

Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 3 October 2022 at 11.00 am.

Present:

Chairman: Councillor T J Bartlett

Councillors: M Bates  
N S Kenton  
O C de R Richardson  
C A Vinson

Also Present: Councillor E A Biggs  
Councillor P M Brivio  
Councillor D R Friend  
Councillor K Mills  
Councillor H M Williams  
Councillor C D Zosseder

Officers: Chief Executive  
Strategic Director (Corporate Resources)  
Strategic Director (Operations and Commercial)  
Head of Finance and Investment  
Head of Governance and HR  
Head of Housing  
Head of Leadership Support  
Head of Planning and Development  
Housing Development Manager  
Licensing Manager  
Planning Policy and Projects Manager  
Democratic Services Officer

**The formal decisions of the executive are detailed in the following schedule.**

### Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 34 3.10.22 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 11 October 2022	<u>APOLOGIES</u>  It was noted that an apology for absence had been received from Councillor D P Murphy.	None.	To note any apologies for absence.	
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CAB 35 3.10.22 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b>	<u>DECLARATIONS OF INTEREST</u>  There were no declarations of interest.	None.	To note any declarations of interest.	

11 October 2022				
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CAB 36 3.10.22 Open <b>Key Decisions</b> No <b>Call-in to apply</b> Yes <b>Implementation Date</b> 11 October 2022	<u>RECORD OF DECISIONS</u>  It was agreed that the decisions of the meeting held on 5 September 2022, as detailed in decision numbers CAB 27 to CAB 33, be approved as a correct record and signed by the Chairman.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 5 September 2022.	
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CAB 37 3.10.22 Open <b>Key Decisions</b> Yes <b>Call-in to apply</b> No <b>Implementation Date</b> 13 October 2022	<u>DOVER DISTRICT LOCAL PLAN PUBLICATION (REGULATION 19) AND SUBMISSION (REGULATION 22)</u>  It was agreed to recommend to Council:  (a) That the Submission Dover District Local Plan (Regulation 19) and the accompanying Sustainability Appraisal and Habitat Regulations Assessment be approved for publication for a period of 7 weeks.  (b) That, following publication, the Submission Dover District Local Plan and supporting documents be submitted to the First Secretary of State for Examination, together with the Regulation	None.	The Council has a statutory duty to prepare a Local Plan under Section 19 of the Planning and Compulsory Purchase Act 2004. The Local Plan is a development plan document that sets out the vision, framework and policies for guiding	

	<p>19 representations and a summary thereof.</p> <p>(c) That authority be delegated to the Head of Planning and Development, in consultation with the Portfolio Holder for Planning and Environment, to prepare an addendum to the Plan with the proposed changes that may be necessary to address soundness issues raised by representations received in response to the Regulation 19 publication, that can be submitted with the Plan to be considered by the inspector during the examination process; and</p> <p>(d) That authority be delegated to the Head of Planning and Development, in consultation with the Portfolio Holder for Planning and Environment, to make any necessary editorial changes and minor amendments to the Submission Dover District Local Plan, Sustainability Appraisal and Habitat Regulations Assessment, prior to publication, submission and during the examination, to assist with clarity, consistency, explanation and presentation.</p>		<p>new development in the district over the next 20 years.</p> <p>Following consultation on the draft plan (Regulation 18) in 2020, the next stage is for a final version to be produced, published (consulted upon) and submitted for examination by the Planning Inspectorate.</p>	
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<p>CAB 38 3.10.22 Open</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b></p>	<p><u>DOVER DISTRICT TENANT ENGAGEMENT STRATEGY 2022-27</u></p> <p>It was agreed:</p> <p>(a) That the draft Tenant Engagement Strategy and Action Plan at Appendix 1 of the report be approved for consultation purposes.</p> <p>(b) That the draft consultation plan for the Tenant Engagement Strategy be approved for formal consultation with tenants and leaseholders for a 4-week period.</p> <p>(c) That the Strategic Director (Corporate Resources) be authorised,</p>	<p>None.</p>	<p>The Strategy has been developed against a backdrop of demands for greater transparency and accountability in the social housing sector following the Grenfell Tower fire.</p> <p>The Strategy sets</p>	

