



Democratic Services
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3 January 2020

Dear Councillor

NOTICE OF INTENTION TO HOLD A CABINET MEETING (OR PARTS OF IT) IN PRIVATE

Please find attached notification that part of the Cabinet meeting to be held on 3 February 2020 may be held in private in order to consider a report on the lease of the pavilion at Marke Wood Recreation Ground. Appendix 4 of the report contains exempt information, and the press and members of the public may be excluded from the meeting should Cabinet wish to discuss the appendix in detail.

This notice is issued in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Services Officer

ENCL

1 **NOTICE OF EXEMPT CABINET MEETING** (Page 2)