

Public Document Pack



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28 March 2024

Dear Councillor

NOTICE OF DELEGATED DECISION – (DD39 23) GENDER PAY GAP REPORT

Please find attached details of a decision taken by Mr Nadeem Aziz, Chief Executive, to publish the Council's Gender Pay Gap figures.

As a non-Key Officer Decision, call-in does not apply (paragraph 18(a) of Part 4 (Rules of Procedure) of the Constitution).

Members of the public who require further information are asked to contact Democratic Services on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in blue ink that reads "Kate Batty - Smith". Below the signature is a short horizontal line.

Democratic Services Officer

ENCL

1 **NOTICE OF DELEGATED DECISION - (DD39 23) GENDER PAY GAP REPORT**
(Pages 2-6)

Decision Notice

Delegated Decision

Decision No:	DD39
Subject:	GENDER PAY GAP REPORT
Date of Decision:	28 March 2024
Notification Date:	28 March 2024
Implementation Date:	28 March 2024
Decision taken by:	Nadeem Aziz, Chief Executive
Delegated Authority:	Authority delegated by Cabinet at its meeting held on 24 February 2020 (CAB 145 (ii)) that authority be delegated to the Chief Executive to approve the Gender Pay Gap Figures for publication from 2021 onwards
Decision Type:	Non-Key Decision
Call-In to Apply?	No (<i>Call-in does not apply to non-Key Officer decisions</i>)
Classification:	Unrestricted

Reason for the Decisions: To agree the Gender Pay Gap Report for 2024.

Recommendation: That the Gender Pay Gap Report figures for 2024 (which relate to 31 March 2023) be approved and published on the Council's website and the Government Portal.

1. **Consideration and Alternatives** (*if applicable*)
 - 1.1 See attached report.
2. **Any Conflicts of Interest Declared?**
 - 2.1 None.
3. **Supporting Information** (*as applicable*)
 - 3.1 See attached report.

Subject:	GENDER PAY GAP REPORT
Date:	28 March 2024
Decision to be taken by:	Nadeem Aziz, Chief Executive
Report of:	Louise May, Strategic Director (Corporate & Regulatory)
Portfolio Holder:	Cllr Kevin Mills, Leader of the Council
Decision Type:	Executive Non-Key Decision
Delegated Authority:	Authority delegated by Cabinet at its meeting held on 24 February 2020 (CAB 145 (ii)) that authority be delegated to the Chief Executive to approve the Gender Pay Gap Figures for publication from 2021 onwards
Call-in to apply:	No (<i>Call-in does not apply to non-Key Officer decisions</i>)
Classification:	Unrestricted

Purpose of the report:	To agree the Gender Pay Gap Report for 2024.
Recommendation:	That the Gender Pay Gap Report figures for 2024 (which relate to 31 March 2023) be approved and published on the Council's website and the Government Portal.

1. Summary

- 1.1 A Gender Equality Gap Report which details Dover District Council's gender pay position as at 31 March 2023 must be published by 30 March 2024. This statement is prepared to comply with the requirements of the Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017.
- 1.2 The figures in bold at 3.1 below identify the pay gap between men and women as at 31 March 2023. The Council has a robust job evaluation scheme which ensures men and women are paid equally for the same work. The difference is simply a result of the distribution of men and women employed across the Council. A comparison with the figures from 31 March 2022 is also shown.

2. Introduction and Background

- 2.1 The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017 (the Regulations) required the Council to publish its initial Gender Pay Gap Report by 30 March 2018 and then on an annual basis.
- 2.2 The requirement is to publish on our website, in a manner which is accessible to all employees and the public, for a period of at least 3 years from the date of publication. The Council will therefore publish on its own internal intranet site as well as on the internet. Council staff with no access to the intranet will be briefed separately.

2.3 The Regulations also require the Council to publish the information on a “website designated for that purpose by the Secretary of State”. This can be found here: <https://www.gov.uk/find-gender-pay-gap-data> .

