taxi licence in the Dover district, the application was referred to the Committee for a decision.

In accordance with the approved procedure Members offered the applicant the opportunity to present evidence concerning the circumstances surrounding the convictions and to present to the committee why they should be considered for an application for a driver's licence.

The Committee withdrew to consider its decision and upon resuming the Contentious and Regulatory Lawyer explained that she had advised the Committee in relation to the Council's policy on the relevance of convictions to applications and Sections 51 and 59 of the Local Government (Miscellaneous Provisions) Act 1976 in so far as they related to the applicant's suitability as a fit and proper person.

The applicant had been refused a Joint Driver's licence in 2017 by the Regulatory Committee as they were not deemed a fit and proper person and that the reasons for the refusal at that time, in part, were still relevant. The Regulatory Committee noted that the applicant, despite the passage of time, had still not sought to address those issues. The Regulatory Committee did observe that the convictions were now outside of the policy by way of the number of years passed since the convictions, and therefore the Committee were disregarding them.

RESOLVED: That, having regard to the evidence, the Committee considered that the driver was not a fit and proper person in accordance with Sections 51 and 59 of the Local Government (Miscellaneous Provisions) Act 1976, and that they would therefore not grant a Joint Hackney Carriage and Private Hire Driver's Licence.

The meeting ended at 10.26 am.

DOVER DISTRICT COUNCIL

REGULATORY COMMITTEE PROCEDURE FOR HEARINGS LICENSING OF A DRIVER, VEHICLES AND OPERATORS

INTRODUCTIONS AND PRELIMINARIES		
1	Chairman	The Chairman invites all present to introduce themselves.
2	Chairman	The Chairman advises the applicant of the reason for the Hearing and the procedure.
3	Legal Adviser	The applicant is asked to confirm receipt of: <ul style="list-style-type: none"> • the agenda • Licensing Officer's report • Council's policy guidelines • procedure for hearing • extract from the Rehabilitation of Offenders Act 1974
HEARING		
4	Licensing Officer	The Licensing Officer: <ul style="list-style-type: none"> • presents the Licensing Officer's report • summarises any issues
5	Licensing Officer	The Licensing Officer may call any witnesses. Each witness in turn: <ul style="list-style-type: none"> • will give evidence • may be questioned by the applicant or applicant's representatives • may be questioned by the Committee • may, if necessary, be re-questioned by the Licensing Officer
6	Applicant or applicant's representative	The applicant is asked to present his/her case and any particular issues (including whether the applicant accepts the facts presented or wishes to correct them).
7	Applicant or applicant's representative	The applicant or the applicant's representative may call any witnesses (including the applicant themselves). Each witness in turn: <ul style="list-style-type: none"> • will give evidence • may be questioned by the Licensing Officer • may be questioned by the Committee • may, if necessary, be re-questioned by the applicant/applicant's representative.
8	Members of the Committee	The Committee may ask further questions of any of the parties or any witnesses for the purpose of obtaining further relevant information or clarification.
9	Licensing Officer	The Licensing Officer may give their final submission.
10	Applicant or applicant's representative	The applicant/applicant's representative may give their final submission.

DETERMINATION		
11	Committee members/Legal Adviser	The Committee will withdraw to consider its determination. The Legal Adviser may be requested by the Chairman to accompany the Committee.
12	Committee members	If the Committee requires any further information from any party or any further evidence, all parties will be recalled and the meeting reconvened. Any Member of the Committee who has not been present during the whole of the proceedings must not take part in the decision making.
13	Legal Adviser	Any legal advice given to the Committee in private will be summarised to the Applicant.
14	Chairman	The decision of the Committee is given to all parties. In the event of a decision to refuse, suspend or revoke an application, the applicant is told that he/she has the right of appeal through the Magistrates Court and then to the Crown Court.

NOTES

1. The opportunities given to the parties within this procedure to ask questions should be used only for that purpose - to ask questions. The person asking the question will not be allowed to use this right as an opportunity to make statements.

2. Members of the Committee are, as a general rule, expected to ask questions of the various parties in accordance with this procedure. However circumstances may arise where it is desirable for a Member to seek immediate clarification or a point made by a witness or by a party during the course of giving evidence, answering questions being put to him by another party or making a submission. This should be permitted by the Chairman provided that the question is relevant and is conducive to the proper conduct of the hearing. Where additional questions are permitted after the Applicant's case has been summed up, the Applicant or his/her representative will always be given the final right of reply.

3. Under no circumstances must the parties or their witnesses offer members of the Committee information in the absence of the other party. Similarly Members must not attempt to gain information from any party at the hearing in the absence of the other. These are essential requirements of the proper application of the rules of natural justice.

4. The Chairman may vary this procedure as circumstances require but having full regard to adhering to the rules of natural justice.

Subject:	FEES AND CHARGES 2020/21
Meeting and Date:	Regulatory Committee – 19 November 2019 Cabinet (for information) – 13 January 2020 (part of larger report)
Report of:	Diane Croucher, Head of Regulatory Services
Portfolio Holder:	Councillor N J Collor Portfolio Holder for Transport and Licensing
Decision Type:	Non- Executive
Classification:	Unrestricted

Purpose of the report: This report has been prepared in order to obtain formal approval for the levels of fees and charges (F&Cs) for the financial year 2020/21. These revised F&Cs will be included in the budget estimates for 2020/21.

