

Public Document Pack



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28 April 2022

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **CABINET** will be held at these offices (Council Chamber) on Monday 9 May 2022 at 11.00 am when the following business will be transacted.

Members of the public who require further information are asked to contact Kate Batty-Smith, Democratic Services Officer on (01304) 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read "Nicky", written over a white background.

Chief Executive

Cabinet Membership:

T J Bartlett	Leader of the Council
M Bates	Portfolio Holder for Transport, Licensing and Regulatory Services
N S Kenton	Portfolio Holder for Planning and Environment
D P Murphy	Portfolio Holder for Social Housing and Port Health
O C de R Richardson	Deputy Leader of the Council & Portfolio Holder for Community and Corporate Property
C A Vinson	Portfolio Holder for Finance, Governance, Digital and Climate Change

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **DECLARATIONS OF INTEREST** (Page 5)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

3 **RECORD OF DECISIONS** (Pages 6-12)

The decisions of the meeting of the Cabinet held on 4 April 2022 numbered CAB 94 to CAB 101 (inclusive) are attached.

4 **ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES**

To consider any issues arising from Overview and Scrutiny or other Committees not specifically detailed elsewhere on the agenda.

a Future High Streets Fund (Page 13)

To consider the attached recommendation of the Overview and Scrutiny Committee.

EXECUTIVE - NON-KEY DECISIONS

5 **BRING YOUR OWN DEVICE POLICY**

To consider the report of the Head of Community and Digital Services (to follow).

Responsibility: Portfolio Holder for Finance, Governance, Digital and Climate Change

6 **ARRANGEMENTS FOR DOVER DISTRICT COUNCIL COMMUNITY GRANTS SCHEME FOR 2022/23** (Pages 14-17)

To consider the attached report of the Head of Community and Digital Services.

Responsibility: Portfolio Holder for Community and Corporate Property

7 **APPOINTMENT OF MEMBERS TO OUTSIDE BODIES 2022/23** (Pages 18-22)

To consider the attached report of the Head of Governance and HR.

Responsibility: Leader of the Council

8 **APPOINTMENT OF DOVER JOINT TRANSPORTATION ADVISORY BOARD CHAIRMAN FOR 2022/23** (Page 23)

To consider the attached recommendation.

9 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 24)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN

BUDGET AND POLICY FRAMEWORK - KEY DECISIONS

10 **RESTORATION OF MAISON DIEU, DOVER**

To consider the report of the Strategic Director (Operations and Commercial) (to follow).

Responsibility: Portfolio Holder for Community and Corporate Property

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- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
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The meetings in which these cameras will be used include meetings of: (a) Council; (b) Cabinet; (c) General Purposes Committee; (d) Governance Committee; (e) Planning Committee; and (f) Overview and Scrutiny Committee.

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Large print copies of this agenda can be supplied on request.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 4 April 2022 at 11.00 am.

Present:

Chairman: Councillor T J Bartlett

Councillors: M Bates
N S Kenton
D P Murphy

Also Present: Councillor E A Biggs
Councillor P M Brivio
Councillor D R Friend
Councillor K Mills
Councillor H M Williams

Officers: Strategic Director (Corporate Resources)
Strategic Director (Operations and Commercial)
Solicitor to the Council
Head of Finance and Investment
Head of Investment, Growth and Tourism
Head of Leadership Support
Major Projects and Programme Manager
Strategic Housing Manager
Project Manager
Project Manager
Democratic Services Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 94 4.4.22 Open Key Decision No Call-in to apply Yes Implementation Date 12 April 2022	<u>APOLOGIES</u> It was noted that apologies for absence had been received from Councillors C A Vinson and O C de R Richardson.	None.	To note any apologies for absence.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 95 4.4.22 Open Key Decision No Call-in to apply Yes Implementation Date 12 April 2022	<u>DECLARATIONS OF INTEREST</u> There were no declarations of interest.	None.	To note any declarations of interest.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 96 4.4.22 Open Key Decision No Call-in to apply Yes Implementation Date 12 April 2022	<u>RECORD OF DECISIONS</u> It was agreed that the decisions of the meeting held on 7 March 2022, as detailed in decision numbers CAB 88 to CAB 93, be approved as a correct record and signed by the Chairman.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 7 March 2022.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 97 4.4.22 Open Key Decision Yes Call-in to apply Yes Implementation Date 12 April 2022	<u>APPROPRIATION OF ASSETS - LAND AT POULTON CLOSE, ST RADIGUND'S, DOVER</u> It was agreed: <ul style="list-style-type: none"> (a) That the property currently held for the purposes of Section 120 of the Local Government Act 1972 be appropriated for the purposes of Part II of the Housing Act 1985 pursuant to Section 19 (1) of the Housing Act 1985. (b) That the relevant accounting transactions be undertaken during the 2022/23 financial year to reflect the appropriation of assets from the General Fund to the Housing Revenue Account. (c) That the Strategic Director (Operations and Commercial) be 	None.	A project to provide 24 units of interim housing on a site at Poulton Close, Dover has progressed to a stage where there is certainty around delivery. Cabinet is now requested to approve the appropriation of the land in question, currently held for the purposes of	

