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Minutes of the meeting of the **LICENSING COMMITTEE** held at the Council Offices, Whitfield on Tuesday, 13 November 2018 at 9.30 am.

Present:

Chairman: Councillor B W Butcher

Councillors: S F Bannister
P M Brivio
A Friend
B Gardner
D Hannent
P D Jull
P S Le Chevalier
S M Le Chevalier
D P Murphy
M J Ovenden

Officers: Contentious and Regulatory Lawyer
Head of Regulatory Services
Licensing Team Leader
Democratic Services Officer

8 APOLOGIES

There were apologies for absence received from Councillors M R Eddy, A M Napier and M Rose.

9 APPOINTMENT OF SUBSTITUTE MEMBERS

There were no substitute Members appointed.

10 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

11 MINUTES

The Minutes of the meeting of the Committee held on 23 May 2018 were approved as a correct record and signed by the Chairman.

12 MINUTES OF SUB-COMMITTEE MEETINGS

The Minutes of the meetings of the Licensing Sub-Committees held on 18 May and 24 August 2018 were received and noted.

13 LICENSING ACT 2003 AND GAMBLING ACT 2005 - APPOINTMENT OF LICENSING SUB-COMMITTEE

At full Council on 31 October 2018 a change of membership was made to the Licensing Committee replacing Councillor P Walker with Councillor D G Cronk. As a result the Committee was asked to appoint Councillor D G Cronk to a Sub-Committee.

RESOLVED: That Sub-Committee A be amended as follows:

(A) Councillor B W Butcher (Chairman), Councillor M J Ovenden,
Councillor D G Cronk.

14 FEES AND CHARGES 2019/20

Members considered the report of the Head of Regulatory Services which set out the Fees and Charges for the financial year 2019/20.

- RESOLVED:
- (a) That the Regulatory Committee approve the Fees and Charges for 2019/20 as set out in Appendix 4 of the report.
 - (b) That Members approve the general principle that fees are set at an appropriate inclusive level, irrespective of VAT status, and that the VAT element within the overall fee level is then determined.
 - (c) That Members approve the general principle that, unless the fee is set by statute, licensing fees will be set on a cost recovery basis.
 - (d) That the Head of Regulatory Services is authorised to adopt fees at, or close to government directed levels without the need for further reporting, in cases where the Council is awaiting Government guidance and it has not been possible to set a fee level at this stage.
 - (e) That the Head of Regulatory Services be authorised in consultation with the Director of Governance and the Director of Finance, Housing and Community to make minor adjustments to the fees and charges as necessary.

The meeting ended at 9.36 am.