- Recommendation:**
1. The Regulatory Committee approve the Fees and Charges for 2020/21 as set out in Appendix 4.
 2. Members approve the general principle that fees are set at an appropriate inclusive level, irrespective of VAT status, and that the VAT element within the overall fee level is then determined.
 3. Members approve the general principle that, unless the fee is set by statute, licensing fees will be set on a cost recovery basis.
 4. That the Head of Regulatory Services is authorised to adopt fees at, or close to government directed levels without the need for further reporting, in cases where the Council is awaiting Government guidance and it has not been possible to set a fee level at this stage.
 5. That the Head of Regulatory Services be authorised in consultation with the Strategic Director of Corporate Resources to make minor adjustments to the fees and charges as necessary.
-

1. Summary

1.1 The Council's constitution specifies that F&Cs shall be reviewed annually. In order to meet this requirement all Directors / Heads of Service have been asked to review the F&Cs within their areas of responsibility and to produce recommended levels for 2020/21.

2. Introduction and Background

2.1 The Council's constitution specifies that F&Cs shall be reviewed annually.

- 2.2 The level of Member approval required is dependent upon the types of F&Cs raised and therefore reports have to be submitted to:
- Licensing Committee
 - Regulatory Committee
 - Planning Committee (for information only)
 - Cabinet
- 2.3 In order to meet this requirement it is proposed to submit the following reports:
- Licensing Committee - Report to meeting on 30 October 2019 of all F&Cs to be set by the Licensing Committee.
 - Regulatory Committee – Report to meeting on 19 November 2019 of all F&Cs to be set by the Regulatory Committee.
 - Planning Committee – Report (for information) to the meeting on 07 November 2019 of all F&Cs relevant to the Planning Committee.
 - Cabinet – Report to the meeting on 13 January 2020 of all F&Cs, but seeking specific approval of those F&Cs set by Cabinet.
- 2.4 Members are reminded that in 2004/05 a Member and Officer Review group developed a framework of broad guidelines to be considered in formulating proposals for F&Cs.
- 2.5 A copy of the checklist produced at that time and since updated to maintain currency, has been circulated to all Service Directors and to all officers considering F&Cs so that a rigorous and consistent approach is taken. A copy is attached at Appendix 1.
- 2.6 As in previous years, in order to assist Members, the data on F&Cs has been tabulated into a standard format that has been used for Appendices 3 and 4.

Detail and Narrative

These give a brief summary of the type of service being provided.

Set by Government

This indicates whether a charge is statutory or not. If a charge is statutory then it is effectively set by Government and although formal Member approval is still sought, there is little or no scope to make changes.

2019/20 Charge Inc VAT

The charge has been provided inclusive of VAT for two reasons. First, it shows what the customer will actually pay and is therefore more meaningful.

Second, charges for some services, car parking for example, which are not simply a direct recovery of costs, are set at a level, inclusive of VAT, having regard to relevant considerations including market level, where appropriate. The VAT is therefore a deduction from the amount of charge retained by DDC and is not a key factor in determining the appropriate charge. Members are asked to approve this approach.

2020/21 Proposed Charge Inc VAT

This is the recommended charge for 2020/21 and will, subject to Members' approval, be included in the 2020/21 budget.

2020/21 Total Expected Income ex VAT

This gives a broad indication as to how much income DDC is expected to receive and has been included to provide Members with a sense of the relative importance of individual charges or group of similar charges. The more significant income streams (generating over £3k) have been highlighted in **bold** type.

In some cases, the level of use is very low, or infrequent, or the service has only recently been introduced and so no level of income has been included.

Comments (inc Reason for the Change in Charges)

The licensing fees are reviewed each year as part of a rolling programme. The reviews include a detailed time/cost breakdown of each licence type.

Following the introduction of the new animal activities legislation in October 2018, it was decided to carry out a further review on these fees by means of a time and motion study to ensure the fees reflect the actual cost of providing the service. This has resulted in some proposed amendments as highlighted on the relevant spreadsheet (Appendix 4), which also incorporate the different risk ratings that are now required to be awarded for these types of licences.

3. Identification of Options

3.1 The recommended figures for consideration by Members are included in the Appendices. Members may approve these proposed figures.

4. Members may propose and approve alternative figures with reasons recorded for their decisions. Alternative figures should not however result in a total income which exceeds the cost of providing the service.

5. Evaluation of Options

5.1 The recommended fees and charges take into account the actual cost of providing the service and seek to ensure full cost recovery. This is the recommended approach.

5.2 Members should also take into account the checklist of issues to consider (at Appendix 1) when reviewing the fees and charges included in the subsequent Appendices.

6. Resource Implications

See Appendices.

7. Corporate Implications

7.1 Comment from the Strategic Director of Corporate Resources (linked to the MTFP);

Finance have been involved in the production of this report and have no further comment to make (JS).

