

Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 5 September 2022 at 11.00 am

Present:

Chairman: Councillor T J Bartlett

Councillors: M Bates  
N S Kenton  
D P Murphy  
C A Vinson

Also Present: Councillor E A Biggs  
Councillor D R Friend  
Councillor K Mills  
Councillor H M Williams  
Councillor C D Zossedler

Officers: Chief Executive  
Strategic Director (Corporate Resources)  
Head of Assets and Building Control  
Head of Commercial Services  
Head of Governance and HR  
Head of Planning and Development  
Planning Policy and Projects Manager  
Planning Policy Officer (Planning and Development)  
PR and Marketing Officer  
Democratic Services Officer

**The formal decisions of the executive are detailed in the following schedule.**

### Record of Decisions: Executive Functions

| Decision Status   | Record of Decision  | Alternative options considered and rejected (if any) | Reasons for Decision                  | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
|---|---|--|---------------------------------------|---|
| CAB 27<br>5.9.22<br>Open<br><br><b>Key Decisions</b><br>No<br><br><b>Call-in to apply</b><br>Yes<br><br><b>Implementation Date</b><br>13 September 2022 | <u>APOLOGIES</u><br><br>It was noted that an apology for absence had been received from Councillor O C de R Richardson. | None.  | To note any apologies for absence.    |   |
| Decision Status   | Record of Decision  | Alternative options considered and rejected (if any) | Reasons for Decision                  | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
| CAB 28<br>5.9.22<br>Open<br><br><b>Key Decisions</b><br>No<br><br><b>Call-in to apply</b><br>Yes<br><br><b>Implementation Date</b>                      | <u>DECLARATIONS OF INTEREST</u><br><br>There were no declarations of interest.  | None.  | To note any declarations of interest. |   |

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| 13 September 2022   |  |   |  |  |
| <b>Decision Status</b>  | <b>Record of Decision</b>  | <b>Alternative options considered and rejected (if any)</b> | <b>Reasons for Decision</b>  | <b>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</b> |
| CAB 29<br>5.9.22<br>Open<br><b>Key Decisions</b><br>No<br><b>Call-in to apply</b><br>Yes<br><b>Implementation Date</b><br>13 September 2022 | <u>RECORD OF DECISIONS</u><br><br>It was agreed that the decisions of the meeting held on 4 July 2022, as detailed in decision numbers CAB 15 to CAB 26, be approved as a correct record and signed by the Chairman.   | None.   | Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 4 July 2022.   |  |
| <b>Decision Status</b>  | <b>Record of Decision</b>  | <b>Alternative options considered and rejected (if any)</b> | <b>Reasons for Decision</b>  | <b>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</b> |
| CAB 30<br>5.9.22<br>Open<br><b>Key Decisions</b><br>Yes<br><b>Call-in to apply</b><br>Yes<br><b>Implementation Date</b>                     | <u>DOVER DISTRICT COUNCIL LOCAL DEVELOPMENT SCHEME</u><br><br>It was agreed:<br><br>(a) That the revised Dover District Council Local Development Scheme, as set out at Appendix 1 of the report, be brought into immediate effect.<br><br>(b) That £50,000 be taken from the Regeneration Reserve to cover additional costs needed to deliver the Local Plan. | None.   | The Local Development Scheme (LDS) sets out the timetable for the production, consultation and adoption of key planning documents that will form part of the Council's Local Plan. The revised |  |

| 13 September 2022  |  |  | LDS supersedes the previous one published in November 2021 and takes account of changes resulting from the District Local Plan and a number of Conservation Area Character Appraisals.  |   |
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| Decision Status  | Record of Decision   | Alternative options considered and rejected (if any) | Reasons for Decision  | Conflicts of interest (if any) declared by decision maker(s) or consultees (if any) |
| CAB 31<br>5.9.22<br>Open<br><br><b>Key Decisions</b><br>Yes<br><br><b>Call-in to apply</b><br>Yes<br><br><b>Implementation Date</b><br>13 September 2022 | <u>ENERGY COMPANY OBLIGATION 4 (ECO4)</u><br><br>It was agreed that the appointment of a contractor by a direct award through the FUSION 21 framework be approved. | None.  | Under the Energy Company Obligation, energy companies are obliged to provide funding to improve the energy performance of homes occupied by low income, vulnerable and fuel-poor households.<br><br>It is proposed that a direct award should be made to a contractor who has access to ECO |   |

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|   |  |   | funding in order to allow the Council to continue to identify suitable households and deliver energy efficiency measures for the poorest residents of the district.   |  |
| <b>Decision Status</b>  | <b>Record of Decision</b>  | <b>Alternative options considered and rejected (if any)</b> | <b>Reasons for Decision</b>   | <b>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</b> |
| CAB 32<br>5.9.22<br>Open<br><br><b>Key Decisions</b><br>No<br><br><b>Call-in to apply</b><br>Yes<br><br><b>Implementation Date</b><br>13 September 2022 | <u>ANNUAL GOVERNANCE ASSURANCE STATEMENT 2021/22</u><br><br>It was agreed:<br><br>(a) That the Annual Governance Assurance Statement 2021/22 be approved, and the Leader of the Council and the Head of Paid Service be requested to sign the statement on behalf of the Council.<br><br>(b) That the Governance Committee be asked to accept the Annual Governance Assurance Statement 2021/22 alongside the 2021/22 Statement of Accounts. | None.   | The Accounts and Audit Regulations 2015 require that the Council conducts at least annually a review of the effectiveness of its system of internal control and reports on the extent to which it complies with the Local Code of Corporate Governance. |  |
| <b>Decision Status</b>  | <b>Record of Decision</b>  | <b>Alternative options considered and rejected (if any)</b> | <b>Reasons for Decision</b>   | <b>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</b> |
| CAB 33  | <u>APPOINTMENT OF TIDES LEISURE CENTRE PROJECT ADVISORY</u>  | None.   | To appoint a  |  |

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| <p>5.9.22<br/>Open</p> <p><b>Key Decisions</b><br/>No</p> <p><b>Call-in to apply</b><br/>Yes</p> <p><b>Implementation Date</b><br/>13 September 2022</p> | <p><u>GROUP</u></p> <p>It was agreed:</p> <p>(a) That Councillor Trevor Bond be appointed to replace Councillor Derek Murphy on the Tides Leisure Centre Project Advisory Group.</p> <p>(b) That the membership of the Tides Leisure Centre Project Advisory Group for the Council Year 2022/23 be confirmed as: Portfolio Holders for Community &amp; Corporate Property (Chairman); Finance, Governance, Digital &amp; Climate Change (Vice-Chairman) and Planning &amp; Environment and Councillors Helen Williams and Trevor Bond.</p> |  | <p>replacement for Councillor Derek Murphy on the Tides Leisure Centre Project Advisory Group (PAG), and approve the PAG's overall membership for the Council Year 2022/23 to bring it into line with the other PAGs whose memberships are appointed annually.</p> |  |
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The meeting ended at 11.15 am.