

MINUTES OF PROCEEDINGS

At the meeting of the Council for the District of Dover held as a Teams Live Events remote meeting on Wednesday, 22 July 2020 at 6.00 pm.

Present:

Chairman: Councillor M D Conolly

Councillors:

J S Back	N J Collor	K Mills
T J Bartlett	D G Cronk	D P Murphy
M Bates	D Hannent	O C de R Richardson
D G Beaney	J P Haste	M Rose
S H Beer	M J Holloway	C A Vinson
E A Biggs	S J Jones	R S Walkden
T A Bond	P D Jull	P Walker
P M Brivio	L A Keen	H M Williams
J P J Burman	N S Kenton	C F Woodgate
S S Chandler	S C Manion	C D Zosseder

Officers: Chief Executive
Strategic Director (Operations and Commercial)
Strategic Director (Corporate Resources)
Solicitor to the Council
Head of Governance
Democratic Services Manager

1 ELECTION OF THE CHAIRMAN OF THE COUNCIL

In the absence of the Chairman at the commencement of the meeting, the Vice-Chairman called for nominations for the position of Chairman of the Council for the ensuing municipal year 2020/21.

It was moved by Councillor S S Chandler and duly seconded by Councillor J S Back that Councillor M D Conolly be elected Chairman of Dover District Council for the ensuing municipal year.

In the absence of any other nominations it was put to the meeting and it was

RESOLVED: That Councillor M D Conolly be elected Chairman of Dover District Council for the ensuing municipal year 2020/21.

(Councillor M D Conolly took the chair and gave a short address to the Council concerning his first year as Chairman of the Council and the impact that the Covid-19 pandemic had on it.)

2 APPOINTMENT OF THE VICE-CHAIRMAN OF THE COUNCIL

The Chairman called for nominations for the position of Vice-Chairman for the ensuing municipal year 2020/21.

It was moved by Councillor N J Collor and duly seconded by Councillor P D Jull, that Councillor D Hannent be appointed Vice-Chairman of Dover District Council for the ensuing municipal year 2020/21.

In the absence of any other nominations it was put to the meeting and it was

RESOLVED: That Councillor D Hannent be appointed Vice-Chairman of Dover District Council for the ensuing municipal year 2020/21.

(Councillor D Hannent gave a short address to the Council looking back on the completion of his record setting fifth year as Vice-Chairman of the Council.)

3 APOLOGIES

An apology for absence was received from Councillor J Rose.

4 MINUTES

The Democratic Services Manager advised that a correction was required to the Minutes as Minute No. 71 incorrectly stated a second vote for Councillor J Rose. It should have read as one vote by Councillor J Rose against the Motion.

The Minutes of the meeting held on 26 February 2020 were approved as a correct record, subject to the above amendment.

5 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

6 ANNOUNCEMENTS

The Leader of the Council, Councillor T J Bartlett, made an announcement to commend the great work undertaken by the Community Hub and the Business Hub during the current covid-19 pandemic and to thank Members and Officers for their hard work.

The Chief Executive spoke to echo the comments of the Leader of the Council and state how proud he was of the way the council pulled together to tackle the challenges posed by covid-19.

7 APPOINTMENT OF CABINET

In accordance with Rule 1.1(vii) of the Council Procedure Rules, Councillor T J Bartlett gave notice of his intention to appoint an Executive comprising of the Leader of the Council, Deputy Leader of the Council and six portfolios.

RESOLVED: (a) That it be noted that the Leader of the Council had given formal notification to the Monitoring Officer of his intention to appoint the following portfolio structure:

Deputy Leader of the Council
Portfolio for Environment and Corporate Property
Portfolio for Finance, Governance and Digital

Portfolio for Housing and Health
 Portfolio for Inward Investment and Tourism
 Portfolio for Planning and Regulatory Services
 Portfolio for Transport, Licensing and Community

(b) That it be noted that the Leader of the Council had appointed the following Members to the following Portfolios:

<u>Portfolio</u>	<u>Councillor</u>
Deputy Leader of the Council	M J Holloway
Environment and Corporate Property	O C de R Richardson
Finance, Governance and Digital	C A Vinson
Housing and Health	D P Murphy
Inward Investment and Tourism	M J Holloway
Planning and Regulatory Services	N S Kenton
Transport, Licensing and Community	N J Collor

8 APPOINTMENT OF SHADOW CABINET

In accordance with Rule 1.1(x) of the Council Procedure Rules, Councillor K E Mills gave notice of his intention to appoint a Shadow Cabinet.

RESOLVED: That, in accordance with notice provided by the Leader of the Opposition Group, the Shadow Cabinet be composed of the following:

Shadow Portfolio	Councillor
Deputy Leader of the Opposition	P M Brivio
Environment and Corporate Property	E A Biggs
Finance, Governance and Digital	S H Beer
Housing and Health	P M Brivio
Inward Investment and Tourism	S J Jones
Planning and Regulatory Services	D G Cronk
Transport, Licensing and Community	L A Keen

9 REVIEW OF THE ALLOCATION OF SEATS TO POLITICAL GROUPS 2020-21

The Democratic Services Manager presented the Review of the Allocation of Seats to Political Groups 2020-21.

It was moved by Councillor T J Bartlett, duly seconded by Councillor P D Jull, and

RESOLVED: (a) That the Council appoints the following Committees, Board and Fora:

- Dover Joint Transportation Board
- East Kent Services Committee
- Electoral Matters Committee
- General Purposes Committee
- Governance Committee
- Joint Health, Safety and Welfare Consultative Forum
- Joint Staff Consultative Forum
- Licensing Committee
- Overview and Scrutiny Committee

- Planning Committee
- Regulatory Committee

(b) That, having noted the allocation of seats calculated in accordance with the provisions of the Local Government and Housing Act 1989, the Council Committees be constituted as indicated below for the ensuing municipal year and the Boards and Forums be constituted with the membership as shown:

Dover Joint Transportation Board

7 Dover District Council Members

7 Kent County Council Members

3 Town Council representatives (non-voting)

2 Kent Association of Local Councils representatives (non-voting)

	Conservative (4)	Labour (3)	Non-Aligned Member (0)
1	J S Back	E A Biggs	
2	M Bates	D G Cronk	
3	M J Holloway	J P Haste	
4	N S Kenton		

East Kent Services Committee

2 Executive Members (Dover District Council)

2 Executive Members (Thanet District Council)

2 Members (Canterbury City Council)

	Conservative (2)	Labour (0)	Non-Aligned Member (0)
1	T J Bartlett		
2	M J Holloway		

East Kent Services Committee - Named Substitutes

	Conservative (2)	Labour (0)	Non-Aligned Member (0)
1	N J Collor		
2	D P Murphy		

Electoral Matters Committee (5 seats)

	Conservative (3)	Labour (2)	Non-Aligned Member (0)
1	T J Bartlett	P M Brivio	
2	S S Chandler	K Mills	
3	P D Jull		

General Purposes Committee (5 seats)

	Conservative (3)	Labour (2)	Non-Aligned Member (0)
1	T A Bond	P M Brivio	
2	P D Jull	K Mills	
3	C A Vinson		

Governance Committee (7 seats)

	Conservative (4)	Labour (2)	Non-Aligned Member (1)
1	D Hannent	S H Beer	P Walker
2	P D Jull	S J Jones	
3	S S Chandler		
4	J Rose		

Joint Health, Safety and Welfare Consultative Forum

5 Dover District Council Members

5 Staff representatives

	Conservative (3)	Labour (2)	Non-Aligned Member (0)
1	P D Jull	J P Haste	
2	D G Beaney	L A Keen	
3	C A Vinson		

Joint Staff Consultative Forum

5 Dover District Council Members

5 Staff representatives

	Conservative (3)	Labour (2)	Non-Aligned Member (0)
1	P D Jull	J P Haste	
2	D G Beaney	L A Keen	
3	C A Vinson		

Licensing Committee (15 Seats)

	Conservative (9)	Labour (6)	Non-Aligned Member (0)
1	M Bates	P M Brivio	
2	D G Beaney	D G Cronk	
3	T A Bond	J P Haste	
4	D Hannent	L A Keen	

	Conservative (9)	Labour (6)	Non-Aligned Member (0)
5	P D Jull	K Mills	
6	S C Manion	C D Zosseder	
7	D P Murphy		
8	O C de R Richardson		
9	R S Walkden		

Overview and Scrutiny Committee (10 seats)

