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MINUTES OF PROCEEDINGS

At the meeting of the Council for the District of Dover held at the Council Offices, Whitfield on Friday, 17 May 2019 at 6.00 pm.

Present:

Chairman: Councillor M D Conolly

Councillors:

| | | |
|--------------|--------------|---------------------|
| J S Back | D G Cronk | K E Morris |
| T J Bartlett | D Hannent | D P Murphy |
| D G Beaney | J P Haste | O C de R Richardson |
| S H Beer | M J Holloway | J Rose |
| E A Biggs | S J Jones | M Rose |
| T A Bond | P D Jull | C A Vinson |
| P M Brivio | L A Keen | P Walker |
| J P J Burman | N S Kenton | H M Williams |
| S S Chandler | S C Manion | C D Zosseder |
| N J Collor | K Mills | |

Officers: Chief Executive
Strategic Director (Corporate Resources)
Strategic Director (Operations and Commercial)
Solicitor to the Council
Head of Governance
Democratic Services Manager

1 ELECTION OF A CHAIRMAN

The retiring Chairman of the Council, Councillor S S Chandler, welcomed both new and returning Members to the meeting.

It was moved by Councillor T J Bartlett and duly seconded by Councillor K E Morris that Councillor M D Conolly be elected Chairman of Dover District Council for the ensuing municipal year.

On being put to the meeting it was

RESOLVED: That Councillor M D Conolly be elected Chairman of Dover District Council for the ensuing municipal year 2019/20.

(Councillor M D Conolly, having made his declaration of acceptance of office, took the chair.)

The Chairman presented the retiring Chairman with the Past Chairman's Badge. Councillor S S Chandler addressed the Council.

2 APPOINTMENT OF A VICE-CHAIRMAN

It was moved by Councillor S S Chandler and duly seconded by Councillor K E Morris that Councillor D Hannent be appointed Vice-Chairman of the Council for the ensuing municipal year.

On being put to the meeting it was

RESOLVED: That Councillor D Hannent be appointed as Vice-Chairman of Dover District Council for the ensuing municipal year 2019/20.

(Councillor D Hannent made his declaration of acceptance of office and addressed the Council.)

3 APOLOGIES

Apologies for absence were received from Councillors R S Walkden and C F Woodgate.

4 MINUTES

The Minutes of the meetings held on 6 March 2019 and 27 March 2019 were approved as correct records and signed by the Chairman.

5 DECLARATIONS OF INTEREST

There were no declarations of office made by Members.

6 ANNOUNCEMENTS

There were no announcements made by the Chairman.

7 ELECTION OF THE LEADER OF THE COUNCIL

It was moved by Councillor S S Chandler and duly seconded by Councillor O C de R Richardson that Councillor K E Morris be elected Leader of the Council.

On being put to the meeting it was

RESOLVED: That Councillor K E Morris be elected the Leader of the Council for a period of four years until the day of the next Annual Meeting of the Council following the ordinary election of all councillors in 2023.

8 COMPOSITION OF THE CABINET

In accordance with Rule 1.1(vii) of the Council Procedure Rules, Councillor K E Morris gave notice of his intention to appoint an Executive comprising of the Leader of the Council and six members, including the Deputy Leader.

RESOLVED: (a) That the composition of the Cabinet be received and noted.
(b) That it be noted that the Leader of the Council had given formal notification to the Monitoring Officer of his intention to appoint the following portfolio structure:

Leader of the Council
Deputy Leader of the Council
Portfolio Holder for Community and Tourism
Portfolio Holder for Environment and Commercial Services
Portfolio Holder for Housing and Health

Portfolio Holder for Planning and Regulatory Services
Portfolio Holder for Finance and Governance
Portfolio Holder for Transport and Licensing

9 APPOINTMENT OF A DEPUTY LEADER

In accordance with Rule 1.1(viii) of the Council Procedure Rules, Councillor K E Morris gave notice of his intention to appoint Councillor S S Chandler as Deputy Leader of the Council.

RESOLVED: That the appointment of Councillor S S Chandler as Deputy Leader be received and noted.

10 APPOINTMENT OF MEMBERS TO CABINET PORTFOLIOS

In accordance with Rule 1.1(ix) of the Council Procedure Rules, Councillor K E Morris gave notice of his intention to appoint the following Members to the following Portfolios:

| | | |
|---|-------------------------------------|--------------|
| 1 | Community and Tourism | M J Holloway |
| 2 | Environment and Commercial Services | T J Bartlett |
| 3 | Housing and Health | S S Chandler |
| 4 | Planning and Regulatory Services | N S Kenton |
| 5 | Finance and Governance | S C Manion |
| 6 | Transport and Licensing | N J Collor |

RESOLVED: That the appointment of Members to Cabinet Portfolios be received and noted.

