



# **Council Meeting**

**Council Offices  
White Cliffs Business Park  
Dover**

Wednesday, 18 May 2022

Summons and Agenda

**Nadeem Aziz**  
Chief Executive





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10 May 2022

To the Members of the Council,

You are hereby summoned to attend the ANNUAL MEETING of the **COUNCIL** to be held in the Council Chamber at these Offices on Wednesday 18 May 2022 at 6.00 pm for the transaction of the business set out in the Agenda.



Chief Executive

Members of the Council:

M D Conolly (Chairman)	N J Collor	K Mills
D Hannent (Vice-Chairman)	D G Cronk	D P Murphy
J S Back	D R Friend	O C de R Richardson
T J Bartlett	J P Haste	M Rose
M Bates	D A Hawkes	C A Vinson
D G Beaney	M F Hibbert	R S Walkden
S H Beer	S J Jones	P Walker
E A Biggs	P D Jull	H M Williams
T A Bond	L A Keen	C F Woodgate
P M Brivio	N S Kenton	C D Zossedder
S S Chandler	S C Manion	

AGENDA

1 **ELECTION OF A CHAIRMAN**

To elect a Chairman of the Council for the ensuing municipal year 2022/23.

2 **APPOINTMENT OF A VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Council for the ensuing municipal year 2022/23.

3 **APOLOGIES** (Page 7)

To receive any apologies for absence.

4 **MINUTES** (Pages 8 - 20)

To confirm the Minutes of the meeting held on 2 March 2022.

5 **DECLARATIONS OF INTEREST** (Page 21)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

6 **ANNOUNCEMENTS** (Page 22)

To receive any announcements from the Chairman of the Council, the Leader of the Council, Members of the Cabinet or the Head of Paid Service.

7 **APPOINTMENT OF A CABINET** (Page 23)

To note the size and composition of the executive as set by the Leader of the Council in accordance with Rule 1.1(vii) of the Council Procedure Rules.

8 **APPOINTMENT OF A SHADOW CABINET** (Page 24)

To note the size and composition of the Shadow Cabinet as advised by the Leader of the Main Opposition Party in accordance with Council Procedure Rule (x).

The Shadow Cabinet must directly reflect the composition of the Cabinet in accordance with the Council Procedure Rule (x).

9 **REVIEW OF THE ALLOCATION OF SEATS TO POLITICAL GROUPS** (Pages 25 - 46)

To consider the attached Joint Report of the Chief Executive and Monitoring Officer.

To allocate the seats on the committees of the Council to the different political groups, and the non-aligned member, and to appoint members to those committees in accordance with the allocation.

10 **CALENDAR OF ORDINARY MEETINGS 2022/23** (Pages 47 - 56)

To consider the attached report of the Democratic and Corporate Services Manager.

To approve a programme of meetings of the Council for the ensuing municipal year 2022/23.

11 **ANNUAL REPORT OF THE OVERVIEW AND SCRUTINY COMMITTEE** (Pages 57 - 69)

To consider the report of the Monitoring Officer.

12 **ANNUAL REPORT OF THE GOVERNANCE COMMITTEE** (Pages 70 - 79)

To consider the attached report of the Head of Governance & HR.

13 **APPOINTMENT OF INDEPENDENT PERSONS** (Pages 80 - 82)

To consider the attached report of the Monitoring Officer.

14 **UPDATE TO STRATEGIC DIRECTOR APPOINTMENT** (Pages 83 - 85)

To consider the report of the Head of Paid Service.

15 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 86)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

16 **RESTORATION OF MAISON DIEU, DOVER** (Pages 87 - 128)

To consider the attached report of the Strategic Director (Operations and Commercial).

17 **URGENT BUSINESS TIME** (Page 129)

To consider any other items deemed by the Chairman of the Council to be urgent in accordance with the Local Government Act 1972.

**Access to Meetings and Information**

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is step free access via the Council Chamber entrance and an accessible toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- In order to facilitate the broadcast of meetings there have been cameras set up in the Council Chamber that communicate with Microsoft Teams Live. This enables meetings held in the Council Chamber to be broadcast for public viewing through the Council's website. These meetings are only available for viewing live and the Council does not retain copies of the broadcast.

The meetings in which these cameras will be used include meetings of: (a) Council; (b) Cabinet; (c) General Purposes Committee; (d) Governance Committee; (e) Planning Committee; and (f) Overview and Scrutiny Committee.

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- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Democratic & Corporate Services Manager, [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk), telephone: (01304) 872304 or email: [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk) for details.

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