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30 June 2023

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **OVERVIEW AND SCRUTINY COMMITTEE** will be held in the Council Chamber at these Offices on Monday 10 July 2023 at 6.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Democratic Services on 01304 872304 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

Chief Executive

Overview and Scrutiny Committee Membership:

C A Vinson (Chairman)  
M W Rose (Vice-Chairman)  
S B Blair  
D R Friend  
R M Knight  
M J Nee  
D J Parks  
H M Williams  
C F Woodgate  
L M Wright

AGENDA

- 1 **APOLOGIES** (Page 6)  
To receive any apologies for absence.
- 2 **APPOINTMENT OF SUBSTITUTE MEMBERS** (Page 7)  
To note appointments of Substitute Members.
- 3 **DECLARATIONS OF INTEREST** (Page 8)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES** (Page 9)

To confirm the Minutes of the meeting of the Committee held on 12 June 2023 (to follow).

5 **DECISIONS OF THE CABINET RELATING TO RECOMMENDATIONS FROM THE OVERVIEW AND SCRUTINY COMMITTEE** (Page 10)

To receive the Cabinet decisions in respect of recommendations of the Overview and Scrutiny Committee.

6 **ISSUES REFERRED TO THE COMMITTEE BY PUBLIC PETITION, COUNCIL, CABINET, OR ANOTHER COMMITTEE** (Pages 11 - 13)

To receive any public petitions or issues referred by Council, Cabinet or another Committee.

(a) Petition – Wave Sculpture

The Council has received a valid petition in accordance with its adopted petition scheme. The petition has 60 signatures from residents of the Dover district. The petition calls upon the Council to:

“We, the undersigned residents of Deal, would like the Wave Sculpture replaced at the end of the pier as it used to be before being removed for repair.”

The petition organiser has 10 minutes to address the Overview and Scrutiny Committee in support of the petition.

In accordance with the petition scheme, the Committee has the following options open to it:

- Consider the petition and forward it to the Cabinet, Council or a Committee of the Council or an officer within the Council for consideration;
- Consider the petition and forward it to another body or organisation outside the Council for consideration and response;
- Consider the petition and invite the petition organiser to provide additional information to assist it in reaching a decision on the action to be taken in relation to the petition;
- Consider the petition and request additional information from officers to assist it in reaching a decision on the action to be taken in relation to the petition; or
- Consider the petition and agree to take no further action.

7 **NOTICE OF FORTHCOMING KEY DECISIONS** (Pages 14 - 15)

It is intended that Members should use the Notice of Forthcoming Key Decisions to identify topics within the remit of the Committee for future scrutiny.

8 **SCRUTINY WORK PROGRAMME** (Pages 16 - 20)

It is intended that the Committee monitor and prioritise its rolling work programme.

9 **PUBLIC SPEAKING** (Page 21)

Please note that in accordance with the agreed Protocol for Public Speaking at Overview and Scrutiny, the right to speak only applies to agenda items 10, 11, 12 and 13.

Members of the public wishing to speak must register to do so by no later than 2.00 pm on the second working day (Thursday) before the meeting.

10 **UPDATE TO CORPORATE COMPLAINTS POLICY** (Pages 22 - 36)

To consider the attached report of the Strategic Director (Corporate and Regulatory).

11 **ADOPTION OF PROCUREMENT STRATEGY 2023-2026** (Pages 37 - 50)

To consider the attached report of the Procurement Manager.

12 **DOVER BEACON/BENCH STREET PROJECTS** (Pages 51 - 64)

To consider the attached report of the Head of Place, Growth, Investment and Creative Services.

13 **STRATEGIC PERFORMANCE DASHBOARD - FOURTH QUARTER 2022/23**  
(Pages 65 - 127)

To consider the attached report of the Strategic Director (Corporate and Regulatory).

14 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 128)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE REPORT CONTAINS EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

15 **RESPONSIVE REPAIRS, VOIDS AND ASSOCIATED SERVICES CONTRACT 2011-2025** (Pages 129 - 133)

To consider the attached report of the Head of Property Assets.

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- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.

- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is step free access via the Council Chamber entrance and an accessible toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
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- The meetings in which these cameras will be used include meetings of: (a) Council; (b) Cabinet; (c) Dover Joint Transportation Advisory Board; (d) General Purposes Committee; (e) Electoral Matters Committee; (f) Governance Committee; (g) Planning Committee; (h) General Purposes Committee and (i) Overview and Scrutiny Committee. Only agenda items open to the press and public to view will be broadcast.
- These recordings will be retained for 30 days from the date of the meeting. The recordings will be uploaded to YouTube as soon as practicable after the day of the meeting. In normal circumstances this would be within 2 working days of the meeting. However, there may be circumstances where it will take longer. The recordings can be viewed on the Council's YouTube Channel - [Council meetings - YouTube \(@doverdc\)](#)
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Large print copies of this agenda can be supplied on request.