	authorised to approve the precise areas of land to be appropriated and to make the appropriation.		Section 120 of the Local Government Act 1972, to be held for the purposes of Part II of the Housing Act 1985.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 98 4.4.22 Open Key Decision No Call-in to apply Yes Implementation Date 12 April 2022	<u>PERFORMANCE REPORT - THIRD QUARTER 2021/22</u> That the Council's Performance Report and Actions for the Third Quarter 2021/22 be noted.	None.	Monitoring the Council's performance against key objectives is essential to the achievement of those aims and objectives. This Performance Report provides a summary of the Council's performance for the period October to December 2021.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 99 4.4.22 Open	<u>EXCLUSION OF THE PRESS AND PUBLIC</u> That, in accordance with the provisions of the Local Authorities	None.		

<p>Key Decision No</p> <p>Call-in to apply Yes</p> <p>Implementation Date Immediate</p>	<p>(Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded during consideration of the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.</p>			
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 100 4.4.22 Exempt</p> <p>Key Decision Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 April 2022</p>	<p><u>FUTURE HIGH STREETS FUND</u></p> <p>It was agreed:</p> <p>(a) That the Strategic Director (Operations and Commercial) be authorised, in consultation with the Leader of the Council, to finalise arrangements for land assembly and the purchase of the property at Bench Street, as shown in Appendix 3, at a cost of £2 million, as well as the privately owned property at 9 Bench Street at a cost of circa £270,000.</p> <p>(b) That the allocation of £2.5 million of the approved £3 million Town Centre Regeneration and Historic Buildings project budget to finance the land assembly purchases and associated costs be approved.</p> <p>(c) That the Council enters into a memorandum of understanding with the Department of Levelling Up, Housing and Communities (DLUHC) for the financial year 2022/23.</p> <p>(d) That the location of the proposed creative centre at Bench Street be approved, and the Strategic Director (Operations and</p>	<p>None.</p>	<p>In July 2021 Cabinet accepted a grant of £3.2 million from the Department of Levelling Up, Housing and Communities (DLUHC) to support the delivery of two town centre regeneration projects comprising a new creative centre and improvements to the underpass beneath the A20.</p> <p>Cabinet approval is sought to finalise land and property</p>	

	<p>Commercial) be authorised, in consultation with the Leader of the Council, to negotiate with the DLUHC regarding the specification of the proposed creative centre with the objective of securing approval for an increase in the building footprint to incorporate the site of 15 Bench Street, noting that the budget implications are not yet fully identified.</p> <p>(e) That the Strategic Director (Operations and Commercial) be authorised, in consultation with the Leader of the Council, to investigate provision of an at-grade crossing over the A20 in parallel with continuing to progress plans for renovations to the underpass and, if appropriate, to negotiate with the DLUHC regarding the reallocation of funding to provide an at-grade crossing.</p>		<p>purchases and to enter into a memorandum of understanding with the DLUHC for an extension of, and changes to, the project programme.</p>	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 101 4.4.22 Exempt</p> <p>Key Decision Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 April 2022</p>	<p><u>REDEVELOPMENT OF STEM BROOK CAR PARK AND FORMER CO-OP BUILDING, DOVER</u></p> <p>It was agreed:</p> <p>(a) That the action taken by the Council since the acquisition of the former Co-op building be noted.</p> <p>(b) That support to progress options for the development of a new large, high-quality international brand hotel, with additional commercial opportunities and accompanying strategic car parking, on the site of the former Co-op and Stembrook car park site in Dover town centre, be approved.</p> <p>(c) That the Strategic Director (Operations and Commercial) be authorised, in consultation with the Leader of the Council, to take the necessary decisions and actions required to take the project</p>	<p>None.</p>	<p>In April 2018 the Council purchased the freehold of the former Co-op building and Stembrook car park in Dover town centre in recognition of its strategic location and potential to support the regeneration of Dover town centre.</p> <p>Cabinet approval is sought to progress</p>	

