

**CANTERBURY CITY COUNCIL  
EAST KENT SERVICES COMMITTEE  
Minutes of a meeting held on Wednesday, 6th May, 2020  
at 4.00 pm in Online only**

Present: Councillor R Thomas (Chairman) – Canterbury City Council  
Councillor Bartlett  
Councillor Everitt  
Councillor Holloway  
Councillor R Thomas  
Councillor Todd  
Councillor Whitehead – Thanet District Council

Officers: Matthew Archer - Head of Corporate Governance  
Nadeem Aziz - Chief Executive  
Steven Boyle - Head of Legal Services  
Colin Carmichael - Chief Executive  
Mike Davis - Director of Finance (DDC)  
Andrea James - Governance Officer  
Madeline Homer - Chief Executive  
Tim Howes - Director of Corporate Governance  
(Thanet District Council)  
Josie Newman - Democratic Services Manager  
Maria Short - Democratic Services Officer

1 APOLOGIES FOR ABSENCE

The Chairman explained that Councillor Holloway, not Councillor Chandler (as listed in the agenda), was the Dover District Council seconded representative.

2 SUBSTITUTE MEMBERS

There were no substitute members for the meeting.

3 MINUTES

The minutes of the previous meeting were agreed as a true record.

4 DECLARATIONS OF ANY INTERESTS

There were no declarations of interest made.

5 ANY OTHER URGENT BUSINESS TO BE DEALT WITH IN PUBLIC

There was no other urgent business to be dealt with in public.

6 EXCLUSION OF THE PRESS AND PUBLIC

7 APPOINTMENT RELATING TO EAST KENT SERVICES - INTERIM HEAD OF SHARED SERVICES

The Director of Corporate Governance from Thanet District Council introduced the report detailing the need to appoint an interim Head of Shared Services and Head of Collaborative Services.

The Committee requested that if the permanent position hadn't been appointed within 12 months, the matter should be referred back to the East Kent Services Committee. Officers agreed to the amendment and the proposal was made and seconded.

RESOLVED – That Estelle Culligan be appointed as the interim Head of Shared Services and Interim Head of Collaborative Services until a permanent appointment to the role has been made and that if the permanent appointment has not been made within 12 months that the matter be referred back to the East Kent Services Committee.

A record of the vote was taken as follows:

For the proposal: Councillors Bartlett, Everitt, Holloway, R Thomas, Todd and Whitehead (6)

Against the proposal: None

Abstained from voting: None

8 ANY OTHER BUSINESS WHICH FALLS UNDER THE EXEMPT PROVISIONS OF THE LOCAL GOVERNMENT ACT 1972 OR THE FREEDOM OF INFORMATION ACT 2000 OR BOTH

There was no other business which fell under the exempt provisions of the Local Government Act 1972 or the Freedom of Information Act 2000 or both.

There being no other business the meeting closed at 4.13 pm