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15 November 2021

Dear Councillor

**NOTICE OF DELEGATED DECISION – (DD22 21) PROCUREMENT OF COLLECTIONS MANAGEMENT SYSTEM FOR DOVER MUSEUM**

Please find attached details of a decision taken by Mr Mike Davis, Strategic Director (Corporate Resources), to procure a new collections management system for Dover Museum.

As a non-Key Officer decision, call-in does not apply (paragraph 18(a) of Part 4 (Rules of Procedure) of the Constitution).

Members of the public who require further information are asked to contact Kate Batty-Smith, Democratic Services Officer on 01304 872303 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

Democratic Services Officer

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1 **NOTICE OF DELEGATED DECISION - (DD22 21) PROCUREMENT OF COLLECTIONS MANAGEMENT SYSTEM FOR DOVER MUSEUM** (Pages 2-3)