	<p>forward to the next stage of delivery including the procurement and identification of a preferred development partner.</p> <p>(d) That the Strategic Director (Operations and Commercial) be authorised, in consultation with the Leader of the Council, to procure and deliver the Dover Place Plan Project (including stakeholder engagement and consultation), and a supporting Dover Strategic Parking Strategy.</p> <p>(e) That the Strategic Director (Operations and Commercial) be authorised, in consultation with the Leader of the Council, to take the necessary decisions and actions to deliver suitable interim use of the site, subject to financial appraisals to deliver a viable and funded scheme.</p> <p>(f) That the establishment of a politically balanced Redevelopment of Stembrook Project Advisory Group (to be chaired by the Leader of the Council), to provide advice, support, oversight and control to the project, be approved.</p>		<p>proposals to develop the site with a high-quality, branded hotel and car parking.</p>	
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The meeting ended at 11.16 am.

ISSUES ARISING FROM OVERVIEW AND SCRUTINY OR OTHER COMMITTEES

FUTURE HIGH STREETS FUND

Responsibility: Leader of the Council

Report of: Head of Investment, Growth and Tourism

Decision Route

Cabinet	4 April 2022	CAB 100
Overview and Scrutiny Committee	25 April 2022	Minute No 140
Cabinet	9 May 2022	

Overview and Scrutiny Committee Recommendations

At its meeting held on 25 April 2022, the Overview and Scrutiny Committee considered Cabinet decision CAB 100 of 4 April 2022 and made a recommendation, as follows:

That it be recommended to the Cabinet that meetings of the Dover Town Regeneration Advisory Board be scheduled in respect of regeneration projects such as the Future High Streets Fund and the Redevelopment of Stembrook Car Park and Former Co-op Building, Dover.

Subject:	ARRANGEMENTS FOR DOVER DISTRICT COUNCIL COMMUNITY GRANTS SCHEME FOR 2022-2023
Meeting and Date:	Cabinet – 9 May 2022
Report of:	Brinley Hill, Head of Community and Digital Services
Portfolio Holder:	Councillor Oliver Richardson, Portfolio Holder for Community and Corporate Property
Decision Type:	Non-Key
Classification:	Unrestricted

Purpose of the report:	To approve the proposed criteria changes to the 2022-23 Dover District Council Community Grants Scheme.
Recommendations:	To approve the proposed criteria changes as set out in paragraph 4.2 of this report, utilising the £260,000 available to the Community Grants Scheme.

1 Summary

- 1.1 The Dover District Council Community Grants Scheme is operated by the Council to provide grants to local charities, volunteer groups and similar organisations. For 2022-23 the Council has committed £222,500 from its own budget, plus a further £7,500 from the Council's share of the Dover District Lotto. As well as an underspend of £30,000, from the previous year. This will create a total grant pot of £260,000 that will be distributed within 5 areas across the district by Member panels.
- 1.2 The remainder of this report sets out:
- The funding available
 - Summary of 2021/22
 - Review for 2021/22
 - DDC Member representation on the Community Grants Scheme

2 Community Grants Scheme Funding

- 2.1 DDC has allocated £222,500 of grant funding to the DDC Community Grants Scheme in the 2022-23 budget to award as small grants to support the delivery of projects that benefit local communities. The funding will be split across areas based on population density as detailed in the table in paragraph 5.2 as per previous years.
- 2.2 DDC will also inject £7,500 from the Dover District Lotto Central Fund Reserve (CFR) into the Community Grants Scheme funding pot for 2022-23 as approved by Cabinet in October 2018. This figure is based on the projected income generated from the previous year. This amount will be split equally between the 5 areas, providing an additional £1,500 per area.