11 APPOINTMENT OF SHADOW CABINET

It was moved by Councillor K E Mills, duly seconded and

RESOLVED: That, in accordance with notice provided by the Leader of the Opposition Group, the Shadow Cabinet be composed of the following:

| | | |
|---|-------------------------------------|--------------|
| 1 | Leader | K Mills |
| 2 | Deputy Leader | P M Brivio |
| 3 | Community and Tourism | S J Jones |
| 4 | Environment and Commercial Services | E A Biggs |
| 5 | Housing and Health | P M Brivio |
| 6 | Planning and Regulatory Services | D G Cronk |
| 7 | Finance and Governance | C F Woodgate |

| | | |
|---|-------------------------|----------|
| 8 | Transport and Licensing | S H Beer |
|---|-------------------------|----------|

12 REVIEW OF ALLOCATION OF SEATS TO POLITICAL GROUPS

It was moved by Councillor K E Morris, duly seconded by Councillor S S Chandler and

RESOLVED: (a) That, having noted the allocation of seats calculated in accordance with the provisions of the Local Government and Housing Act 1989, the Council Committees be constituted as indicated below for the ensuing municipal year and the Boards and Forums be constituted with the membership, Chairman, Vice-Chairman and Spokespersons as shown:

Dover Joint Transportation Board (7 seats)

- 7 Dover District Councillors
- 7 Kent County Councillors
- 3 Town Council Representatives (Dover, Deal and Sandwich)
- 2 Kent Association of Local Councils Representatives

| | Conservative (4) | Labour (3) | Non-Aligned Member (0) |
|---|------------------|------------|------------------------|
| 1 | J S Back | E A Biggs | |
| 2 | M J Holloway | D G Cronk | |
| 3 | N S Kenton | J P Haste | |
| 4 | C A Vinson | | |

East Kent Services Committee (2 seats)

- 2 Executive Members (Dover District Council)
- 2 Executive Members (Thanet District Council)
- 2 Members (Canterbury City Council)

| | Conservative (2) | Labour (0) | Non-Aligned Member (0) |
|---|------------------|------------|------------------------|
| 1 | K E Morris | | |
| 2 | S S Chandler | | |

East Kent Services Committee (Named Substitutes)

| | Conservative (2) | Labour (0) | Non-Aligned Member (0) |
|---|------------------|------------|------------------------|
| 1 | T J Bartlett | | |
| 2 | N J Collor | | |

Electoral Matters Committee (5 seats)

| | Conservative (3) | Labour (2) | Non-Aligned Member (0) |
|---|------------------|------------|------------------------|
| 1 | K E Morris | P M Brivio | |
| 2 | S S Chandler | K Mills | |
| 3 | P D Jull | | |

General Purposes Committee (5 seats)

| | Conservative (3) | Labour (2) | Non-Aligned Member (0) |
|---|------------------|------------|------------------------|
| 1 | P D Jull | P M Brivio | |
| 2 | D G Beaney | K Mills | |
| 3 | S C Manion | | |

Governance Committee (7 seats)

| | Conservative (4) | Labour (2) | Non-Aligned Member (1) |
|---|------------------|--------------|------------------------|
| 1 | D Hannent | J P Haste | P Walker |
| 2 | C A Vinson | C F Woodgate | |
| 3 | S S Chandler | | |
| 4 | J Rose | | |

Joint Staff Consultative Forum (5 Seats)

5 Dover District Councillors

5 Staff Member Representatives

| | Conservative (3) | Labour (2) | Non-Aligned Member (0) |
|---|------------------|--------------|------------------------|
| 1 | P D Jull | S H Beer | |
| 2 | D G Beaney | H M Williams | |
| 3 | S C Manion | | |

Joint Health, Safety and Welfare Consultative Forum (5 Seats)

5 Dover District Councillors

5 Staff Member Representatives

| | Conservative (3) | Labour (2) | Non-Aligned Member (0) |
|---|------------------|--------------|------------------------|
| 1 | P D Jull | S H Beer | |
| 2 | D G Beaney | H M Williams | |
| 3 | S C Manion | | |