7.2 Comment from the Solicitor to the Council: The Head of Governance has been consulted during the preparation of this report and has no further comment to add.

7.3 Comment from the Equalities Officer:

8. This report does not specifically highlight any equality implications however in discharging their duties members are required to comply with the public sector equality duty as set out in Section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15>.

9. **Appendices**

Appendix 1 – Fees and Charges checklist

Appendices 4 – Schedule of recommended F&Cs

Contact Officers: Rebecca Pordage, Licensing Team Leader and
Jun Shek, Accountancy Apprentice

Fees and Charges Checklist

<p>Corporate and Service Objectives Are links made between charges and our corporate and service objectives and are we able to use charges to help deliver these objectives?</p>
<p>Users of the Service Is there sufficient understanding of our service users and their needs and wishes? Have we considered different pricing to specific target groups and has the potential impact of charges or the changes to existing charges been assessed? Ensure that you consider the potential diversity and equality issues and where necessary consider and document any issues and mitigation.</p>
<p>Comparison with other providers Is there a complete picture of competition and providers of similar services – including other Local Authorities?</p>
<p>Consultation Has the relevant Portfolio holder been consulted and do charges meet with their aspirations and requirements? Is wider community consultation appropriate for any of your charges? Has it been undertaken?</p>
<p>Performance Management Are the principles for charges clearly defined and are clear targets set and monitored. Do we have a clear picture of what is a success?</p>
<p>Financial Considerations Is the charge at a level to fully recover all costs or if is subsidised - why? Have we considered all services for which we can / should charge a fee? Are there any fees that we charge, that have not been included in the schedule? Are we being radical in our approach to charging and are our charges cost effective?</p>
<p>Corporate Income Policy Please ensure you adhere to the main principals of the Corporate Income Policy when setting your fees and charges.</p>
<p>Legal Considerations and Other Guidance Does the Council have the power to levy the charges. Is there any ministerial or other guidance that should be taken into account?</p>
<p>Customer Access Review Consider whether the CAR for your service includes any issues for specific fees.</p>

Fees and Charges 2019/20

			2019/20	2019/20		2019/20	2020/21	2020/21	2020/21			
	Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income
Regulatory Licensing - M. Davis - D. Croucher - Cllr Collor												
86	Hackney Carriage & Private Hire (If vehicle is wheelchair accessible there is a 10% reduction in fee)	Hackney Carriage Vehicle Annual Licence (Grant and Renewal)	N	£327	If vehicle is wheelchair accessible there is a 10% reduction in fee	N	£22,563	£327	If vehicle is wheelchair accessible there is a 10% reduction in fee	£22,563	0%	
87	Hackney Carriage & Private Hire (If vehicle is wheelchair accessible there is a 10% reduction in fee)	Private Hire Vehicle Annual Licence (Grant and Renewal) No part of this fee is refundable in the event that the application is not approved or the vehicle is delicensed for any reason during the licence period.	N	£259	No part of this fee is refundable in the event that the application is not approved or the vehicle is delicensed for any reason during the licence period. If vehicle is wheelchair accessible there is a 10% reduction in fee.	N	£32,634	£259	No part of this fee is refundable in the event that the application is not approved or the vehicle is delicensed for any reason during the licence period. If vehicle is wheelchair accessible there is a 10% reduction in fee.	£28,953	0%	Based on 2018/19 income
88	Hackney Carriage & Private Hire	Unmet Demand Survey Included within Grant / renewal Fee	N	£0	Included within Grant / renewal Fee	N	£0	£0	Included within Grant / renewal Fee	£0	0%	
89	Hackney Carriage & Private Hire	Licence Transfer Following Change of Vehicle	N	£54		N	£2,800	£54		£3,080	0%	
90	Hackney Carriage & Private Hire	Temporary vehicle transfer	N	£34		N		£34			0%	This is not a new fee but was previously included as 2x new plates. This charge has been created for clarity only.
91	Hackney Carriage & Private Hire	Change of Vehicle ownership	N	£21		N	£42	£21		£42	0%	

Fees and Charges 2019/20

				2019/20	2019/20		2019/20	2020/21	2020/21	2020/21		
Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	
Regulatory Licensing - M. Davis - D. Croucher - Cllr Collor												
92	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year (Grant) No part of this fee is refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.	N	£124	No part of this fee is refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.	N		£124			0%	This value is difficult to predict due to the option to apply for 1 or 3 year license. As such the actual income will vary annually.
93	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 1 year (Renewal) No part of this fee is refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.	N	£110	No part of this fee is refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period.	N		£110			0%	
94	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 3 year (Grant) The first year (£124) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period. Any further refunds will be dealt with on a case by case basis.	N	£293	The first year (£124) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period. Any further refunds will be dealt with on a case by case basis.	N	£10,000	£293			0%	
95	Hackney Carriage & Private Hire	Joint Hackney Carriage Private Hire Driver: 3 year (Renewal) The first year (£110) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period. Any further refunds will be dealt with on a case by case basis.	N	£279	The first year (£110) is non refundable in the event that the application is not approved or the driver is delicensed for any reason during the Licence period. Any further refunds will be dealt with on a case by case basis.	N		£279			0%	
96	Hackney Carriage & Private Hire	DBS Disclosure (formerly CRB)	N	£44	Fee set externally. New drivers + every 3 years for renewals	N	£4,400	£44		£4,268	0%	
97	Hackney Carriage & Private Hire	Knowledge Test	N	£0	Included within Grant fee	N	£0	£0		£0	0%	
98	Hackney Carriage & Private Hire	Vehicle Plate	N	£17	Per plate	N	£170	£17		£170	0%	
99	Hackney Carriage & Private Hire	Vehicle Plate holder	N	£15	Per holder	N	£15	£15		£150	0%	Based on 2018/19 income

