



Democratic Services
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29 June 2022

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **GOVERNANCE COMMITTEE** will be held in the Council Chamber at these Offices on Thursday 7 July 2022 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Jemma Duffield, Democratic Services Officer on (01304) 872305 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Chief Executive

Governance Committee Membership:

D Hannent (Chairman)
S S Chandler (Vice-Chairman)
S H Beer
D A Hawkes
S J Jones
P D Jull
P Walker

AGENDA

- 1 **APOLOGIES**
To receive any apologies for absence.
- 2 **APPOINTMENT OF SUBSTITUTE MEMBERS**
To note appointments of Substitute Members.
- 3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES** (Pages 5 - 7)

To confirm the attached Minutes of the meeting of the Committee held on 17 March 2022.

5 **EXTERNAL AUDIT PLAN 2020/21** (Pages 8 - 33)

To consider the report of Grant Thornton (External Auditors).

6 **QUARTERLY INTERNAL AUDIT UPDATE REPORT** (Pages 34 - 49)

To consider the attached report of the Head of Audit Partnership (East Kent Audit Partnership).

7 **ANNUAL INTERNAL AUDIT REPORT** (Pages 50 - 64)

To consider the attached report of the Head of Audit Partnership (East Kent Audit Partnership).

8 **COMPLAINTS SELF-ASSESSMENT** (Pages 65 - 85)

To consider the attached report of the Democratic and Corporate Services Manager.

9 **ARRANGEMENTS FOR THE BROADCASTING AND RECORDING OF MEETINGS** (Pages 86 - 98)

To consider the report of the Monitoring Officer.

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The meetings in which these cameras will be used include meetings of: (a) Council; (b) Cabinet; (c) General Purposes Committee; (d) Governance Committee; (e) Planning Committee; and (f) Overview and Scrutiny Committee.

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