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1 October 2021

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **OVERVIEW AND SCRUTINY COMMITTEE** will be held in the Council Chamber at these Offices on Monday 11 October 2021 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Rebecca Brough, Democratic & Corporate Services Manager on 01304 872304 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Chief Executive

Overview and Scrutiny Committee Membership:

C D Zosseder (Chairman)
P M Brivio (Vice-Chairman)
T A Bond
D R Friend
D A Hawkes
S C Manion
M Rose
R S Walkden
P Walker
H M Williams

AGENDA

- 1 **APOLOGIES** (Page 5)
To receive any apologies for absence.
- 2 **APPOINTMENT OF SUBSTITUTE MEMBERS** (Page 6)
To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 7)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES** (Page 8)

To confirm the Minutes of the meeting of the Committee held on 26 July 2021 and 13 September 2021 (to follow).

5 **DECISIONS OF THE CABINET RELATING TO RECOMMENDATIONS FROM THE OVERVIEW AND SCRUTINY COMMITTEE** (Page 9)

To receive the Cabinet decisions in respect of recommendations of the Overview and Scrutiny Committee.

6 **ISSUES REFERRED TO THE COMMITTEE BY COUNCIL, CABINET, OR ANOTHER COMMITTEE** (Page 10)

There are no items for consideration.

7 **PETITION - OPEN LETTER TO CALL ON DOVER DISTRICT COUNCIL TO COMMIT TO HELPING AFGHAN REFUGEES** (Pages 11 - 12)

The Council has received a petition from Kay Marsh which is set out in the agenda papers.

In considering the petition, it is important to remember that under the Council's petition scheme, a valid petition signature is as follows:

“Any person who lives, works or studies in the Dover District Council area, including those less than 18 years of age, can organise a petition or be a petition signatory.”

The petition, which was hosted on Change.org rather than the Council's e-petition facility, had **27,301** signatures as submitted.

However, this breaks down to 1,141 signatures with a Kent address, 368 signatures with a 'CT' post code and 140 signatures with addresses in the Dover District. There is no information provided with the signatures as to whether someone outside of the district works or studies in the district.

For the purposes of the Council's petition scheme this petition is therefore considered to have **140 valid signatures** from people who live in the Dover district.

In accordance with the Petition Scheme, the Petition Organiser (Kay Marsh) will have the opportunity to address the Overview and Scrutiny Committee in support of her petition.

The Overview and Scrutiny Committee can then determine what it wishes to do in response to the petition which can include:

- (a) Referring the petition to another committee, including the Cabinet for

consideration;

- (b) Recommending that officers or a Cabinet Member provide a written response to the petition organiser setting out the Council's views about the request in the petition;
- (c) Recommend that the Cabinet or another Committee take any other action that it considers appropriate; or
- (d) Note the petition and take no further action in respect of it.

It should be noted that the Council has issued a press release in respect of the Afghan Citizens' Resettlement Scheme which can be found here - <https://www.dover.gov.uk/News/Press-Releases/2021/Afghan-citizens-resettlement-scheme.aspx>

8 **REQUEST FROM FOLKESTONE AND HYTHE DISTRICT COUNCIL'S OVERVIEW AND SCRUTINY COMMITTEE**

Folkestone and Hythe District Council's Overview and Scrutiny Committee at its meeting held on 7 September 2021 agreed with the following recommendation made by a Task and Finish Group formed to look at issues with the waste contract.

“Joint OSC meeting with DDC – with a focus on the detail of the recovery plan and any new proposed route changes, following the review commissioned by Veolia, prior to any further changes being made.”

The DDC Overview and Scrutiny Committee is asked to consider how it wishes to respond to request for a simultaneous co-located meeting of the two Overview and Scrutiny Committees.

If the Committee is minded to proceed with a simultaneous co-located meeting of the two Overview and Scrutiny Committees, it is suggested that the arrangements be made by the Democratic and Corporate Services Manager in consultation with the Chairman and Controlling Group Spokesperson.

9 **NOTICE OF FORTHCOMING KEY DECISIONS** (Pages 13 - 14)

It is intended that Members should use the Notice of Forthcoming Key Decisions to identify topics within the remit of the Committee for future scrutiny.

10 **SCRUTINY WORK PROGRAMME** (Pages 15 - 20)

It is intended that the Committee monitor and prioritise its rolling work programme.

11 **PUBLIC SPEAKING** (Page 21)

Please note that in accordance with the agreed Protocol for Public Speaking at Overview and Scrutiny, the right to speak does not apply to any items on the agenda.

12 **PUBLIC TOILET PROVISION** (Page 22)

To receive an update from the Head of Assets and Building Control in respect of

public toilet provision in the district.

This item was identified for inclusion from the Work Programme.

13 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 23)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

14 **MARKET SQUARE, DOVER** (Pages 24 - 37)

To consider the report of the Strategic Director (Operations and Commercial).

15 **APPROVAL TO ENTER INTO DESIGN AND BUILD CONTRACT FOR DEVELOPMENT OF INTERIM HOUSING AT POULTON CLOSE, DOVER** (Pages 38 - 42)

To consider the attached report of Head of Finance and Investment.

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