



Democratic Services
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Our ref: KBS/CABRCD
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Date: 5 June 2024

TO: ALL MEMBERS OF THE COUNCIL

Dear Councillor

CABINET: RECORD OF DECISIONS

Please find attached the Record of Decisions of the Cabinet meeting held on Monday, 3 June 2024. Unless otherwise indicated within the schedule, these decisions may be called in for scrutiny, provided notice is given to me in writing by **10.00am** on **Tuesday, 11 June 2024**.

The call-in procedures are set out at paragraph 18 of the Overview and Scrutiny Procedure Rules. Call-in may be activated by the Chairman of the Overview and Scrutiny Committee, the Controlling Group Spokesperson of the Overview and Scrutiny Committee or any three non-executive Members. The reasons for calling in an item must be given.

Yours sincerely

A handwritten signature in black ink that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Kate Batty-Smith
Democratic Services Officer

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Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 3 June 2024 at 6.05 pm

Present:

Chairman: Councillor K Mills

Councillors: J L Pout
E A Biggs
S B Blair
P M Brivio
C D Zosseder

Also Present: Councillor T J Bartlett
Councillor M Bates
Councillor D R Friend
Councillor O C de R Richardson
Councillor C A Vinson

Officers: Chief Executive
Strategic Director (Corporate and Regulatory)
Strategic Director (Finance and Housing)
Strategic Director (Place and Environment)
Head of Corporate Services and Democracy
Head of Housing
Head of Parks, Open Spaces and Countryside Management
Head of Planning and Development
Planning Policy and Projects Manager
Senior Natural Environment Officer
Housing Development Officer
Democratic Services Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decisions	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 4 3.6.24 Open Key Decisions No Call-in to apply Yes Implementation Date 11 June 2024	<u>APOLOGIES</u> It was noted that there were no apologies for absence.	None.	To note any apologies for absence.	

Decision Status	Record of Decisions	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 5 3.6.24 Open Key Decisions No Call-in to apply Yes Implementation Date	<u>DECLARATIONS OF INTEREST</u> There were no declarations of interest.	None.	To note any declarations of interest.	

11 June 2024				
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Decision Status	Record of Decisions	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 6 3.6.24 Open Key Decisions No Call-in to apply Yes Implementation Date 11 June 2024	<u>RECORD OF DECISIONS</u> It was agreed that the decisions of the meeting held on 13 May 2024, as detailed in decision numbers CAB 106 to CAB 119, be approved as a correct record and signed by the Chairman.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 13 May 2024.	

Decision Status	Record of Decisions	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 7 3.6.24 Open Key Decisions No Call-in to apply (a) Yes (b) No Implementation	<u>DELIVERY OF AGENDAS TO COUNCIL MEMBERS</u> (a) It was agreed that agendas for Cabinet, Project/Policy Advisory Group and Executive Committee meetings are only made available in electronic format or, if paper copies are required by Members, that these be left at the Council Offices for collection. (b) It was agreed that it be recommended to the Governance Committee and Council that the Leader and Executive Procedure Rules be amended to insert a new paragraph 1.6(c), as follows: ‘The Proper Officer will give notice to the public of the time and	None.	Following a request from the Leader of the Council, a review of the arrangements for delivering meeting agendas has been undertaken in order to identify further areas for making financial and environmental	

Date (a) 11 June 2024 (b) 18 July 2024	place of any meeting in accordance with the Access to Information Rules. At least five clear days before a meeting, the Proper Officer will send a summons signed by him or her to every member of the Council. All Members serving on a body will receive an electronic copy of the summons and agenda unless they have requested a paper copy which will be made available for collection from the Council Offices. All Members will receive an electronic notification by e-mail. The summons will give the date, time and place of each meeting and specify the business to be transacted and will be accompanied by such reports as are available.'		savings.	
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Decision Status	Record of Decisions	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 8 3.6.24 Open Key Decisions Yes Call-in to apply Yes Implementation Date 11 June 2024	<u>GREEN INFRASTRUCTURE STRATEGY</u> It was agreed: (a) That the Green Infrastructure Strategy, as amended following consultation, and as set out at Appendix 2 to the report, be adopted and published. (b) That the Head of Planning and Development be authorised, in consultation with the Portfolio Holder for Planning and Built Environment, to make minor amendments to the Green Infrastructure Strategy prior to its publication.	None.	The Council's Draft Local Plan sets out policies and requirements in relation to green infrastructure, the protection and enhancement of ecological assets and high-quality design. To support these policies and assist the Council in meeting the requirements being brought forward through the Environment Act 2021, a Green	

