

Public Document Pack



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14 March 2023

Dear Councillor

NOTICE OF INTENTION TO HOLD A CABINET MEETING (OR PARTS OF IT) IN PRIVATE

Please find attached notification that part of the Cabinet meeting to be held on 3 April 2023 will be held in private in order to consider a report concerning Future Provision of the Out-of-Hours Service. This report was not included in the Exempt Notice published on 3 March for the reasons set out in the notice. The notice also explains the reasons why the decision cannot be deferred.

Under Section 5 (6) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 it is permissible to hold parts of a Cabinet meeting in private, notwithstanding that 28 days' notice has not been given, provided the Chairman of the Overview and Scrutiny Committee has agreed that the decision to be taken is urgent and cannot reasonably be deferred. Councillor Charlotte Zosseder, Chairman of the Committee, has given her consent.

Members of the public who require further information are asked to contact Democratic Services on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink that reads "Kate Breezy - Smith". The signature is written in a cursive style and is positioned above a short horizontal line.

Democratic Services Officer

ENCL

1 **NOTICE OF EXEMPT CABINET MEETING THAT CANNOT BE DEFERRED**
(Pages 2-3)



DEMOCRATIC SUPPORT SECTION ONLY	
Notice No:	_____
Publication Date:	<u>14/03/23</u>

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Intention to Hold a Cabinet Meeting (or parts of it) in Private

The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 came into force on 10 September 2012. These prescribe that 28 clear days' notice must be given by a decision-making body where it intends to hold the whole or part of a meeting in private because confidential or exempt information would otherwise be disclosed.

Under Section 5 (6) of the above-mentioned Regulations, it is permissible to hold a meeting (or part of it) in private, notwithstanding that 28 days' notice has not been given, provided the Chairman of the relevant Scrutiny Committee has agreed that the meeting is urgent and cannot reasonably be deferred. The local authority is thereafter obliged to publish a notice setting out the reasons why the meeting is urgent and cannot reasonably be deferred.

A. Date of Cabinet meeting and agenda items:

3 April 2023

Future of Out-of-Hours Service

(Exempt under Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part 1 of Schedule 12A of the Local Government Act 1972.)

B: Reasons why the meeting is urgent and cannot reasonably be deferred:

The current contract for the provision of an out-of-hours service is due to expire at the end of June 2023. An early decision is required on how the service should be provided beyond June.

It was originally envisaged that the report would be unrestricted. However, due to the options set out in the report, it has now proved necessary to make it a restricted report.

C. Agreement to meeting (or parts of it) being held in private:

I agree that part of the Cabinet meeting to be held on 3 April 2023 should be held in private in order to consider the exempt report entitled Future of Out-of-Hours Service.

Signed: _____

 Councillor Charlotte Zosseder

Chairman of the Overview and Scrutiny Committee

13 March 2023

Date:
