



Democratic Services
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27 August 2020

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **CABINET** will be held as a Remote Meeting - Teams Live Event on Monday 7 September 2020 at 11.00 am when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith, Democratic Services Officer on (01304) 872303 or by e-mail at democraticservices@doover.gov.uk.

Yours sincerely

Chief Executive

Cabinet Membership:

T J Bartlett	Leader of the Council
N J Collor	Portfolio Holder for Transport, Licensing and Community
M J Holloway	Deputy Leader of the Council and Portfolio Holder for Inward Investment and Tourism
N S Kenton	Portfolio Holder for Planning and Regulatory Services
D P Murphy	Portfolio Holder for Housing and Health
O C de R Richardson	Portfolio Holder for Environment and Corporate Property
C A Vinson	Portfolio Holder for Finance, Governance and Digital

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **DECLARATIONS OF INTEREST** (Page 5)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

3 **RECORD OF DECISIONS** (Pages 6-16)

The decisions of the meeting of the Cabinet held on 6 July 2020 numbered CAB 159 to CAB 173 (inclusive) are attached.

ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES

To consider any issues arising from Overview and Scrutiny or other Committees not specifically detailed elsewhere on the agenda.

EXECUTIVE - KEY DECISIONS

4 **AFFORDABLE HOUSING DELIVERY** (Pages 17-21)

To consider the attached report of the Head of Finance and Housing.

Responsibility: Portfolio Holder for Housing and Health

EXECUTIVE - NON-KEY DECISIONS

5 **COUNCIL TAX PREMIUM FOR LONG-TERM EMPTY PROPERTIES DIRECTLY AFFECTED BY COVID-19** (Pages 22-26)

To consider the attached report of the Strategic Director (Corporate Resources).

Responsibility: Portfolio Holder for Finance, Governance and Digital

6 **ANNUAL GOVERNANCE ASSURANCE STATEMENT 2019/20** (Pages 27-47)

To consider the attached report of the Head of Governance.

Responsibility: Portfolio Holder for Finance, Governance and Digital

7 **PERFORMANCE REPORT - FIRST QUARTER 2020/21** (Pages 48-79)

To consider the attached report of the Head of Leadership Support.

Responsibility: Portfolio Holder for Finance, Governance and Digital

8 **REVISED AGREEMENT FOR DOVER JOINT TRANSPORTATION BOARD**
(Pages 80-88)

To consider the attached report of the Solicitor to the Council and Kent County Council.

Responsibility: Portfolio Holder for Transport, Licensing and Community

9 **APPOINTMENT OF MEMBER REPRESENTATIVES TO OUTSIDE BODIES 2020/21** (Pages 89-94)

To consider the attached report of the Head of Governance.

Responsibility: Leader of the Council

10 **APPOINTMENT OF PROJECT ADVISORY GROUPS 2020/21**

To consider the report of the Head of Governance (to follow).

Responsibility: Leader of the Council

11 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 95)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

EXECUTIVE - KEY DECISIONS

12 **EXTERNAL REPAIRS AND DECORATION TO COUNCIL HOMES** (Pages 96-100)

To consider the attached report of the Strategic Director (Operations and Commercial).

Responsibility: Portfolio Holder for Housing and Health

13 **CLEANING OF COMMUNAL AREAS IN HOUSING BLOCKS** (Pages 101-105)

To consider the attached report of the Strategic Director (Operations and Commercial).

Responsibility: Portfolio Holder for Housing and Health

Access to Meetings and Information

- The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 have changed the basis of the public's legal right to attend meetings. This means the public now has the right to hear Councillors attending the remote committee meeting that would normally be open to the public to attend in person. It is the intention of Dover District Council to also offer the opportunity for members of the public to view, as well as hear, remote meetings where possible. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.

- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Kate Batty-Smith, Democratic Services Officer, democraticservices@dover.gov.uk, telephone: (01304) 872303 or email: democraticservices@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.