Fees and Charges 2019/20

				2019/20	2019/20		2019/20	2020/21	2020/21	2020/21		
Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	
Regulatory Licensing - M. Davis - D. Croucher - Cllr Collor												
100	Private Hire Operator		Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) 1 to 5 vehicles 1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N	£90	1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N	£90			0%	This value is difficult to predict due to the option to apply for 1 or 5 year license. As such the actual income will vary annually.
101	Private Hire Operator		Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) 6 to 10 vehicles 1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N	£144	1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N	£144			0%	
102	Private Hire Operator		Operators Licence for PH Vehicles Only (not Hackney) (1 year Licence) Over 10 vehicles 1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N	£197	1 year licence only available in exceptional circumstances. No part of this fee is refundable in any the event.	N	£197			0%	
103	Private Hire Operator		Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 1 to 5 vehicles Licence lasts 5 years. The first year (£90) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N	£364	Licence lasts 5 years. The first year (£90) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N	£364	£810	£1,000	0%	
104	Private Hire Operator		Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 6 to 10 vehicles Licence lasts 5 years. The first year (£144) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N	£631	Licence lasts 5 years. The first year (£144) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N	£631			0%	

				2019/20	2019/20		2019/20	2020/21	2020/21	2020/21		
Detail	Narrative	Set by Govt? Y/N	Approved Charges inc VAT	Comments	Vatable Y/N	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income ex VAT	% Change	Reasons for Change in Charges and/or Income	
Regulatory Licensing - M. Davis - D. Croucher - Cllr Collor												
105	Private Hire Operator	Operators Licence for PH Vehicles Only (not Hackney) (Licence lasts 5 years) 11 or more vehicles Licence lasts 5 years. The first year (£197) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N	£898	Licence lasts 5 years. The first year (£197) is non refundable in any event. Refunds will be considered in subsequent years if the licenced is surrendered or revoked during the period of the licence.	N		£898			0%	
106	Private Hire Operator	Variation to Operators Licence (within band) for PH Vehicles	N	£30.00		N		£30.00			0%	
107	Private Hire Operator	Variation to Operators Licence (outside of band) for PH Vehicles The additional charge for the new band will also be payable.	N	£30.00	The additional charge for the new band will also be payable.	N	£0.00	£30.00		£0.00	0%	

Subject:	LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 – APPLICATION TO LICENCE VEHICLE OUTSIDE OF POLICY GUIDELINES
Meeting and Date:	Regulatory Committee – 19 November 2019
Report of:	Licensing Team Leader
Classification:	Unrestricted

Purpose of the report:	To consider an application to renew a licence for a private hire vehicle outside of policy guidelines
------------------------	--------------------------------------------------------------------------------------------------------------

1. Summary

1.1 Mr Nigel Wheeler of Preston, Canterbury has submitted an application to the Council asking for permission to renew the licence on his Vauxhall Insignia as a Private Hire Vehicle. This vehicle falls outside of the current vehicle age policy; being registered on 15 November 2010. The vehicle LD60 XMK has 4 passenger seats and will be used exclusively for chauffeur service and is not intended to be used for any other purpose.

2. Introduction and Background

2.1 The regulation of Hackney Carriage & Private Hire Vehicles is a statutory duty of the Council under the provisions of the Town Police Clauses Act 1847 and the Local Government (Miscellaneous Provisions) Act 1976.

2.2 The Dover District Council Hackney Carriage and Private Hire Policy states in paragraph 2.4.1 that:

“No application for the renewal of a hackney carriage or private hire vehicle will be granted if the vehicle, when application is made, exceeds 8 years of age”.

In addition, it states in paragraph 2.4.5 that:

The Licensing Team Leader has delegated authority to extend the time limits set out at 2.4.1 – 2.4.4 for prestige or exceptionally well maintained vehicles by a maximum of two further years.

2.3 Applicants wishing to licence vehicles outside of the policy should show sufficient reason for the Council to deviate from agreed policy.

2.4 Mr Wheeler originally applied to licence this Vauxhall Insignia as a private hire vehicle in July 2018. The vehicle was first registered on 15 November 2010 and therefore fell outside of the current vehicle age policy. The vehicle had covered mileage of 36,500 miles at the time of the original application. The vehicle was to be used for chauffeur services and will not be used for any other private hire purpose.

2.5 At the hearing on 11 September 2018, the licence was granted, but it was resolved that due to the vehicle’s anticipated mileage, that prior to the expiration of the 12 month period the vehicle be brought back before the Regulatory Committee to consider the renewal of the licence.

