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3 January 2020

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **CABINET** will be held at these offices (Council Chamber) on Monday 13 January 2020 at 11.00 am when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith on (01304) 872303 or by e-mail at [democraticservices@doover.gov.uk](mailto:democraticservices@doover.gov.uk).

Yours sincerely

Chief Executive

Cabinet Membership:

T J Bartlett	Leader of the Council
N J Collor	Portfolio Holder for Transport and Licensing
M J Holloway	Deputy Leader of the Council and Portfolio Holder for Community and Tourism
N S Kenton	Portfolio Holder for Planning and Regulatory Services
S C Manion	Portfolio Holder for Finance and Governance
D P Murphy	Portfolio Holder for Housing and Health
O C de R Richardson	Portfolio Holder for Environment and Commercial Services

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **DECLARATIONS OF INTEREST** (Page 5)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

3 **RECORD OF DECISIONS** (Pages 6-16)

The Decisions of the meeting of the Cabinet held on 2 December 2019 numbered CAB 90 to CAB 103 (inclusive) are attached.

### **ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES**

To consider any issues arising from Overview and Scrutiny or other Committees not specifically detailed elsewhere on the agenda.

a Council Tax Support Scheme 2020/21 (Page 17)

To consider the attached recommendations of the Overview and Scrutiny Committee.

b Local Development Scheme (Page 18)

To consider the attached recommendations of the Overview and Scrutiny Committee.

c Public Realm Improvements Project - Market Square, Dover (Page 19)

To consider the attached recommendations of the Overview and Scrutiny Committee.

d Adoption of Victoria Road and Wellington Road Conservation Area Character Appraisal (Page 20)

To consider the attached recommendations of the Overview and Scrutiny Committee.

e Adoption of Upper Deal Conservation Area Character Appraisal (Page 21)

To consider the attached recommendations of the Overview and Scrutiny Committee.

### **EXECUTIVE - KEY DECISIONS**

5 **REVIEW OF ON AND OFF-STREET PARKING CHARGES** (Pages 22-39)

To consider the attached report of the Head of Commercial Services.

Responsibility: Portfolio Holder for Transport and Licensing

6 **FEES AND CHARGES 2020/21** (Pages 40-104)

To consider the attached report of the Strategic Director (Corporate Resources).

Responsibility: Portfolio Holder for Finance and Governance

### **EXECUTIVE - NON-KEY DECISIONS**

7 **TREASURY MANAGEMENT - QUARTER TWO REPORT 2019/20** (Pages 105-

119)

To consider the attached report of the Head of Finance and Housing.

Responsibility: Portfolio Holder for Finance and Governance

8 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 120)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

## **EXECUTIVE - KEY DECISIONS**

9 **AWARD OF THREE-YEAR FLAT ROOFING CONTRACT** (Pages 121-128)

To consider the attached report of the Operations Manager, East Kent Housing.

Responsibility: Portfolio Holder for Housing and Health

10 **ONE-YEAR EXTENSION TO WINDOWS AND DOORS REPLACEMENT CONTRACT** (Pages 129-131)

To consider the attached report of the Operations Manager, East Kent Housing.

Responsibility: Portfolio Holder for Housing and Health

11 **EXTENSION OF CONTRACT FOR MAINTENANCE OF COUNCIL HOUSING STOCK** (Pages 132-136)

To consider the attached report of the Head of Finance and Housing.

Responsibility: Portfolio Holder for Housing and Health

### **Access to Meetings and Information**

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of

charge, and all agendas, reports and minutes can be viewed and downloaded from our website [www.dover.gov.uk](http://www.dover.gov.uk). Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.

- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Services Officer, telephone: (01304) 872303 or email: [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk) for details.

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