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25 February 2025

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **LICENSING COMMITTEE** will be held in the Council Chamber at these Offices on Wednesday 5 March 2025 at 5.30 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Democratic Services on (01304) 872305 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Chief Executive

Licensing Committee Membership:

J S Back	S Hill
M Bates	J P Loffman
D G Beaney	S C Manion
S B Blair	D J Parks
P M Brivio	M P Porter
G Cowan	O C de R Richardson
D G Cronk	H M Williams
M F Hibbert	

AGENDA

1 **ELECTION OF A CHAIRMAN**

To elect a Chairman of the Committee for the remainder of the Council year.

2 **APPOINTMENT OF A VICE-CHAIRMAN**

To appoint a Vice-Chairman of the Committee for the remainder of the Council year.

3 **APOLOGIES**

To receive any apologies for absence.

4 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

5 **DECLARATIONS OF INTEREST** (Page 3)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

6 **MINUTES** (Pages 4 - 5)

To confirm the attached Minutes of the meeting of the Committee held on 16 October 2024.

7 **MINUTES OF SUB-COMMITTEE MEETINGS** (Pages 6 - 33)

To receive the attached minutes of the meetings of the Licensing Sub-Committees held on 29 May 2024, 26 June 2024, 15 August 2024, and 21 October 2024.

8 **LICENSING ACT 2003 AND GAMBLING ACT 2005 - AMENDMENTS TO LICENSING SUB-COMMITTEES** (Page 34)

Following the meeting of full Council held on 29 January 2025, a change was made to the membership of the Licensing Committee. As a consequence, Members are asked to appoint Councillor H M Williams to a sub-committee in accordance with the attached report.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is step free access via the Council Chamber entrance and an accessible toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Democratic Services, democraticservices@dover.gov.uk, telephone: (01304) 872305 or email: democraticservices@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.