2.6 Mr Wheeler has now applied to renew this vehicle licence. The current mileage on the vehicle is 65,355. The vehicle has been used exclusively for chauffeur services

and has covered 28,855 miles in the year that it has been licensed. The vehicle has been inspected by the Licensing Enforcement Officer and was found to be exceptionally well maintained.

3 Identification of Options

Options:

- (a) To allow the application for the renewal of Private Hire Vehicle licence to the vehicle notwithstanding that this would be a deviation from existing policy.
- (b) To allow the application for the renewal of Private Hire Vehicle licence to the vehicle and give authorisation to the Licensing Team Leader to approve this vehicle for renewal in the future providing it remains to a good standard and is to be solely used for chauffeur services.
- (c) To reject the application as there are insufficient reasons to justify a deviation from existing policy.

4 Evaluation of Options

Options:

- (a) The vehicle is over the age defined in the policy for the renewal of a licence. However, Mr Wheeler is requesting that the Committee consider whether the vehicle could be licensed as he feels his application is exceptional circumstances and that the vehicle is maintained to very high standard, and is in such good condition.
- (b) If such a deviation from policy were allowed then it would be necessary to make clear that this was an exceptional circumstance and that under normal circumstances such a deviation would not be considered.
- (c) If the Licensing Team Leader was authorised to approve this vehicle for renewal in the future without the need to come before the Regulatory Committee, it would be necessary to make it clear that under normal circumstances such a deviation would not be considered.
- (d) If the Committee felt that there were insufficient reasons to deviate from the Policy, then the application should be refused.

5 Resource Implications

There are no resource implications arising from this report.

6 Appendices

Appendix A – Application form and supporting papers submitted by Mr Wheeler

7 Background Papers

Hackney Carriage & Private Hire Licensing Policy
Local Government (Miscellaneous Provisions) Act 1976.

Contact Officer: Rebecca Pordage, Licensing Team Leader. 01304 872279

PLATE
NUMBER

PHV079

DOVER DISTRICT COUNCIL

APPLICATION FOR A PRIVATE HIRE VEHICLE LICENCE

GRANT RENEWAL TRANSFER TEMPORARY TRANSFER

TITLE	MR <input checked="" type="checkbox"/>	MRS <input type="checkbox"/>	MS <input type="checkbox"/>	MISS <input type="checkbox"/>	
SURNAME	WHEELER		FORENAME/S	NIGEL BRIAN	
ADDRESS (including postcode)	[REDACTED]				
HOME PHONE	[REDACTED]	MOBILE	[REDACTED]		
EMAIL	[REDACTED]				
If a firm or partnership, the names of all proprietors or partners or any other person concerned in the keeping, employing or letting on hire of the vehicle.					
Name and Address of Operator	AS ABOVE				
VEHICLE DETAILS					
Make:	VAUXHALL	Model:	INSIGNIA	Colour:	PANACOTTA SILVER
Date of first registration	NOVEMBER 2010		C.C.	1.8L PETROL	
REGISTRATION NUMBER	LD60 XMK		Fuel Type:	Petrol <input checked="" type="checkbox"/> Diesel <input type="checkbox"/> Hybrid <input type="checkbox"/>	
Is the vehicle adapted as wheelchair accessible?	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	Number of seats excluding the driver	4	
Is a meter fitted	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>	If so please attach the tariff card	[REDACTED]	

INSURANCE DETAILS

Is the vehicle insured for the carriage of passengers for hire Or reward	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/>
Name of insurance company	HISCOX
Policy number:	[REDACTED]
Date insurance expires	07-12/2019
If changing vehicle, please give details of existing vehicle	
Are you requesting an exemption from displaying private hire plates on the vehicle?	
Is the vehicle a prestige vehicle? (A prestige vehicle is defined as any vehicle currently licensed with the Dover District Council as a Hackney Carriage or Private Hire Vehicle. The residual value of which if sold privately exceeds £5,000, 6 years after the date of its first registration)	
If so, is the vehicle used exclusively for the provision of prestige chauffeur services?	

Check list for applicant use Please tick the appropriate boxes of which you have completed for this application.			
Grant/Renewal £259.00 <input checked="" type="checkbox"/>	Transfer £54.00 <input type="checkbox"/>	Temporary Transfer £34.00 <input type="checkbox"/>	Change of Owner £21.00 <input type="checkbox"/>
Receipt Number	<input style="width: 100%;" type="text"/>		
Completed Application form	<input type="checkbox"/>		
Copy of MOT	<input type="checkbox"/>		
Proof of Tax	<input type="checkbox"/>		
Copy of Insurance	<input type="checkbox"/>		

Declaration:

I apply for a licence for the private hire vehicle stated and enclose the relevant fee

I confirm that I have read and understand the notes supplied to me with this form and declare that the particulars I have supplied are correct to the best of my knowledge and belief.

I understand that Dover District Council may share this information with other agencies for the prevention and detection of crime.

SIGNATURE		DATE	17/10/2019
------------------	-----------------------------------------------------------------------------------	-------------	------------

NOTE: Section 57(3) of the Local Government (Miscellaneous Provisions) Act 1976: "If any person knowingly or recklessly makes a false statement or omits any material particular in giving information under this Section he/she shall be guilty of an offence and shall be liable on summary conviction to a fine not exceeding £100.00."

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes. For further information, see <http://www.dover.gov.uk/Corporate-Information/Audit/Fair-Processing-Notice.aspx> or contact corporateservices@dover.gov.uk.

Fee	£ 259 - 00
Receipt Number	02281820
Insurance Received	30 - 11 - 2019
Proof of Tax	31 - 08 - 2020
Mot Received	✓
MOT next Due	31 - 03 - 2020
Comp Check	✓
Signed by officer	PJ
Date received	17 - 10 - 2019

DOVER DISTRICT COUNCIL
NOTES OF PRIVATE HIRE VEHICLE LICENCE

1. It is an offence to operate a vehicle for private hire unless a valid private hire vehicle licence is held by the owner of such vehicle and a licensed private hire vehicle may only be used as such when in the charge of and driven by a person holding a current private hire driver's licence.

2. **ACCOMPANYING DOCUMENTS**

The applicant is required to submit for examination:

- (a) a valid Certificate of Insurance for Hire and Reward
- (b) a valid Department of Transport Vehicle Test Certificate (not more than 14 days old) or a pre-delivery inspection report in lieu of MOT for new vehicles
- (c) a Vehicle Excise Act 1971 Registration Document
- d) proof of vehicle tax

All vehicles shall also be presented to the Licensing Officer for additional inspection. Prior to submitting the vehicle for examination, proprietors shall ensure that the vehicle is in good condition, i.e. mechanically sound, bodywork satisfactory and the engine and full chassis steam cleaned.

Please note that in accordance with the Hackney Carriage and Private Hire Licensing Policy, you are required to present **evidence that the vehicle is taxed**, along with the application form, V5, insurance, MOT and fee.

3. **VEHICLE TESTS**

The Authority needs to be satisfied that licensed vehicles operating within its area are safe.

All hackney carriage and private hire vehicles shall be subject to the current MOT standard test at licence renewal. The vehicle must pass a further MOT test at 6 monthly intervals once the vehicle is over three years old. The Licensing Team Leader has delegated authority to require further, more frequent testing up to a maximum of 3 tests per year where concerns over safety standards have been identified.

Licensed vehicles that fail an inspection and/or MOT test and are deemed unsuitable for use as a passenger vehicle by the vehicle examiner or Licensing Officer, will result in the vehicle proprietor being issued with a suspension notice in order to prevent the vehicle being used to carry passengers until the defect(s) is/are remedied. Once the defects have been satisfactorily remedied then the proprietor may seek the lifting of the suspension notice by the Licensing Officer.

When a licensed vehicle sustains serious accident damage it shall be subjected to a further satisfactory MOT test prior to it being presented back into service.

4. **VEHICLE EXAMINATION**

Any authorised officer of the Council or any constable has the power at all reasonable times to inspect and test, for the purpose of ascertaining its fitness, any private hire vehicle licensed by a District Council, or any taximeter affixed to such a vehicle, and if he is not satisfied as to the fitness of the private hire vehicle or as to accuracy of its taximeter he may by notice in writing require the proprietor of a private hire vehicle to make it or its taximeter available for further inspection and testing at such reasonable time and place as may be specified in the notice and suspend the vehicle licence until such time as such authorised officer or constable is so satisfied.

5. **TAXIMETERS**

Private Hire Vehicles do not have to be fitted with a 'Taximeter' but if one is fitted it must be checked and, where possible, sealed by the Council prior to use.

Private Hire Vehicles that are fitted with Taximeters must also display a Tariff Card and provide a copy to the Licensing Authority for reference.

If at anytime after the grant of a licence a different type of tyre is fitted to the vehicle, and/or any alterations are carried out to the vehicle which might affect the reading on the face of the taximeter, and/or the seal of the taximeter is broken, whether accidentally or otherwise, the vehicle must be submitted for re-examination and/or sealing of the taximeter.

6. **ACCIDENT DAMAGE**

The proprietor of a private hire vehicle must report to the Council as soon as reasonably practicable, and in any case within 72 hours of the occurrence thereof, any accident to the vehicle causing damage materially affecting the safety, performance or appearance of the private hire vehicle or the comfort or convenience of persons carried therein.

7. **DISPLAY OF PLATE**

The proprietor of a private hire vehicle shall fix to the vehicle licence identification plates of size, colour, design and type supplied by the Authority.

The proprietor shall ensure that the licence identification plate is fixed to the front and rear exterior of the private hire vehicle in the vicinity of the bumper in such a position as the vehicle registration plate is not obscured, with the particulars thereon facing outwards and in such a manner and place that the licence is clearly visible by daylight from the highway. It shall be fixed on a platform kit as supplied by the Authority in such a manner as to be easily removed by an authorised officer or a police constable. The platform kit shall be fixed by bolts or screws or other similar means.