			<p>Infrastructure Strategy for the District has been developed.</p> <p>Following a 6-week consultation period agreed by Cabinet at its meeting held on 6 March 2023 (CAB 100), a Green Infrastructure Strategy is now presented to Cabinet for adoption and publication.</p>	
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Decision Status	Record of Decisions	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 9 3.6.24 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date</p>	<p><u>REFURBISHMENT OF PLAY AREAS IN SANDWICH, WALMER AND DEAL</u></p> <p>It was agreed:</p> <p>(a) That the release of funds from agreed developer contributions, compensation packages and the Medium-Term Capital Plan, for the projects set out in paragraphs 5.1 to 5.3 of the report, be approved.</p> <p>(b) That the acceptance of contributions towards the refurbishments from Sandwich Town Council and Walmer Town Council be</p>	<p>None.</p>	<p>Action points identified within the Dover District Review of Play Area Provision 2012-2026 have been completed and a new strategy will be developed. In the interim, three priority projects have emerged and</p>	

11 June 2024	approved. (c) That the Strategic Director (Place and Environment) be authorised to award contract(s) following the tender process.		Cabinet approval is sought to progress these by the release of funding and the issue of a tender.	
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<p>CAB 10 3.6.24 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 11 June 2024</p>	<p><u>ENVIRONMENT ACT 2021</u></p> <p>It was agreed:</p> <p>(a) That the work being carried out by the Council to comply with the Biodiversity Duty be acknowledged.</p> <p>(b) That the Biodiversity Duty Objectives and associated initial actions set out in Appendix 1 to the report, and the proposed reporting timescales, be approved.</p> <p>(c) That authority be delegated to the Strategic Director (Place and Environment) to progress the delivery of the objectives and initial actions.</p>	None.	<p>The Environment Act 2021 imposes on all public authorities a 'strengthened' duty to conserve and enhance biodiversity when exercising their functions.</p> <p>The duty came into force in January 2023 and requires authorities to have agreed policies and objectives as soon as possible after January 2024, with an additional requirement to publish a biodiversity report in 2026.</p>	

			Cabinet is requested to approve the proposed biodiversity objectives, initial actions and timescales set out in the report.	
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<p>CAB 11 3.6.24 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 11 June 2024</p>	<p><u>STRATEGIC PERFORMANCE DASHBOARD - FOURTH QUARTER 2023/24</u></p> <p>It was agreed that the Council's Strategic Performance Dashboard for the Fourth Quarter 2023/24 be noted.</p>	<p>None.</p>	<p>The Strategic Performance Dashboard provides an overview of how the Council and East Kent Services are performing against a number of key performance indicators as a means of measuring whether the Council is achieving its aims and objectives.</p> <p>The Strategic Performance Dashboard –</p>	

			Fourth Quarter 2023/24 covers the period from January to March 2024.	
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CAB 12 3.6.24 Open Key Decisions No Call-in to apply Yes Implementation Date Immediate	<u>EXCLUSION OF THE PRESS AND PUBLIC</u> That, in accordance with the provisions of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the press and the public be excluded during consideration of the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972.	None.		

Decision Status	Record of Decisions	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 13 3.6.24 Exempt Key Decisions Yes	<u>PURCHASE OF NEW AFFORDABLE HOUSING AT A SITE AT SANDWICH ROAD, SHOLDEN</u> It was agreed: (a) That a project to acquire the freehold of seven affordable homes, to be developed on land at Sandwich Road, Sholden, and the	None.	Following an approach from the developer, it is proposed to acquire seven units of affordable housing at a	

<p>Call-in to apply Yes</p> <p>Implementation Date 11 June 2024</p>	<p>subsequent sale of shares in those properties designated as Shared Ownership homes, be approved.</p> <p>(b) That the Strategic Director (Finance and Housing) be authorised, in consultation with the Portfolio Holder for Housing, Skills and Education, to take the necessary decisions and actions to progress the project and purchase the properties including (but not limited to) agreeing the purchase price, agreeing the tenure of the affordable homes, approving the sale purchase agreements, and appointing any necessary professional advisers.</p>		<p>development at Sandwich Road, Sholden.</p> <p>The number of properties is too small to be of interest to Registered Providers, and the acquisition would support the Council's programme for the delivery of more affordable housing in the District (as agreed by Cabinet on 7 September 2020).</p>	
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The meeting ended at 6.38 pm