

# Public Document Pack



Democratic Services  
White Cliffs Business Park  
Dover  
Kent CT16 3PJ

Telephone: (01304) 821199  
Fax: (01304) 872453  
DX: 6312  
Minicom: (01304) 820115  
Website: [www.dover.gov.uk](http://www.dover.gov.uk)  
e-mail: [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk)

25 January 2023

Dear Councillor

## **NOTICE OF INTENTION TO HOLD A CABINET MEETING (OR PARTS OF IT) IN PRIVATE**

Please find attached notification that part of the Cabinet meeting to be held on 6 February 2023 will be held in private in order to consider a report concerning the Dover District Leisure Centre. This report was not included in the Exempt Notice published on 6 January for the reasons set out in the notice. The notice also explains the reasons why the decision cannot be deferred until March.

Under Section 5 (6) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 it is permissible to hold parts of a Cabinet meeting in private, notwithstanding that 28 days' notice has not been given, provided the Chairman of the Overview and Scrutiny Committee has agreed that the decision to be taken is urgent and cannot reasonably be deferred. Councillor Charlotte Zosseder, Chairman of the Committee, has given her consent.

Members of the public who require further information are asked to contact Democratic Services on 01304 872303 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

A handwritten signature in cursive script that reads "Kate Breezy - Smith".

Democratic Services Officer

ENCL

1 **NOTICE OF EXEMPT CABINET MEETING THAT CANNOT BE DEFERRED**  
(Pages 2-3)



<b>DEMOCRATIC SUPPORT SECTION ONLY</b>	
Notice No:	_____
Publication Date:	<u>25/01/23</u>

## The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

### Notice of Intention to Hold a Cabinet Meeting (or parts of it) in Private

*The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into force on 10 September 2012. These prescribe that 28 clear days' notice must be given by a decision-making body where it intends to hold the whole or part of a meeting in private because confidential or exempt information would otherwise be disclosed.*

*Under Section 5 (6) of the above-mentioned Regulations, it is permissible to hold a meeting (or parts of it) in private, notwithstanding that 28 days' notice has not been given, provided the Chairman of the Overview and Scrutiny Committee has agreed that the meeting is urgent and cannot reasonably be deferred. The local authority is thereafter obliged to publish a notice setting out the reasons why the meeting is urgent and cannot reasonably be deferred.*

#### **A. Date of Cabinet meeting and agenda items:**

Cabinet meeting – 6 February 2023

The press and public will be excluded from the meeting during consideration of the following exempt agenda item:

Dover District Leisure Centre

(Exempt under paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Schedule 12A of the Local Government Act 1972.)

#### **B: Reasons why the meeting is urgent and cannot reasonably be deferred:**

Notice of this decision was not included in the Exempt Notice published on 6 January 2023 as required because discussions with Places Leisure in relation to the management fee for Dover District Leisure Centre have only just concluded.


An urgent decision is required because this matter affects the Council's budgetary provisions for 2022/23 and the Budget allocations for 2023/24 which are due to be considered by Council on 1 March 2023.

#### **C: Agreement to meeting (or parts of it) being held in private:**

I agree that part of the Cabinet meeting to be held on 6 February 2023 should be held in

private in order to consider the restricted report relating to the Dover District Leisure Centre.

Signed:

  
\_\_\_\_\_  
(Councillor Charlotte Zosseder - Chair of Overview and Scrutiny  
Committee)

Date: 24 January 2023