	Conservative (6)	Labour (3)	Non-Aligned Member (1)
1	M Bates	S H Beer	P Walker
2	T A Bond	H M Williams	
3	S C Manion (Spoke)	C D Zosseder	
4	J Rose		
5	M Rose		
6	R S Walkden		

Planning Committee (10 seats)

	Conservative (6)	Labour (4)	Non-Aligned Member (0)
1	J S Back	E A Biggs	
2	M Bates	J P J Burman	
3	D G Beaney	D G Cronk	
4	T A Bond	H M Williams	
5	O C de R Richardson		
6	R S Walkden		

Regulatory Committee (5 seats)

	Conservative (3)	Labour (2)	Non-Aligned Member (0)
1	D P Murphy	P M Brivio	
2	O C de R Richardson	S J Jones	
3	R S Walkden		

- (c) That the following appointments to the positions of Chairman, Vice-Chairman and Spokesperson (where applicable) for each of the ordinary committees of the council and the Overview and Scrutiny Committee be made as shown:

Committee Name	Chairman	Vice-Chairman	Spokesperson
Electoral Matters Committee	T J Bartlett	S S Chandler	-
General Purposes Committee	P D Jull	T A Bond	-
Governance Committee	D Hannent	S S Chandler	-
Overview and Scrutiny Committee	C D Zosseder	S H Beer	S C Manion
Planning Committee	J S Back	R S Walkden	D G Cronk
Regulatory Committee	D P Murphy	O C de R Richardson	-

(The Licensing Committee, Joint Staff Consultative Forum and Joint Health, Safety and Welfare Consultative Forum are responsible for electing their own Chairmen and Vice-Chairmen. The Chairman and Vice-Chairman for the Dover Joint Transportation Board are appointed by the Dover District Council and Kent County Council Cabinets respectively for 2020-21.)

(d) That the following lead members and shadow lead members be appointed:

	Portfolio	Conservative (CON)	Labour (LAB)
1	Inward Investment and Tourism	J Rose	-
2	Environment and Corporate Property	P D Jull	J P Haste
3	Housing and Health	-	H M Williams
4	Planning and Regulatory Services	D G Beaney	J P J Burman
5	Finance, Governance and Digital	M Rose (Digital Champion)	C F Woodgate
6	Transport, Licensing and Community	M Bates	-

10 CALENDAR OF ORDINARY MEETINGS 2020/21

The Democratic Services Manager presented the report on the Calendar of Ordinary Meetings 2020-21.

It was moved by Councillor C A Vinson, duly seconded by Councillor M Bates, and

RESOLVED: That the Calendar of Meetings for 2020-21 be approved.

11 ANNUAL REPORT OF THE GOVERNANCE COMMITTEE 2019/20

Councillor D Hannent introduced the Annual Report of the Governance Committee 2019/20.

There being no dissent indicated, the report was taken as noted.

12 ANNUAL REPORT ON OVERVIEW AND SCRUTINY 2019/20

Councillor L A Keen introduced the Annual Report of Overview and Scrutiny 2019/20.

There being no dissent indicated, the report was taken as noted.

13 CONSTITUTIONAL AMENDMENTS FOR REMOTE MEETINGS

The Democratic Services Manager presented the report on the Constitutional Amendments for Remote Meetings.

It was moved by Councillor M J Holloway, duly seconded by Councillor O C de R Richardson, and

RESOLVED: That the changes to the Constitution set out in Appendix 1 of the report for Remote Meetings be approved and incorporated as an annex to the Council Procedure Rules with effect until 7 May 2021.

14 REVIEW OF THE CONSTITUTION 2019-20

The Solicitor to the Council and Monitoring Officer presented the Review of the Constitution 2019-20.

It was moved by Councillor C A Vinson, duly seconded by Councillor D Hannent, and

RESOLVED: That the proposed changes in the Review of the Constitution 2019/20, as set out in Appendix 1, and specifically those changes relating to Part 3, Responsibility for Functions, Section 1 (Responsibility for Local Choice Functions), Section 2 (Responsibility for Council Functions) and Section 6, Sub Section C (Scheme of Officer Delegations) that relate to Council functions be approved and incorporated into the Council's Constitution, issue no. 23.

15 URGENT BUSINESS TIME

There were no items of urgent business for consideration.

The meeting ended at 6.53 pm