2.4 The publication of the necessary information is prescribed by law. It requires the analysis of information and the making of mathematical calculations. There is no scope for the exercise of any discretion on the part of the Council.

3. Gender Pay Gap Report for Dover District Council

3.1 This is a particular snapshot in time at **31 March 2023** and shows a comparison with the figures as at 31 March 2022. Pay includes any allowances.

(a) the difference between the mean hourly rate of pay of male full-pay relevant employees and that of female full-pay relevant employees

	As at 31 March 2022	As at 31 March 2023
Average hourly male pay across all grades at this Council	£17.52	£18.29
Average hourly female pay across all grades at this Council	£16.73	£17.90
Difference	£0.79 (4.5%)	£0.39 (2.1%)

Mean hourly pay (average) is the amount obtained by dividing the total **hourly pay** of a group by the number of people in that group. The **mean (average)** gender pay gap is the difference between the mean or average hourly earnings of men and women.

(b) the difference between the median hourly rate of pay of male full-pay relevant employees and that of female full-pay relevant employees

	As at 31 March 2022	As at 31 March 2023
Median hourly male pay across all grades at this Council	£14.64	£15.88
Median hourly female pay across all grades at this Council	£14.64	£15.88
Difference	£0.0 (0%)	£0.00 (0%)

The **median** pay gap is the difference between the midpoints in the ranges of hourly earnings of men and women. It takes all salaries in the sample, lines them up in order from lowest to highest, and picks the middle salary.

(c) the difference between the mean bonus pay paid to male relevant employees and that paid to female relevant employees

There are no bonus payments, so there is no data to be reported.

(d) the difference between the median bonus pay paid to male relevant employees and that paid to female relevant employees

There are no bonus payments, so there is no data to be reported.

(e) the proportions of male and female relevant employees who were paid bonus pay

There are no bonus payments, so there is no data to be reported.

(f) the proportions of male and female full-pay relevant employees in the lower, lower middle, upper middle and upper quartile pay bands.

1. Lower quartile

Lower quartile	As at 31 March 2022	As at 31 March 2023
Male	52.38%	40.45%
Female	47.62%	59.55%

2. Lower middle quartile

Lower middle quartile	As at 31 March 2022	As at 31 March 2023
Male	34.40%	33.08%
Female	65.60%	66.92%

3. Upper middle quartile

Upper middle quartile	As at 31 March 2022	As at 31 March 2023
Male	40.48%	36.31%
Female	59.52%	63.69%

4. Upper quartile

Top quartile	As at 31 March 2022	As at 31 March 2023
Male	48.80%	50.87%
Female	51.20%	49.13%

4. **Identification of Options**

4.1 The Council is required by law to publish this information by 30 March 2024.

5. **Evaluation of Options**

5.1 This is the only option. To fail to publish the data would be unlawful. This approach meets the requirement of the regulations.

6. **Resource Implications**

6.1 There are no additional resource implications.

7. **Climate Change and Environmental Implications**

7.1 The Principal Climate Change and Sustainability Officer has been consulted in the preparation of this report and has no comment to make.

8. Corporate Implications

- 8.1 Comment from the Section 151 Officer: The Head of Finance & Investment has been consulted on this report and has no further comments to add. (HL)
- 8.2 Comment from the Solicitor to the Council: The Solicitor to the Council has been consulted during the preparation of this report and has no further comment to make (HR).
- 8.3 Comment from the Equalities Officer: 'The gender pay gap noted within this report is not the result of the Council failing to pay men and women equally but is due to the distribution of men and women within the organisation. Members are reminded that in discharging their responsibilities they are required to comply with the public sector equality duty as set out in section 149 of the Equality Act 2010 <http://www.legislation.gov.uk/ukpga/2010/15/section/149>' (KM)

9. Appendices

None.

10. Background Papers

The Equality Act 2010 (Specific Duties and Public Authorities) Regulations 2017

Relevant Employment Policies

Contact Officer: Louise May, Strategic Director (Corporate & Regulatory)