



Democratic Services
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23 November 2022

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **GOVERNANCE COMMITTEE** will be held in the Council Chamber at these Offices on Thursday 1 December 2022 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Democratic Services on (01304) 872305 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read 'N. Walker', written over a white background.

Chief Executive

Governance Committee Membership:

D Hannent (Chairman)
S S Chandler (Vice-Chairman)
S H Beer
D A Hawkes
S J Jones
P D Jull
P Walker

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 4)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES** (Pages 5 - 9)

To confirm the attached Minutes of the meeting of the Committee held on 29 September 2022.

5 **REVISION TO CONTRACT STANDING ORDERS** (Pages 10 - 25)

To consider the attached report of the Head of Finance & Investment and Monitoring Officer.

6 **QUARTERLY INTERNAL AUDIT UPDATE REPORT** (Pages 26 - 47)

To consider the attached report of the Head of Audit Partnership (East Kent Audit Partnership).

7 **TREASURY MANAGEMENT QUARTER TWO REPORT 2022/23** (Pages 48 - 64)

To consider the attached report of the Head of Finance and Investment.

8 **GRANT THORNTON 2019//20 AUDIT FINDINGS REPORT** (Pages 65 - 96)

To consider the attached report of the Key Audit Partner (Grant Thornton - External Auditors).

9 **STATEMENT OF ACCOUNTS 2019/20** (Pages 97 - 208)

To consider the attached report of the Strategic Director (Finance and Housing).

10 **GRANT THORNTON 2020/21 VALUE FOR MONEY REPORT** (Pages 209 - 238)

To consider the attached report of the Key Audit Partner (Grant Thornton – External Auditors).

11 **CORPORATE RISK REGISTER** (Pages 239 - 257)

To consider the attached report of the Democratic and Corporate Services Manager.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is step free access via the Council Chamber entrance and an accessible toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- In order to facilitate the broadcast of meetings there have been cameras set up in the

Council Chamber that communicate with Microsoft Teams Live. This enables meetings held in the Council Chamber to be broadcast for public viewing through the Council's website.

The meetings in which these cameras will be used include meetings of: (a) Council; (b) Cabinet; (c) Dover Joint Transportation Advisory Board; (d) General Purposes Committee; (e) Electoral Matters Committee; (f) Governance Committee; (g) Planning Committee; (h) General Purposes Committee and (i) Overview and Scrutiny Committee. Only agenda items open to the press and public to view will be broadcast.

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- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicable possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
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