The proprietor shall ensure that an approved holder displaying a private hire driver badge and a vehicle licence identification card as supplied by the council is displayed, in a position for all passengers to clearly see.

The proprietor shall ensure that no licence identification plate be displayed other than the plates issued by the council, and the said plate shall be displayed only on the vehicle to which it relates.

The licence plates shall remain the property of the council and shall be returned to them within seven days after the service on the proprietor of an appropriate notice by the Authority in the event of the private hire vehicle licence ceasing to be in force in respect of the vehicle.

Private hire vehicles must display door signs in prominent positions on both rear doors of the vehicle indicating that they must be booked in advance and separate signs on the front doors indicating details of the operator

8. RESTRICTION ON SIGNS, NOTICES & ADVERTISING, ETC

Vehicles shall not be allowed to display any printed, written or other material on the windows of the vehicle except in respect of the following:-

- No eating or drinking;
- Public health and safety campaigns;
- Permits for private ranks;
- Trade organisation membership;
- No smoking; and
- Vehicle Excise Licence

Vehicle proprietors shall not display or allow to be displayed in or on their vehicle any signs, notices, advertisements, video or audio display etc either for the purpose of advertising or by way of identifying or personalising marks. However, the Authority will consider varying this prohibition on application from vehicle licence holders in accordance with the terms of these conditions.

Applications for approval of advertisements must be made in writing on the approved form to the Licensing Team Leader. The form must be accompanied by a copy of the proposed advertisement in full colour.

Permitted advertisements may be displayed in the interior of vehicles on the underside of tip-up seats and these must be encapsulated in clear non-flammable plastic or be manufactured of rigid plastic.

9. COMPANY SIGNS

Cars

Company (Operator) signs (not magnetised) shall be displayed on the two front doors (upper half panel in line with Authority signs). The maximum size shall be 770mm x 260mm.

A sign may be displayed on the rear of the vehicle advertising the company but it shall not exceed 100mm in height and the telephone number should not exceed 75mm in height.

A copy of any proposed company sign shall be forwarded to the Licensing Section for approval.

MPV's

Company (Operator) signs (not magnetised) shall be displayed on the two front doors (upper half panel in line with Authority signs) of private hire vehicles. Signs may be displayed on the rear of the vehicle advertising the company (but not the window). A copy of any proposed company signage shall be forwarded to the Licensing Section for who shall approve by vehicle make and model, signage parameters in proportion to the design of each vehicle.

Other (Large) Vehicles

The Authority shall approve, by vehicle make and model, signage parameters in proportion to the design of each vehicle. Company (Operator) signs (not magnetised) shall be displayed on the two front doors (upper half panel in line with Council signs).

All company signs shall be the same for each vehicle.

The words "For Hire", "Cab" or "Taxi" must not be included even if the name of the firm includes such words.

10. PERIOD OF LICENCE

A licence shall be in force from the time it is taken out until the expiration of the period of twelve months beginning with the first day of the month in which it is taken out.

11. LICENCE RESTRICTION

A private hire vehicle licence is issued in respect of the vehicle the registration number of which is shown on the licence and cannot in any circumstances be an authority for the use of any other vehicle as a private hire vehicle.

12. TRANSFER OF LICENCE

The proprietor of a private hire vehicle must notify the Council in writing of the name and address of a person to whom the vehicle is sold or transferred within 14 days of the transfer.

Applications for the transfer of a licence during the currency thereof will be considered and, subject to compliance with the necessary conditions, will be granted.

13. WARNING

Any false statement or information given to the questions set out in the application form may result in cancellation of the licence.

14. RIGHT OF APPEAL

Any person aggrieved by the refusal of the Council to grant a private hire vehicle licence may appeal to a Magistrates' Court.

Dover District Council is a data controller under General Data Protection Regulation (GDPR), your attention is drawn to our Corporate Privacy Notice available at <https://www.dover.gov.uk/privacy>. This explains how we will use and share your personal information and protect your privacy and rights.

Applications for private hire licences should be made to the Licensing Section, White Cliffs Business Park, Dover, Kent CT16 3PJ (Telephone: Dover (01304) 872295).

Mr Nigel Wheeler

17 August 2019

Your Direct Debit for vehicle tax has been successfully set up / renewed

Dear Mr Nigel Wheeler

Vehicle registration number: LD60XMK

Thank you for arranging to pay the vehicle tax by Direct Debit.

Please check that the details below and your payment schedule (over the page) is correct:

- bank account name: Nigel Wheeler
- bank account number: [REDACTED]
- bank sort code: [REDACTED]

If the information is wrong please contact your bank.

Your bank statement details will show:

- your reference LD60XMK
- DVLA identifier. [REDACTED]

Important documents for you to keep:

- this schedule showing the payment amount(s) and date(s)

Cancelling your Direct Debit:

- If you cancel the Direct Debit before you make the first scheduled payment your vehicle will not be taxed from the date the previous tax ran out (expired).
- You can cancel your single payment Direct Debit once we have taken the scheduled payment.
- If you cancel your monthly Direct Debit before we take a scheduled payment your vehicle will not be taxed from the end of the month that we took the last successful payment.

