

# Public Document Pack



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6 April 2023

Dear Councillor

**NOTICE OF GENERAL EXCEPTION (GE12 22) THREE-YEAR CONTRACT FOR THE PROVISION OF THE FINANCIAL MANAGEMENT SYSTEM (FMS) (WITH PROVISION TO EXTEND FOR A FURTHER 12 MONTHS)**

Please find attached a General Exception Notice for a decision to be taken by Councillor Chris Vinson, Portfolio Holder for Finance, Governance, Digital and Climate Change, in relation to the three-year contract for the provision of the financial management system (with provision to extend for a further 12 months).

This is a Key Decision which was not included in the Notice of Forthcoming Key Decisions. However, the decision may still be taken provided 5 clear days have elapsed between publishing the General Exception Notice and informing the Chairman of the Overview and Scrutiny Committee, and the decision being taken.

Members of the public who require further information are asked to contact Democratic Services on 01304 872303 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

A handwritten signature in black ink that reads "Rebecca". The signature is written in a cursive, flowing style.

Democratic and Corporate Services Manager

ENCL

1 **GENERAL EXCEPTION NOTICE - (GE12 22) THREE-YEAR CONTRACT FOR THE PROVISION OF THE FINANCIAL MANAGEMENT SYSTEM** (Pages 2 - 3)



<b>DEMOCRATIC SUPPORT SECTION ONLY</b>	
Decision No:	<u>GE12</u>
Publication Date:	<u>6 April 2023</u>

## General Exception

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

### Notice of Key Decision

**A: Decision to be taken and by whom**

Councillor Chris Vinson, Portfolio Holder for Finance, Governance, Digital and Climate Change.

To award a new three-year Contract (with provision to extend for a further 12 months) for the Provision of the Financial Management System.

This is a Key Decision which has not been included within the Notice of Forthcoming Key Decisions, but which must be taken by such a date that it is impracticable to defer the decision until 28 days after the next Notice is published.

**B: Reasons why this Key Decision was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision**

Due to an oversight this decision was not included in the Notice of Forthcoming Key Decisions. It cannot be deferred as the option of delaying the award of contract is not viable given the continuity risk of a key existing system that is fundamental to the Council's ability to manage its finances.

**C: List of documents submitted to the decision-maker**

Cabinet-style report.

**D: Part of the Constitution authorising the decision**

Rule 15 (General Exception Procedure) of the Access to Information Procedure Rules (Part 4 – Rules of Procedure).

- Notice must be given in the first instance to the Chairman of the relevant Scrutiny Committee
- The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chairman of the relevant Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Chamber lobby), and the decision being taken.
- Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from

the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

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