

Public Document Pack



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Fax: (01304) 872453
DX: 6312
Minicom: (01304) 820115
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

19 April 2023

Dear Councillor

GENERAL EXCEPTION NOTICE – (GE13 22) ACCEPTANCE OF HOUSEHOLD SUPPORT FUND AWARD

Please find attached a General Exception Notice for a decision to be taken by Mr Mike Davis, Strategic Director (Finance and Housing) and Section 151 Officer, to accept a Household Support Fund award from Kent County Council.

This is a Key Decision which was not included in the Notice of Forthcoming Key Decisions. However, the decision may still be taken provided 5 clear days have elapsed between publishing the General Exception Notice and informing the Chairman of the Overview and Scrutiny Committee, and the decision being taken.

Members of the public who require further information are asked to contact Democratic Services on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in cursive script that reads "Rose Bailey - Smith".

Democratic Services Officer

ENCL

1 **GENERAL EXCEPTION NOTICE - (GE13 22) ACCEPTANCE OF HOUSEHOLD SUPPORT FUND AWARD** (Pages 2-3)



DEMOCRATIC SUPPORT SECTION ONLY	
Decision No:	<u>GE13</u>
Publication Date:	<u>19/04/23</u>

General Exception

Pursuant to the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Notice of Key Decision

A: Decision to be taken and by whom

That Dover District Council accepts an award of £395,724 of Household Support Fund Round 4 from Kent County Council and applies it to make grants to local partners.

Decision to be taken by Mike Davis, Strategic Director (Finance and Housing) and Section 151 Officer

This is a Key Decision which has not been included within the Notice of Forthcoming Key Decisions, but which must be taken by such a date that it is impracticable to defer the decision until 28 days after the next Notice is published.

B: Reasons why this Key Decision was not included in the Notice of Forthcoming Key Decisions and why it would not be practicable to defer the decision

The grant determination was only received by the Council on 4 April 2023. The funds have to be accepted and a delivery plan submitted by 10 May 2023 so it is not practicable to defer the decision for a further month after the date of publication of the next Notice of Forthcoming Key Decisions on 28 April.

C: List of documents submitted to the decision-maker

Cabinet-style report and grant letter.

D: Part of the Constitution authorising the decision

Rule 15 (General Exception Procedure) of the Access to Information Procedure Rules (Part 4 – Rules of Procedure).

- Notice must be given in the first instance to the Chairman of the relevant Scrutiny Committee
- The General Exception procedure allows a Key Decision which has been omitted from the Notice of Forthcoming Key Decisions to be taken, provided 5 clear days has elapsed between informing the Chairman of the relevant Scrutiny Committee and making a copy of this notice available to the public (on the website and displayed in the Council Chamber lobby), and the decision being taken.
- Subject to any prohibition or restriction on their disclosure, copies of, or extracts from, documents submitted to the decision-maker in relation to the decision may be requested from

the address given below. In addition, the public may submit other documents relevant to the decision to the same address.

Democratic Services Section
Council Offices
White Cliffs Business Park
Whitfield, Dover
Kent CT16 3PJ
(Telephone: 01304 872303; E-mail: democraticservices@dover.gov.uk)