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Our ref: KBS/CABRCD  
Your ref:  
Date: 1 March 2023

**TO: ALL MEMBERS OF THE COUNCIL**

Dear Councillor

**CABINET: RECORD OF DECISIONS**

Please find attached the Record of Decisions of the Cabinet meeting held on Monday, 27 February 2023. Unless otherwise indicated within the schedule, these decisions may be called in for scrutiny, provided notice is given to me in writing **by 10.00am on Tuesday, 7 March 2023.**

The call-in procedures are set out at paragraph 18 of the Overview and Scrutiny Procedure Rules. Call-in may be activated by the Chairman of the Overview and Scrutiny Committee, the Controlling Group Spokesperson of the Overview and Scrutiny Committee or any three non-executive Members. The reasons for calling in an item must be given.

Yours sincerely

A handwritten signature in cursive script that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

**Kate Batty-Smith**  
Democratic Services Officer

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Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 27 February 2023 at 11.00 am.

Present:

Chairman: Councillor O C de R Richardson (Deputy Leader in the Chair)

Councillors: M Bates  
N S Kenton  
C A Vinson

Also Present: Councillor D R Friend

Officers: Chief Executive  
Strategic Director (Corporate and Regulatory)  
Strategic Director (Finance and Housing)  
Strategic Director (Place and Environment)  
Head of Finance and Investment  
Senior Accountant  
Accountant (Housing)  
PR and Marketing Officer  
Democratic Services Officer

**The formal decisions of the executive are detailed in the following schedule.**

## Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 91 27.2.23 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 7 March 2023	<u>APOLOGIES</u>  It was noted that apologies for absence had been received from Councillors T A Bartlett and D P Murphy.	None.	To note any apologies for absence.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 92 27.2.23 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b>	<u>DECLARATIONS OF INTEREST</u>  There were no declarations of interest.	None.	To note any declarations of interest.	

7 March 2023				
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 93 27.2.23 Open  <b>Key Decisions</b> No  <b>Call-in to apply</b> Yes  <b>Implementation Date</b> 7 March 2023	<u>RECORD OF DECISIONS</u>  It was agreed that the decisions of the meeting held on 6 February 2023, as detailed in decision numbers CAB 80 to CAB 90, be approved as a correct record and signed by the Chairman.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 6 February 2023.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 94 27.2.23 Open  <b>Key Decisions</b> Yes  <b>Call-in to apply</b> (a) Yes (b) No	<u>COUNCIL BUDGET 2023/24 AND MEDIUM-TERM FINANCIAL PLAN 2023/24-2026/27</u>  (a) It was agreed:  (i) That the Overview and Scrutiny Committee's endorsement of CAB 86, made at its meeting held on 20 February 2023 (Minute No 84), be acknowledged.  (ii) That, subject to Council approving the 2023/24 budget, the grants to other organisations, as set out in Annex 9, be approved	None.	At its meeting held on 20 February 2023, the Overview and Scrutiny Committee endorsed Cabinet decision CAB 86 of 6 February 2023.  The Medium-Term Financial Plan	

<p><b>Implementation Date</b>  (a) 7 March 2023  (b) 2 March 2023</p>	<p>as follows:</p> <p>Grants to Concessionary Rentals 2023/24 - £30,005  Various grants towards rentals/lease charges:</p> <p>Sandwich Tennis Club - £50  Aylesham Parish Council - £75  Dover Bowling Club - £225  Victoria Park Bowling Club - £225  Deal &amp; Walmer Angling Club - £325  Capel-le-Ferne Parish Council - £450  Dover Rugby Football Club - £1,225  Dover Rugby Football Club - £1,750  Dover Athletic Football Club - £2,500  Dover Athletic Football Club - £8,000  Dover Citizens' Advice Bureau - £11,800  Cross Links - £3,250</p> <p>Financial Assistance Payments to Other Outside Bodies:</p> <p>Your Leisure - £110,390  (Budget for Tides Leisure Centre, increased by 10%)</p> <p>Pegasus Playscheme - £1,500  Provision of a playscheme for children with disabilities</p> <p>Age Concern - £1,500  Provision of area office services</p> <p>Kent County Council - £3,000  Contribution to Sports Partnership</p> <p>Gazen Salts Nature Reserve - £4,500  To assist in managing and maintaining the reserve</p>		<p>(MTFP) is the Council's key financial planning tool and underpins the Council's financial planning strategy and corporate planning process. The MTFP 2023/24-2026/27 incorporates the General Fund Revenue Budget, the Housing Revenue Account Budget and the Capital and Special Projects Programmes.</p> <p>Cabinet approval is required for the annual budget for 2023/24 and the MTFP before final approval by Council on 1 March 2023.</p>	
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	<p>Sandwich Town Cricket Club - £19,552 To assist the club in defraying its expenditure in managing, maintaining and improving the recreation grounds at The Butts and Gazen Salts.</p> <p>Dover Outreach Centre - £10,000 Grant towards the Winter Shelter costs</p> <p>Dover Rugby Club - £12,600 For grounds maintenance at Crabble Athletic Ground</p> <p>Victoria Bowls - £1,000 Contribution towards running expenses</p> <p>Dover Bowling Club - £1,000 Grant towards grounds maintenance at Dover Bowling Green</p> <p>Dover Citizens' Advice Bureau - £107,000 £97,000 core funding grant including £10,000 from Housing Revenue Account, plus £8,500 full service charge contribution and £1,500 for other potential services</p> <p>Neighbourhood Forums - £22,500 Grant to support voluntary and community organisations</p> <p>Deal Town Council - £5,000 Astor Theatre grant</p> <p>Action with Communities in Rural Kent - £3,500 Contribution to rural housing</p> <p>(iii) That the various Cabinet recommendations produced at the end of the sections within the budget and Medium-Term Financial Plan (MTFP) and summarised in Annex 10 to Appendix 1 of the report be approved.</p>			
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	<p>(b) It was agreed that it be recommended to Council:</p> <ul style="list-style-type: none"><li>(i) That the General Fund Revenue Budget, the Capital and Special Projects Programmes, the Housing Revenue Account Budget, the Council Tax Resolution and the content of the MTFP be approved.</li><li>(ii) That the Strategic Director (Finance and Housing), in consultation with the Portfolio Holder for Finance, Governance, Digital and Climate Change, be authorised to draw on the Earmarked Smoothing Reserve to meet in-year variations in the budget.</li><li>(iii) That a Council Tax increase of 2.98% for Dover District Council purposes be approved, resulting in an increase on Band D properties of £6.03 per year and an annual Dover District Council Council Tax of £208.17.</li><li>(iv) That it be noted that it is the view of the Strategic Director (Finance and Housing) (Section 151 Officer) that, having due regard to the circumstances and the range of uncertainties, the budget has been prepared in an appropriate and prudent manner and that, as far as can be determined, and based upon the information available at the time of producing the report, the estimates are robust and the Council's financial reserves are adequate for its spending plans in 2023/24.</li><li>(v) That the various Council recommendations at the end of the sections within the budget and MTFP, and summarised in Annex 10 to Appendix 1 of the report, be approved.</li></ul>			
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The meeting ended at 11.05 am.