3 Summary of 2021/22 DDC Community Grants

- 3.1 Community groups and organisations across the district benefited from more than £198,000 funding from Dover District Council in 2021-22 in a record breaking round of the Community Grants Scheme.
- 3.2 More organisations than ever before applied for grant funding from the scheme in 2021/22, including some new ‘start up’ community groups. Funding totalling £198,946.30 to was allocated to 184 different community groups across the district
- 3.3 Projects included supporting young people, residents with disabilities and the wider community, securing more sport and tourism into the district, as well as helping the environment and expanding digital capabilities.
- 3.4 The grant scheme funded a wide variety of projects including capital costs enabling charities, clubs and groups to buy items and equipment outright to help run their projects. The scheme also funded revenue costs, helping to buy in activities or services. As well as consumable costs, which are items that can be used up.

4 Review for 2021/22 DDC Community Grants

- 4.1 A full review took place on Monday 28th March 2022. Conducted by the Community Grant Scheme Appraisal Panel Members, alongside Brin Hill - Head of Community Services, Elliott Allen - Community Development Officer and Chloe Knight – Assistant Community Development Officer.
- 4.2 The following recommendations that were proposed:

Current criteria	Proposed changes
1. Within the current criteria, applicants can apply for between £100 - £2000. (Terms & Condition 3).	1. It’s proposed that applicants can apply for between £100 & £4000, in line with the further funding available.
2. Within the current criteria, applicants with an unrestricted reserve of over £75,000, are unable to apply. (Terms & Condition 13).	2. It’s proposed that the unrestricted reserves cap be removed. Instead, applicants with available core funding, of over one year, will be unable to apply.
3. Within the current criteria, applicants have 12 months to deliver their project. (Terms & Condition 22).	3. It’s proposed that applicants have a reduced 10 months to complete their project, to avoid any overlap between past and future rounds. This means when applications are being assessed, any previous year’s monitoring, would have been submitted and signed off.
4. Within the current criteria, any underspend within any given area, is rolled over to the next Community Grant Scheme round.	4. It’s proposed that any underspend within any given area, will be redistributed across successful applicants, to avoid any underspend rolling over to the next grant scheme round.

5 DDC Member representation on the Community Grants Scheme during 2022-23

- 5.1 The Council's group leaders have nominated councillors to represent DDC on the Community Grant Scheme Appraisal Panel.
- 5.2 Nominated DDC representation for the DDC Community Grants appraisal panel members 2022-23

Table1

Community Grant Allocation Areas	Current Allocated Funding amount	DDC Members
Deal & Walmer	£58,165.78	Cllr. Richardson (C) Cllr. Bond (C) Cllr. Jull (C) Cllr. Mills (L) Cllr. Brivio (L) Cllr. Beer (L)
Dover North	£45,961.56	
Dover Town	£47,800.00	
Dover West	£57,679.66	
Sandwich Area	£50,393.00	

6 Identification of Options

- 6.1 Options to be considered by Cabinet in consideration of whether to deliver a Community Grants Scheme for the Dover District for 2022/23 are as follows.
- 6.2 Option 1 – Continue with the current criteria, making no changes to how the scheme is delivered.
- 6.3 Option 2 – Continue with the recommendations from the appraisal panel, making necessary changes to how the scheme is delivered. Utilising the £260,000 available to the Community Grant Scheme. (£22.5k usual budget, 7.5k Dover Lotto injection, £30k underspend & £200k core budget injection).

7 Evaluation of Options

- 7.1 Option 1– This option would not allow the current criteria to develop under the growing challenges within our communities, and may impact negatively on the delivery of social capacity and community building services by local voluntary and community sector organisations.
- 7.2 Option 2 – This option would allow the current criteria to develop and provide further funding, helping to support our local voluntary and community sector organisations provide important and much-needed services in our district.

Recommendation: Option 2 - To continue with the proposed criteria changes, utilising the £260,000 available to the Community Grants Scheme

8 Climate Change and Environmental Implications

8.1 This report has no implications on Climate Change or on the local Environment.

9 Resource Implications

9.1 The Grant allocation will be funded as below:

- £200,000 allocated in the 2022/23 MTFP budget from the Special Revenue Projects
- £22,500 allocated as the normal annual Neighbourhood Forums Funding
- £30,000 unspent allocation from 2021/22
- £7,500 allocation from the Dover District Lotto Central Fund Reserve (CFR), as approved by cabinet in October 2018.

10 Corporate Implications

10.1 Comment from the Section 151 Officer: Accountancy has been consulted on the report and have no further comments to add. (LS)

10.2 Comment from the Solicitor to the Council: The Solicitor to the Council has been consulted in the preparation of this report and has no further comments to make.

