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Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 4 June 2018 at 11.00 am

Present:

Chairman: Councillor K E Morris

Councillors: J S Back
T J Bartlett
P M Beresford
N J Collor
M D Conolly
M J Holloway

Also Present: Councillor S F Bannister
Councillor S S Chandler
Councillor M I Cosin
Councillor M R Eddy
Councillor B Gardner

Officers: Chief Executive
Director of Environment and Corporate Assets
Director of Finance, Housing and Community
Director of Governance
Head of Inward Investment
Principal Infrastructure and Delivery Officer
PR and Marketing Officer
Democratic Services Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 1 4.6.18 Open Key Decisions No Call-in to apply Yes Implementation Date 12 June 2018	<u>APOLOGIES</u> It was noted that an apology for absence had been received from Councillor N S Kenton.	None.	To note any apologies for absence.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 2 4.6.18 Open Key Decisions No Call-in to apply Yes Implementation	<u>DECLARATIONS OF INTEREST</u> It was noted that there were no declarations of interest.	None.	To note any declarations of interest.	

Date 12 June 2018				
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CAB 3 4.6.18 Open Key Decisions No Call-in to apply Yes Implementation Date 12 June 2018	<u>RECORD OF DECISIONS</u> It was agreed: (a) That the decisions of the meeting of the Cabinet held on 14 May 2018, as detailed in decision numbers CAB 167 to CAB 182, be approved as a correct record and signed by the Chairman. (b) That, in respect of CAB 179 (a), and following recent changes to Cabinet portfolios, Councillor M Rose be replaced by Councillor P M Beresford (Portfolio Holder for Housing and Homelessness) on the East Kent Housing Dover Area Tenants' Board. (c) That, in respect of CAB 180, and following recent changes to Cabinet portfolios, the Leader of the Council be replaced by the Portfolio Holder for Housing and Homelessness on the Homelessness Project Advisory Group.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 14 May 2018.	

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CAB 4 4.6.18 Open	<u>NOTICE OF FORTHCOMING KEY DECISIONS</u> It was agreed that there were no forthcoming Key Decisions identified for pre-Cabinet scrutiny at this stage.	None.	Cabinet is requested to identify any Key Decisions that it	

Key Decisions No Call-in to apply Yes Implementation Date 12 June 2018			considers would be beneficial to refer to one of the Scrutiny Committees before the matter comes before Cabinet for formal consideration.	
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Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 5 4.6.18 Open Key Decisions No Call-in to apply Yes Implementation Date 12 June 2018	<p><u>CABINET DECISION ON THE RECOMMENDATIONS OF THE SCRUTINY (COMMUNITY AND REGENERATION) COMMITTEE</u></p> <p>It was agreed that the following responses be made to the Scrutiny (Committee and Regeneration) Committee's recommendations, made at its meetings held on 25 April (Minute No 114) and 25 May 2018 (Minute No 120):</p> <p>(a) A post-implementation close-out report will be presented to Cabinet when the St James's development scheme is completed and all processes have been reconciled and agreed.</p> <p>(b) The East Kent District Councils and Kent County Council meet regularly at the East Kent Growth Board and feed in to the wide discussions around growth at a county and district level. This issue will also need to be addressed in the context of the review of the Local Plan. It is the intention that utility providers will be invited to attend full Council meetings so that they can be fully apprised of the Council's concerns surrounding infrastructure. In the first instance, an invitation will be extended to Southern Water.</p> <p>(c) The scenarios around the movement of goods and customs controls</p>	None.	At its meeting held on 25 May 2018 (Minute No 120), the Scrutiny (Community and Regeneration) Committee queried Cabinet's response to its earlier recommendation (Minute No 114) which was considered by Cabinet on 14 May 2018 (CAB 172).	

	<p>are the subject of national decision-making which the Council is engaging on as appropriate in relation to its areas of responsibility. It is understood that Highways England will be confirming in the next few days the details for consultation on managing freight traffic which is intended to remove the need for Operation Stack.</p> <p>(d) Highways England has directed a planning condition requiring the improvement of the Whitfield roundabout linked to the build-out of the Whitfield Urban Expansion development, and will continue to respond to planning applications for development in the locality. Recognising the decision to proceed with the Lower Thames Crossing, the Council, along with support from Kent County Council and other local authorities in east Kent, has continued to press the need for the upgrade of the M2/A2 route including the dualling of the A2 from Lydden to Dover.</p>			
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<p>CAB 6 4.6.18 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 June 2018</p>	<p><u>ANNUAL GOVERNANCE ASSURANCE STATEMENT 2017/18</u></p> <p>It was agreed that the Annual Governance Assurance Statement be approved, and that the Leader of the Council and the Head of Paid Service be requested to sign the statement on behalf of the Council.</p>	<p>To not agree the Annual Governance Assurance Statement.</p>	<p>The Accounts and Audit Regulations 2015 require that the Council conducts at least annually a review of the effectiveness of its system of internal control and reports on the extent to which it complies with its Local Code of Corporate Governance.</p>	

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<p>CAB 7 4.6.18 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 June 2018</p>	<p><u>GENERAL REPAIRS TO PARKS, GARDENS AND CHURCHYARDS</u></p> <p>It was agreed:</p> <p>(a) That the allocation of £24,392 of the £60,000 from the Special Project Reserve provision included in the Medium-Term Financial Plan, to contribute towards the cost of preparing updated open space strategies for the District, be approved.</p> <p>(b) That the allocation of £35,608 of the £60,000 from the Special Project Reserve provision included in the Medium-Term Financial Plan, to carry out urgent repairs to structural features within parks, cemeteries and closed churchyards, be approved.</p> <p>(c) That the Head of Parks and Open Spaces be authorised, in consultation with the Portfolio Holder for Property Management and Environmental Health, to procure necessary repair works.</p>	<p>None.</p>	<p>A sum of £60,000 has been allocated in the Medium-Term Financial Plan for the purpose of reviewing the Council's open space strategies and prioritising the most urgent repairs to structural features within the Council's parks, cemeteries and churchyards.</p>	

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<p>CAB 8 4.6.18 Open</p> <p>Key Decisions</p>	<p><u>APPOINTMENT OF DEVELOPER CONTRIBUTIONS EXECUTIVE COMMITTEE</u></p> <p>It was agreed that the membership of the Developer Contributions Executive Committee for the Council year 2018/19 be as follows: Leader</p>	<p>None.</p>	<p>Cabinet is requested to determine the membership of the Developer</p>	

<p>No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 June 2018</p>	<p>of the Council (Chairman) and Portfolio Holders for Built Environment, Community Services and Housing & Homelessness.</p>		<p>Contributions Executive Committee for 2018/19.</p>	
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<p>CAB 9 4.6.18 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 June 2018</p>	<p><u>APPOINTMENT OF DOVER JOINT TRANSPORTATION BOARD CHAIRMAN</u></p> <p>It was agreed that Councillor J S Back be appointed Chairman of the Dover Joint Transportation Board for the Council year 2018/19.</p>	<p>None.</p>	<p>To comply with the terms of reference of the Dover Joint Transportation Board, which require that the chairmanship and vice-chairmanship of the Board alternates annually between Kent County Council and Dover District Council, Cabinet is required to appoint a chairman for 2018/19.</p>	

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<p>CAB 10 4.6.18 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 12 June 2018</p>	<p><u>LOCAL PLAN PROJECT ADVISORY GROUP - APPOINTMENT OF SCRUTINY REPRESENTATIVE</u></p> <p>It was agreed that the nomination of Councillor K Mills as the representative of the Scrutiny (Policy and Performance) Committee on the Local Plan Project Advisory Group be noted.</p>	<p>None.</p>	<p>The Cabinet, at its meeting held on 14 May 2018 (CAB 180), appointed the membership of the Local Plan Project Advisory Group, including a representative from the Scrutiny (Policy and Performance) Committee. The Committee nominated its representative at its meeting held on 24 April 2018.</p>	
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The meeting ended at 11.21 am.