Licensing Committee (15 seats)

| | Conservative (9) | Labour (6) | Non-Aligned Member (0) |
|---|---------------------|--------------|------------------------|
| 1 | D G Beaney | S H Beer | |
| 2 | T A Bond | P M Brivio | |
| 3 | T J Bartlett | D G Cronk | |
| 4 | N J Collor | K Mills | |
| 5 | D Hannent | J P Haste | |
| 6 | M J Holloway | C D Zosseder | |
| 7 | D P Murphy | | |
| 8 | O C de R Richardson | | |
| 9 | R S Walkden | | |

Planning Committee (10 seats)

| | Conservative (6) | Labour (4) | Non-Aligned Member (0) |
|---|---------------------|--------------|------------------------|
| 1 | J S Back | E A Biggs | |
| 2 | R S Walkden | J P J Burman | |
| 3 | D G Beaney | D G Cronk | |
| 4 | T A Bond | H M Williams | |
| 5 | D P Murphy | | |
| 6 | O C de R Richardson | | |

Regulatory Committee (5 seats)

| | Conservative (3) | Labour (2) | Non-Aligned Member (0) |
|---|------------------|------------|------------------------|
| 1 | D P Murphy | P M Brivio | |
| 2 | J Rose | S J Jones | |
| 3 | R S Walkden | | |

Scrutiny (Community and Regeneration) Committee (10 seats)

| | Conservative (6) | Labour (3) | Non-Aligned Member (1) |
|---|---------------------|--------------|------------------------|
| 1 | M Rose | L A Keen | P Walker |
| 2 | T A Bond | S H Beer | |
| 3 | D P Murphy | C D Zosseder | |
| 4 | O C de R Richardson | | |
| 5 | J Rose | | |
| 6 | C A Vinson | | |

Scrutiny (Policy and Performance) Committee (10 seats)

| | Conservative (6) | Labour (3) | Non-Aligned Member (1) |
|---|---------------------|--------------|------------------------|
| 1 | M Rose | L A Keen | P Walker |
| 2 | T A Bond | S H Beer | |
| 3 | D P Murphy | C D Zosseder | |
| 4 | O C de R Richardson | | |
| 5 | J Rose | | |
| 6 | C A Vinson | | |

Committee Chairmen and Vice-Chairmen

| Committee Name | Chairman | Vice-Chairman |
|---|------------|---------------|
| Electoral Matters Committee | K E Morris | S S Chandler |
| General Purposes Committee | P D Jull | D G Beaney |
| Governance Committee | D Hannent | C A Vinson |
| Planning Committee | J S Back | R S Walkden |
| Regulatory Committee | D P Murphy | J Rose |
| Scrutiny (Community & Regeneration) Committee | L A Keen | C D Zosseder |
| Scrutiny (Policy & Performance) Committee | L A Keen | C D Zosseder |

(The Licensing Committee, the Joint Health, Safety and Welfare Consultative Forum and the Joint Staff Consultative Forum each appoint its own Chairman and Vice-Chairman. The Vice-Chairman of the Dover Joint Transportation Board for 2019/20 is appointed by the Cabinet.)

Spokespersons

| Committee Name | Spokesperson |
|---|--------------|
| Planning Committee | D G Cronk |
| Scrutiny (Community & Regeneration) Committee | M Rose |
| Scrutiny (Policy & Performance) Committee | M Rose |

Lead Members

| | Portfolio | Conservative | Labour |
|---|-------------------------------------|------------------------------|--------------|
| 1 | Community and Tourism | M Rose (Digital Services) | C D Zosseder |
| 2 | Environment and Commercial Services | J Rose (Dover Waterfront) | J P Haste |
| 3 | Housing and Health | - | H Williams |
| 4 | Planning and Regulatory Services | - | J P J Burman |
| 5 | Finance and Governance | - | - |

| | Portfolio | Conservative | Labour |
|---|-------------------------|--------------|--------|
| 6 | Transport and Licensing | - | - |

(b) That officers be requested to review the committee structure and the number of seats on each committee.

13 PROGRAMME OF ORDINARY MEETINGS 2019/20

It was moved by Councillor K E Morris, duly seconded by Councillor N S Kenton, and

RESOLVED: That the Calendar of Meetings for 2019/20 be approved as presented.

14 ANNUAL REPORT OF OVERVIEW AND SCRUTINY

It was moved by Councillor K E Morris, duly seconded by Councillor N S Kenton, and

RESOLVED: That the report be received and noted.

15 ANNUAL REPORT OF THE GOVERNANCE COMMITTEE

It was moved by Councillor D Hannent, duly seconded by Councillor K E Morris, and

RESOLVED: That the report be received and noted.

16 URGENT BUSINESS TIME

There were no items of urgent business for consideration.

The meeting ended at 6.40 pm