10.3 Comment from the Equality Officer: This report does not specifically highlight any equality implications, however in discharging their duties members are required to comply with the public sector equality duty as set out in Section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15/section/149>

Contact Officers: Elliott Allen, Community Development Officer

Shaun Taylor, Community Development Manager

Subject:	APPOINTMENT OF MEMBERS TO OUTSIDE BODIES 2022/23
Meeting and Date:	Cabinet – 6 June 2022
Report of:	Louise May, Head of Governance and HR
Portfolio Holder:	Councillor Trevor Bartlett, Leader of the Council
Decision Type:	Non-Key
Classification:	Unrestricted

Purpose of the report: For Cabinet to determine the appointments to outside bodies for 2022/23.

- Recommendation:**
1. That Cabinet determines the appointments to outside bodies detailed at Appendix A (subject to 2. below).
 2. That Cabinet determines whether to continue to appoint representatives to those bodies detailed at paragraph 2.2 which do not provide insurance cover for Members against public and personal liability.
 3. That Cabinet requests the Leader of the Council to nominate an alternative Member to substitute at meetings on an ad hoc basis when the appointed Member is not available (and where the constitution of the body allows this).
 4. That Cabinet approves the appointment of the Chief Executive to the Kent Forum.
-

1. Summary

- 1.1 The Cabinet is responsible for appointing Members at the start of each Council year to serve on a range of outside bodies. The appointments to be made by Cabinet for 2022/23 are shown at Appendix A.
- 1.2 Cabinet's attention is drawn to the fact that three of the outside bodies to which appointments are due to be made do not currently have insurance cover in place to indemnify our Members against public and personal liability.

2. Introduction and Background

- 2.1 Members who serve on outside bodies solely to represent the Council's views, or for observational purposes, are covered by the Council's insurance policies. However, Zurich Municipal, the Council's insurance provider for personal and public liability, has confirmed that it will not insure Members who are expected to make decisions on behalf of the body to which they have been appointed. There are three bodies that require Members to make decisions on their behalf but which do not currently have the appropriate insurance cover in place, as detailed in the table at 2.2.
- 2.2 It is unlikely that these bodies would be willing and/or able to arrange insurance cover for our Members. That said, most, if not all, of the decisions being taken by Members will be relatively innocuous, and the risk is therefore likely to be low. Nevertheless, it is possible that a member of the public could initiate legal

proceedings against an outside body in relation to a decision in which one of our Members (or representative) has been involved. Members serving on these bodies have been (or will be) warned of the implications and advised not to participate in a decision if they have concerns.

Outside Body	Current Appointee 2021/22	Strategic or Community Classification
Industrial Communities Alliance	Councillor S Manion	Strategic
Sandwich & Pegwell Bay Management Committee	Councillor S Chandler	Community
Tourism South East	Councillor T J Bartlett	Strategic

Identification of Options

- 2.3 Option One – To appoint representatives to all the bodies outlined in Appendix A of the report (including those without appropriate insurance cover).
- 2.4 Option Two – To appoint representatives to only some of the bodies outlined in Appendix A of the report (possibly to include withdrawing representation from all or some of those bodies without appropriate insurance cover).

3. Evaluation of Options

- 3.1 The benefits of having Members on those bodies without insurance outweigh any risks, which are considered to be low. Furthermore, appointments to external organisations classified as strategic help to promote linkages between the Council and other organisations for the purpose of furthering the Council’s objectives. The community appointments made by Cabinet are considered to be part of the community role of Members, but also support various targets within the Corporate Plan relating to issues such as health, leisure and communities. For these reasons, Option One is the recommended option.

4. Resource Implications

- 4.1 Members appointed will be entitled to claim the appropriate levels of travel and subsistence allowance in relation to performing these duties. This expenditure will be funded from existing Member budgets. Members serving as charity trustees are not permitted to claim expenses from the Council since there is a legal principle that charity trustees should not benefit from their participation in the affairs of the charity. Members in this position are expected to claim expenses from the charity concerned.

5. Climate Change Implications

- 5.1 The Principal Climate Change and Sustainability Officer has commented: ‘The appointment of Members to outside bodies does not in itself present any climate change or environmental implications. However, Members’ involvement in these outside bodies and future decisions taken by these bodies could well have climate change and environmental impacts. Members’ involvement in these bodies could be

seen as a way of Dover District Council 'influencing positive change' in areas that it has no control over, hence supporting the district to become carbon neutral by 2050.

