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Our ref: KBS/CABRCD  
Your ref:  
Date: 18 January 2023

**TO: ALL MEMBERS OF THE COUNCIL**

Dear Councillor

**CABINET: RECORD OF DECISIONS**

Please find attached the Record of Decisions of the Cabinet meeting held on Monday, 16 January 2023. Unless otherwise indicated within the schedule, these decisions may be called in for scrutiny, provided notice is given to me in writing by **10.00am on Tuesday, 24 January 2023**.

The call-in procedures are set out at paragraph 18 of the Overview and Scrutiny Procedure Rules. Call-in may be activated by the Chairman of the Overview and Scrutiny Committee, the Controlling Group Spokesperson of the Overview and Scrutiny Committee or any three non-executive Members. The reasons for calling in an item must be given.

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

**Kate Batty-Smith**  
Democratic Support Officer

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Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 16 January 2023 at 11.00 am

Present:

Chairman: Councillor T J Bartlett

Councillors: M Bates  
N S Kenton  
D P Murphy  
O C de R Richardson

Also Present: Councillor S H Beer  
Councillor E A Biggs  
Councillor P M Brivio  
Councillor H M Williams

Officers: Chief Executive  
Strategic Director (Corporate and Regulatory)  
Strategic Director (Finance and Housing)  
Strategic Director (Place and Environment)  
Kent Homechoice Partnership Manager  
Strategic Housing Manager  
Democratic Services Officer

**The formal decisions of the executive are detailed in the following schedule.**

### Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 75 16.1.23 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 24 January 2023	<u>APOLOGIES</u>  It was noted that an apology for absence had been received from Councillor C A Vinson.	None.	To note any apologies for absence.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 76 16.1.23 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b>	<u>DECLARATIONS OF INTEREST</u>  There were no declarations of interest.	None.	To note any declarations of interest.	

24 January 2023				
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 77 16.1.23 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 24 January 2023	<u>RECORD OF DECISIONS</u>  It was agreed that the decisions of the meeting held on 5 December 2022, as detailed in decision numbers CAB 62 to CAB 74, be approved as a correct record and signed by the Chairman.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 5 December 2022.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 78 16.1.23 Open  <b>Key Decisions</b> Yes  <b>Call-in to apply</b> Yes  <b>Implementation Date</b>	<u>ENVIRONMENTAL ENFORCEMENT SERVICE DELIVERY OPTIONS</u>  It was agreed that external contractors be utilised to provide an environmental enforcement service in relation to litter and dog fouling offences.	None.	Various service delivery methods have been used to enforce the Council's powers relating to littering and dog fouling over the years.  The Council has been unsuccessful in recruiting	

24 January 2023			<p>members of staff to deliver an in-house service since an external contract was terminated in January 2022.</p> <p>Cabinet is requested to agree that external contractors be utilised once again to deliver this service.</p>	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 79 16.1.23 Open</p> <p><b>Key Decisions</b> Yes</p> <p><b>Call-in to apply</b> Yes</p> <p><b>Implementation Date</b> 24 January 2023</p>	<p><u>TEMPORARY SUSPENSION OF KENT HOMECHOICE HOUSING REGISTER</u></p> <p>It was agreed:</p> <p>(a) That the housing register be suspended for a period of one month so that the new housing options IT system can be implemented in Dover and across Kent.</p> <p>(b) That authority be delegated to the Strategic Director (Finance and Housing), in consultation with the Portfolio Holder for Social Housing, Port Health, Skills and Education, to make future decisions, should the date for suspension of the register need to be any later than 1 June 2023.</p>	None.	Cabinet is requested to suspend the housing register for one month in the summer to enable the housing options software to be transferred from one system to another.	

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The meeting ended at 11.09 am.