



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872453
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

11 March 2022

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **GENERAL PURPOSES COMMITTEE** will be held in the Council Chamber at these Offices on Monday 21 March 2022 at 2.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Rebecca Brough, Democratic & Corporate Services Manager on (01304) 872304 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Chief Executive

General Purposes Committee Membership:

N J Collor (Chairman)
T A Bond (Vice-Chairman)
P M Brivio
K Mills
C A Vinson

AGENDA

1 **APOLOGIES** (Page 4)

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS** (Page 5)

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 6)

To receive any declarations of interest from Members in respect of business to be

transacted on the agenda.

4 **MINUTES**

To consider the Minutes of the meeting held on 21 February 2022 (to follow).

5 **REMOTE WORKING POLICY UPDATE** (Pages 7 - 10)

To consider the attached report of the Head of Paid Service.

6 **PARENTAL BEREAVEMENT POLICY AND PROCEDURE** (Pages 11 - 18)

To consider the attached report of the Head of Paid Service.

7 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 19)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

8 **PAY AWARD 2022** (Pages 20 - 29)

To consider the attached report of the Head of Paid Service.

9 **BUSINESS MILEAGE POLICY** (Pages 30 - 43)

To consider the attached report of the Head of Paid Service.

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The meetings in which these cameras will be used include meetings of: (a) Council;

(b) Cabinet; (c) General Purposes Committee; (d) Governance Committee; (e) Planning Committee; and (f) Overview and Scrutiny Committee.

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