

Public Document Pack

Record of the decisions of the meeting of the **CABINET** held at the Council Offices, Whitfield on Monday, 2 December 2019 at 11.01 am.

Present:

Chairman: Councillor T J Bartlett

Councillors: N J Collor
N S Kenton
S C Manion
D P Murphy
O C de R Richardson

Also Present: Councillor S H Beer
Councillor E A Biggs
Councillor P M Brivio
Councillor M D Conolly
Councillor D G Cronk
Councillor S J Jones
Councillor P D Jull

Officers: Chief Executive
Strategic Director (Corporate Resources)
Strategic Director (Operations and Commercial)
Partnership Director (Civica)
Revenues and Benefits Manager (Civica)
Head of Governance
Head of Inward Investment and Tourism
Head of Planning, Regeneration and Development
Policy and Projects Manager
Strategic Delivery Manager (Infrastructure)
Principal Heritage Officer
Principal Infrastructure Planner
Senior Policy Officer
Planning Monitoring Officer
PR and Marketing Officer
Democratic Services Officer

The formal decisions of the executive are detailed in the following schedule.

Record of Decisions: Executive Functions

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 90 2.12.19 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation Date 10 December 2019</p>	<p><u>APOLOGIES</u></p> <p>An apology for absence was received from Councillor M J Holloway.</p>	<p>None.</p>	<p>To note any apologies for absence.</p>	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 91 2.12.19 Open</p> <p>Key Decisions No</p> <p>Call-in to apply Yes</p> <p>Implementation</p>	<p><u>DECLARATIONS OF INTEREST</u></p> <p>Councillor S C Manion declared an Other Significant Interest in Agenda Item 6 (Adoption of Upper Deal Conservation Area Character Appraisal) by reason that he was a church warden at St Leonard's Church which fell within the conservation area.</p> <p>Councillor O C de R Richardson declared an Other Significant Interest in Agenda Item 9 (Public Realm Improvements Project – Market Square, Dover) by reason that a family member owned a business in Market Square, Dover.</p>	<p>None.</p>	<p>To note any declarations of interest.</p>	

Date 10 December 2019				
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 92 2.12.19 Open Key Decisions No Call-in to apply Yes Implementation Date 10 December 2019	<u>RECORD OF DECISIONS</u> It was agreed that the decisions of the meeting held on 4 November 2019, as detailed in decision numbers CAB 73 to CAB 89, be approved as a correct record and signed by the Chairman.	None.	Cabinet is required to approve the Record of Decisions of the Cabinet meeting held on 4 November 2019.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 93 2.12.19 Open Key Decisions Yes Call-in to apply Yes	<u>TOURISM AND VISITOR ECONOMY STRATEGY</u> It was agreed: (a) That, subject to using measures rather than targets, the recommendations of the Overview and Scrutiny Committee, made at its meeting held on 11 November 2019 (Minute No 48), be approved as follows:	To reject the Committee's recommendations.	The Overview and Scrutiny Committee, at its meeting held on 11 November 2019, endorsed Cabinet decision CAB 82 and made additional	

Implementation Date 10 December 2019	(i) The addition of numerical based measures; and (ii) Plans being developed to increase the level of satisfaction for visitors to Dover in line with that of visitors to Sandwich and Deal. (b) That, subject to (i) and (ii) above, Cabinet decision CAB 82 be reaffirmed.		recommendations.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 94 2.12.19 Open Key Decisions Yes Call-in to apply Yes Implementation Date 10 December 2019	' <u>NO USE EMPTY</u> ' <u>PROPERTY INITIATIVE TOP-UP LOAN AGREEMENT</u> It was agreed: (a) That the Overview and Scrutiny Committee's endorsement of Cabinet decision CAB 81, made at its meeting held on 11 November 2019 (Minute No 58), be acknowledged. (b) That Cabinet decision CAB 81 be reaffirmed.	None.	The Overview and Scrutiny Committee, at its meeting held on 11 November 2019, endorsed Cabinet decision CAB 81 of 4 November 2019.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 95 2.12.19 Open	<u>CLIMATE CHANGE EMERGENCY</u> It was agreed:	None.	The Overview and Scrutiny Committee, at its	

