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6 March 2020

Dear Councillor

**NOTICE OF INTENTION TO HOLD A CABINET MEETING (OR PARTS OF IT) IN PRIVATE**

Please find attached notification that part of the Cabinet meeting to be held on 6 April 2020 will be held in private in order to consider an exempt report on the Council's operational and financial arrangements with Your Leisure.

This notice is issued in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith".

Democratic Services Officer

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