6. Corporate Implications

- 6.1 Comment from the Section 151 Officer: Accountancy has been consulted and has no further comment to make. (AT)
- 6.2 Comment from the Solicitor to the Council: The Solicitor to the Council has been involved in the preparation of this report and has no further comments to make.
- 6.3 Comment from the Equalities Officer: This report does not specifically highlight any equality implications. However, in discharging their duties, Members are required to comply with the public sector equality duty as set out in Section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15/section/149>

7. Appendices

Appendix A – Schedule of Member Appointments for 2022/23

8. Background Papers

Democratic Services' Outside Bodies Appointments Files

Contact Officer: Kate Batty-Smith, Democratic Services Officer (ext. 42303)

Appendix A

Outside Bodies

Schedule of Member Appointments for 2022/23

Organisation Name	Expiry Date	Number to Appoint	Term	Current Appointee(s) (2021/22)	Proposed Appointee(s) 2022/23
Action with Communities in Rural Kent	May 2023	2	1 Year	D Beaney M Rose	D Beaney M Rose
Aylesham & District Workshop Trust	May 2023	1	1 Year	P Walker	P Walker
Deal Fairtrade Steering Group	May 2023	1	1 Year	T Bartlett	T Bartlett
Deal & Sandwich Coastal Community Team	May 2023	2	1 Year	S Chandler S Beer	S Chandler <i>Labour Nomination</i>
Dover Coastal Community Team	May 2023	2	1 Year	N Collor R Walkden	N Collor R Walkden
Dover, Deal & District Citizens Advice Bureau	May 2023	1	1 Year	D Hawkes	D Hawkes
Dover Fairtrade Steering Group	May 2023	1	1 Year	D Hannent	D Hannent
East Kent Spatial Development Co.	May 2023	1	1 Year	T Bartlett	T Bartlett
Industrial Communities Alliance	May 2023	1	1 Year	S Manion	S Manion
JAC Kent Downs AONB Partnership	May 2023	1	1 Year	N Kenton	N Kenton
Kent County Playing Fields Association	May 2023	1	1 Year	T Bond	T Bond
Kent Forum	May 2023	1 + Officer	1 Year	T Bartlett	T Bartlett
Local Enterprise Partnership Board & Executive	May 2023	1	1 Year	T Bartlett	T Bartlett
Local Government Association – General Assembly	May 2023	1	1 Year	T Bartlett	T Bartlett
Local Government Association Coastal Special Interest Group	May 2023	1	1 Year	N Kenton	N Kenton

Manston Skills and Education Board	May 2023	1	1 Year	D Murphy	D Murphy
Police & Crime Panel for Kent	May 2023	1	1 Year	O Richardson	O Richardson
River Dour Partnership	May 2023	1	1 Year	N Collor	N Collor
River Stour (Kent) Internal Drainage Board	May 2023	2	1 Year	M Conolly P Jull	M Conolly P Jull
Sandwich & Pegwell Bay National Nature Reserve Management Committee	May 2023	1	1 Year	S Chandler	S Chandler
South East England Councils (SEEC)	May 2023	1	1 Year	T Bartlett (sub: Richardson) O	T Bartlett (sub: Richardson) O
Tourism South East	May 2023	1	1 Year	T Bartlett	T Bartlett

The Executive is required to appoint a Member of the Council to serve as Chairman of the Dover Joint Transportation Advisory Board (DJTAB) for 2022/23, in accordance with the agreement on Joint Transportation Advisory Boards made between Kent County Council and Dover District Council. The chairmanship/vice-chairmanship alternates annually between KCC and DDC. Councillor Jim Back is currently Vice-Chairman of the DJTAB.

DOVER DISTRICT COUNCIL

NON-KEY DECISION

EXECUTIVE

CABINET – 9 MAY 2022

EXCLUSION OF THE PRESS AND PUBLIC

Recommendation

That, in accordance with the provisions of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the public be excluded from the remainder of the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraph of Schedule 12A of the 1972 Act set out below:

<u>Item Report</u>	<u>Paragraph Exempt</u>	<u>Reason</u>
Restoration of Maison Dieu, Dover	3	Information relating to the financial or business affairs of any particular person (including the authority holding that information)