

# Public Document Pack



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29 June 2022

Dear Councillor

**GENERAL EXCEPTION NOTICE – (GE02 22) PURCHASE OF NEW CLOUD-BASED SYSTEM FOR THE COUNCIL’S REGULATORY SERVICES, PUBLIC PROTECTION AND ANTI-SOCIAL BEHAVIOUR TEAMS**

Please find attached a General Exception Notice relating to a decision to be taken by Brinley Hill, Head of Community and Digital Services, to purchase a Cloud-based system for use within the Council’s Regulatory Services, Public Protection and Anti-Social Behaviour teams,

This is a Key Decision which was not included in the Notice of Forthcoming Key Decisions. However, the decision may still be taken provided 5 clear days have elapsed between publishing the General Exception Notice and informing the Chairman of the Overview and Scrutiny Committee, and the decision being taken.

Members of the public who require further information are asked to contact Kate Batty-Smith, Democratic Services Officer, on 01304 872303 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

A handwritten signature in black ink that reads 'Kate Batty-Smith'.

Democratic Services Officer

ENCL

1 **GENERAL EXCEPTION NOTICE - (GE02 22) PURCHASE OF NEW CLOUD-BASED SYSTEM** (Pages 2 - 3)



<b>DEMOCRATIC SUPPORT SECTION ONLY</b>	
Decision No:	_____
Publication Date:	_____ <b>29/6/22</b> _____

## General Exception

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

### Notice of Key Decision

**A: Decision to be taken and by whom**

To approve the purchase of a new Cloud-based system for use within the Council's Regulatory Services, Public Protection and Anti-Social Behaviour teams, and to take all necessary actions to deliver the project, including awarding the contract.

Decision to be taken by Brinley Hill, Head of Community and Digital Services

This is a Key Decision which has not been included within the Notice of Forthcoming Key Decisions, but which must be taken by such a date that it is impracticable to defer the decision until 28 days after the next Notice is published.

**B: Reasons why this Key Decision was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision**

The decision was not included in the Notice of Forthcoming Key Decisions because officers were basing the decision on the cost of the project in the first year. However, after further discussions with Legal, it was realised that the decision should be based on the cost of the project over 5 years which will take it above the £200,000 threshold for a Key Decision.

The current platform is out of support and on unsupported servers so a timely decision is needed.

**C: List of documents submitted to the decision-maker**

Cabinet-style report.

**D: Part of the Constitution authorising the decision**

Rule 15 (General Exception Procedure) of the Access to Information Procedure Rules (Part 4 – Rules of Procedure).

- Notice must be given in the first instance to the Chairman of the relevant Scrutiny Committee
- The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chairman of the relevant Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Chamber lobby), and the decision being taken.

- Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

Democratic Services Section  
Council Offices  
White Cliffs Business Park  
Whitfield, Dover  
Kent CT16 3PJ  
(Telephone: 01304 872303; E-mail: [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk))