



Democratic Services
White Cliffs Business Park
Dover
Kent CT16 3PJ

Telephone: (01304) 821199
Website: www.dover.gov.uk
e-mail: democraticservices@dover.gov.uk

30 October 2024

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **TIDES LEISURE CENTRE PROJECT ADVISORY GROUP** will be held in the Council Chamber at these Offices on Thursday 7 November 2024 at 2.00 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Democratic Services on (01304) 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Chief Executive

Tides Leisure Centre Project Advisory Group Membership:

S B Blair (Chairman)
C D Zosseder (Vice-Chairman)
S H Beer
D G Cronk
O C de R Richardson

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST**

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **NOTES**

To confirm the notes of the meeting of the Project Advisory Group held on 17 September 2024 (to follow).

5 **INTRODUCTIONS AND OVERVIEW**

To receive an overview of project work undertaken during this period.

6 **COMMUNICATIONS**

To receive a summary following public engagement and feedback from the Key User Design Workshops.

7 **DESIGN**

To receive an update on design development, including the 5/6 lane option with toddler splash pad.

8 **FINANCE**

To receive an update on the emerging business case and capital costs.

9 **EXCLUSION OF THE PRESS AND PUBLIC** (Page 4)

The recommendation is attached.

MATTERS WHICH THE MANAGEMENT TEAM SUGGESTS SHOULD BE CONSIDERED IN PRIVATE AS THE ITEM WILL COVER EXEMPT INFORMATION AS DEFINED WITHIN PART 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972 AS INDICATED AND IN RESPECT OF WHICH THE PROPER OFFICER CONSIDERS THAT THE PUBLIC INTEREST IN MAINTAINING THE EXEMPTION OUTWEIGHS THE PUBLIC INTEREST IN DISCLOSING THE INFORMATION

10 **OPERATION MATTERS**

To receive an update on operator lease discussions.

11 **READMITTANCE OF THE PRESS AND PUBLIC**

Following the conclusion of the item of business for which the press and public were excluded pursuant to Part 1 of Schedule 12A of the Local Government Act 1972, it is recommended that Members pass a resolution for the readmittance of the press and public.

12 **CONTINUITY OF SERVICES**

To receive an update on the proposed logistics plan and facilities remaining open.

13 **RISKS AND PROGRAMME**

To receive a brief update on project risks and programme.

14 **RECOMMENDATIONS TO CABINET**

To discuss and agree options for recommendation to Cabinet.

15 **DATES OF FUTURE PAG MEETINGS**

To discuss future meeting dates.

Access to Meetings and Information

- The provisions of Part VI of the Local Government Act 1972, The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 do not apply to meetings of this Advisory Group so as to require its meetings to be open to the public.

Notwithstanding the above, the Council will, whenever possible, conduct meetings of the Advisory Group in public in furtherance of its commitment to openness and transparency. However, there may be occasions on which the nature of the business to be transacted requires members of the public to be excluded from the meetings or parts of them.

- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is step free access via the Council Chamber entrance and an accessible toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- In order to facilitate the broadcast of meetings there have been cameras set up in the Council Chamber that communicate with Microsoft Teams Live. This enables meetings held in the Council Chamber to be broadcast for public viewing through the Council's website.
- The meetings in which these cameras will be used include meetings of: (a) Council; (b) Cabinet; (c) Dover Joint Transportation Advisory Board; (d) General Purposes Committee; (e) Electoral Matters Committee; (f) Governance Committee; (g) Planning Committee; and (h) Overview and Scrutiny Committee. Only agenda items open to the press and public to view will be broadcast.
- These recordings will be retained for 30 days from the date of the meeting. The recordings will be uploaded to YouTube as soon as practicable after the day of the meeting. In normal circumstances this would be within 2 working days of the meeting. However, there may be circumstances where it will take longer. The recordings can be viewed on the Council's YouTube Channel - [Council meetings - YouTube](#)
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes are normally published with the agenda for the next meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Democratic Services on (01304) 872303 or by e-mail at democraticservices@dover.gov.uk.

Large print copies of this agenda can be supplied on request.