If you tell us you have sold, scrapped, exported or made a Statutory Off Road Notification (SORN) we will cancel your Direct Debit.

When it is time to renew your vehicle tax:

- Your vehicle tax should renew automatically and we will send a new payment schedule.
- You do not need to wait for us to take the first payment before you use the vehicle on the road.

If you do not pay the agreed Direct Debit you may get a late licensing penalty and enforcement action taken against you.

Yours sincerely

Rohan Gye

Vehicles Service Manager



INVESTORS
IN PEOPLE



MOT test certificate

① Vehicle identification number

W0LGT6EC9B1047129

②a Registration number

LD60XMK

②b Country of registration

GB

Make and model

VAUXHALL INSIGNIA

⑤ Vehicle category

M1

④ Mileage

65,355 miles

Mileage history

51,074 miles

02.04.2019

39,454 miles

06.10.2018

36,474 miles

19.12.2017



Driver & Vehicle
Standards
Agency

⑦ Pass

Monitor and repair if necessary (advisories)

- Tyre slightly damaged/cracking or perishing Nearside Rear [5.2.3 (d) (ii)]
- Tyre slightly damaged/cracking or perishing Offside Rear [5.2.3 (d) (ii)]
- Tyre worn close to legal limit/worn on edge Nearside Rear [5.2.3 (e)]
- Tyre worn close to legal limit/worn on edge Offside Rear [5.2.3 (e)]
- Brake pad(s) wearing thin Offside Front [1.1.13 (a) (ii)]

⑧b Date of the test

12.10.2019

⑧a Expiry date

11.10.2020

To preserve the anniversary of the expiry date, the earliest you can present your vehicle for test is 12.09.2020.

⑨ Location of the test

ASH, CANTERBURY, CT3 2HR

⑩ Testing organisation and inspector name

**89263 GUILTON FORGE GARAGE
P. W. RALPH**

MOT test number

6925 1688 4294

Check that this document is genuine by visiting www.gov.uk/check-mot-history

If any of the details are not correct, please contact DVSA by email at enquiries@dvsa.gov.uk or by telephone on 0300 1239000.

Receive a free annual MOT reminder by subscribing at www.gov.uk/mot-reminder or by telephone on 0300 1239000.

Reference number: [REDACTED]

Please make a note of this reference number for any future contact with the DVLA.

Payment Schedule

Instalment Number	Payment Date	Payment Amount
1	3 September 2019	£22.75
2	1 October 2019	£22.75
3	1 November 2019	£22.75
4	2 December 2019	£22.75
5	2 January 2020	£22.75
6	3 February 2020	£22.75
7	2 March 2020	£22.75
8	1 April 2020	£22.75
9	1 May 2020	£22.75
10	1 June 2020	£22.75
11	1 July 2020	£22.75
12	3 August 2020	£22.75

Total Amount Payable: 273.00

If the above instalment details are incorrect please call us on 0300 790 6802. We are open 8am to 7pm Monday to Friday and 8am to 2pm on Saturday. Otherwise, no further action is required and we'll process your Direct Debit as normal. It is your responsibility to ensure that payments are taken as scheduled above.

Your Direct Debit should automatically renew when the vehicle tax is due. Further information will be sent to you with your payment schedule.

Find more information www.gov.uk/vehicle-tax-direct-debit

This guarantee should be detached and retained by the payer.

Certificate of Motor Insurance

Note: This **certificate** should be read together with **your policy**.

If you need to make a claim under this **policy**, please call: +44 (0)845 213 8898

Name of policyholder:

Period of insurance: From: To:

Policy number:

Registration number or chassis number of vehicle:

Named insured persons

All drivers must have a valid licence to drive a vehicle and must not be disqualified for holding or obtaining such a licence.

Class of Use Social, Domestic and Pleasure purposes and Private Hire, including the carriage of passengers for hire or reward.

Any other public hire, business use, racing, pacemaking, speed testing, rallies or trials (including the Gumball rally and Cannon Ball run), competitions, use on the Nurburgring is excluded.

I hereby certify that the policy to which this Certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney.

HISCOX INSURANCE COMPANY LTD
 Authorised Insurers

Steve Langan
 Steve Langan
 Managing Director Hiscox UK

Registered Office: 1 Great St Helen's, London, UK, EC3A 6HX
 Advice to third parties: nothing contained in this **certificate** affects **your** right as a third party to make a claim.

DOVER DISTRICT COUNCIL

REGULATORY COMMITTEE – 19 NOVEMBER 2019

EXCLUSION OF THE PRESS AND PUBLIC

Recommendation

That, under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for the remainder of the business on the grounds that the items to be considered involve the likely disclosure of exempt information as defined in the paragraph of Part I of Schedule 12A of the Act set out below:

<u>Item Report</u>	<u>Paragraph Exempt</u>	<u>Reason</u>
8. Local Government (Miscellaneous Provisions) Act 1976 – Application for a Driver’s Licence	1	Information relating to an individual
9. Local Government (Miscellaneous Provisions) Act 1976 – Review of a Joint Hackney Carriage/Private Hire Driver’s Licence	1	Information relating to an individual

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Agenda Item No 8

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted