

## APPOINTMENT OF A VICE-CHAIRMAN

To appoint a Vice-Chairman of the Council for the ensuing municipal year 2019/20.

### Procedure

1	The Vice-Chairman for the preceding municipal year remains Vice-Chairman until the election of a new Chairman, even if no longer a councillor.
2	Nominations for Vice-Chairman for the municipal year 2019/20 should be called for by the Chairman.
3	The Chairman will call for votes on the nominees.  <i>Note: If two or more people are nominated and there is not a clear majority of votes in favour of one person, then the name of the person with the least number of votes will be taken off the list and a new vote taken. The process will continue until there is a majority of votes for one person.</i>
4	Upon election of a Vice-Chairman of the Council the following procedure will be followed:  (a) The Vice-Chairman will sign the Declaration of Acceptance of Office (b) The Vice-Chairman will address the Council. (c) The Vice-Chairman will put on the chains of office. (d) The Retiring Vice-Chairman will address the Council.