11 October 2022	<p>in consultation with the Portfolio Holder for Social Housing, Port Health, Skills and Education, to consider the consultation responses and to make any minor amendments arising therefrom and, thereafter, to adopt the document on behalf of the Council with effect from 7 November 2022. Should more significant amendments be considered desirable, the matter shall be the subject of a further report to Cabinet.</p> <p>(d) That the Strategic Director (Corporate Resources) be authorised, in consultation with the Portfolio Holder for Social Housing, Port Health, Skills and Education, to make future minor amendments to the Strategy as required.</p>		<p>out how the housing service will strengthen relationships, give an effective voice to tenants and leaseholders and increase the opportunities for collaboration.</p>	
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<p>CAB 39 3.10.22 Open</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 11 October 2022</p>	<p><u>LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1976 - REQUEST FOR INCREASE IN HACKNEY CARRIAGE FARE TARIFF</u></p> <p>It was agreed:</p> <p>(a) That the table of fares presented by the licensed trade and set out at Appendix B of the report be approved, subject to a review of the cap being undertaken within 12 months.</p> <p>(b) That the Head of Regulatory Services be authorised, in consultation with the Portfolio Holder for Transport, Licensing and Regulatory Services, to consider any objections received during the formal statutory consultation period, modify as appropriate, and take all necessary steps to bring the table of fares into operation.</p>	<p>Not to carry out a review of the fares in 12 months' time.</p>	<p>Maximum fare levels for Hackney Carriages are set by the Council under the provisions of the Local Government (Miscellaneous Provisions) Act 1976.</p> <p>The current table of fares for the Dover district came into force in January 2021. Following the receipt of proposals from the Dover Federation</p>	

			of Licensed Taxi Operators to increase fares, Cabinet is requested to approve the fares for a period of consultation lasting 14 days.	
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CAB 40 3.10.22 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 11 October 2022	<u>DOVER DISTRICT COUNCIL TRANSFORMATION PROGRAMME (DOVER 2024 - 50 YEARS OF SERVICE)</u>  It was agreed that the implementation of the proposed workstreams and project governance structure to deliver the Transformation Programme be approved.	None.	Coinciding with the Council's 50 <sup>th</sup> anniversary in 2024, the transformation programme will review and update the Council's practices and ways of working to improve customers' experiences when they interact with the Council.	
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CAB 41 3.10.22 Open	<u>STRATEGIC PERFORMANCE DASHBOARD - QUARTER ONE 2022/23</u>  It was agreed that the Council's Strategic Performance Dashboard be	None.	The new Strategic Performance Dashboard was	

<p><b>Key Decisions</b> No</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 11 October 2022</p>	<p>noted.</p>		<p>approved by Cabinet in June to replace the quarterly Performance Report. The dashboard presents the data in a different way but, like the Performance Report, gives an overview of how the Council and East Kent Services are performing against a number of key performance indicators.</p>	
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<p>CAB 42 3.10.22 Open</p> <p><b>Key Decisions</b> No</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b></p>	<p><u>EXCLUSION OF THE PRESS AND PUBLIC</u></p> <p>That, in accordance with the provisions of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.</p>	<p>None.</p>		

Immediate				
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 43 3.10.22 Exempt</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 11 October 2022</p>	<p><u>SERVICED SELF-BUILD PLOTS</u></p> <p>It was agreed:</p> <p>(a) That the progression of a project to deliver serviced self-build plots on Council-owned land be approved.</p> <p>(b) That the acceptance of Brownfield Land Release Fund 2 (BLRF2) funding, if awarded, be approved.</p> <p>(c) That the Head of Finance and Investment be authorised, in consultation with the Portfolio Holder for Social Housing, Port Health, Skills and Education, to take the necessary decisions and actions to progress the project, and develop and sell the serviced plots including (but not limited to) appointing any necessary professional advisers and procuring and letting the construction contract.</p>	<p>None.</p>	<p>The Council has been exploring ways to meet the housing needs of the district, recognising its statutory obligation to meet the needs of self-builders.</p> <p>Some small areas of land owned by the Council have undergone initial viability appraisals and it is proposed to use two for a self-build pilot scheme if the funding is successful.</p>	

The meeting ended at 11.33 am.