<p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 10 December 2019</p>	<p>(a) That the recommendations of the Overview and Scrutiny Committee, made at its meeting held on 11 November 2019 (Minute No 59), be approved as follows:</p> <p>(i) That the start times of the Working Group be set at 6.00pm in line with other committees.</p> <p>(ii) That the number of representatives from each political group on the Working Group be increased from one to two members.</p> <p>(b) That the membership of the Climate Change Working Group be confirmed as follows: Leader of the Council; Portfolio Holders for Planning & Regulatory Services; Transport & Licensing and Environment & Commercial Services; Councillors C A Vinson and J Rose; two members from the Majority Opposition Group and a member of the local Green Party.</p> <p>(c) That, subject to (i), (ii) and (b) above, Cabinet decision CAB 83 be reaffirmed.</p>		<p>meeting held on 11 November 2019, endorsed Cabinet decision CAB 83 and made additional recommendations.</p>	
<p>Decision Status</p>	<p>Record of Decision</p>	<p>Alternative options considered and rejected (if any)</p>	<p>Reasons for Decision</p>	<p>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</p>
<p>CAB 96 2.12.19 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p>	<p><u>BUS RAPID TRANSIT PROJECT UPDATE</u></p> <p>It was agreed:</p> <p>(a) That the Overview and Scrutiny Committee's endorsement of Cabinet decision CAB 89, made at its meeting held on 11 November 2019 (Minute No 61), be acknowledged.</p> <p>(b) That Cabinet decision CAB 89 be reaffirmed.</p>	<p>None.</p>	<p>The Overview and Scrutiny Committee, at its meeting held on 11 November 2019, endorsed Cabinet decision CAB 89 of 4 November 2019.</p>	

Implementation Date 10 December 2019				
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 97 2.12.19 Open Key Decisions Yes Call-in to apply Yes Implementation Date 10 December 2019	<u>ADOPTION OF VICTORIA ROAD AND WELLINGTON ROAD CONSERVATION AREA CHARACTER APPRAISAL</u> It was agreed: (a) That the proposed responses to the representations received, and the resulting modifications to the Deal Victoria Road and Wellington Road Conservation Area Character Appraisal, as set out at Appendix 2 to the report, be approved. (b) That the Deal Victoria Road and Wellington Road Conservation Area Character Appraisal, as set out at Appendix 1 to the report, be adopted as a material consideration for planning purposes. (c) That guidelines be developed to inform Conservation Area residents how they can implement measures to address climate change issues whilst adhering to restrictions imposed by an Article 4 Direction. (d) That the Head of Planning, Regeneration and Development be authorised to make any necessary editorial changes to the Appraisal to assist with clarity, consistency, explanation and presentation, in consultation with the Portfolio Holder for Planning and Regulatory Services.	Not to make an additional recommendation.	At its meeting held on 3 June 2019, Cabinet approved a draft Victoria Road and Wellington Road Conservation Area Character Appraisal for public consultation (CAB 7). Following this consultation, minor modifications are proposed to the draft document, and Cabinet is requested to adopt the Character Appraisal as a material consideration for planning purposes.	

Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 98 2.12.19 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 10 December 2019</p>	<p><u>ADOPTION OF UPPER DEAL CONSERVATION AREA CHARACTER APPRAISAL</u></p> <p>It was agreed:</p> <p>(a) That the proposed responses to the representations received, and the resulting modifications to the Upper Deal Conservation Area Character Appraisal, as set out at Appendix 2 to the report, be approved.</p> <p>(b) That the Upper Deal Conservation Area Character Appraisal, as set out at Appendix 1 to the report, be adopted as a material consideration for planning purposes.</p> <p>(c) That guidelines be developed to inform Conservation Area residents how they can implement measures to address climate change issues whilst adhering to restrictions imposed by an Article 4 Direction.</p> <p>(d) That the Head of Planning, Regeneration and Development be authorised to make any necessary editorial changes to the Appraisal to assist with clarity, consistency, explanation and presentation, in consultation with the Portfolio Holder for Planning and Regulatory Services.</p>	<p>Not to make an additional recommendation.</p>	<p>At its meeting held on 3 June 2019, Cabinet approved a draft Upper Deal Conservation Area Character Appraisal for public consultation (CAB 7).</p> <p>Following this consultation, minor modifications are proposed to the draft document, and Cabinet is requested to adopt the Character Appraisal as a material consideration for planning purposes.</p>	<p>Councillor S C Manion declared an Other Significant Interest by reason that he was a church warden at St Leonard's Church which fell within the conservation area, and withdrew from the Chamber during consideration of this item.</p>
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)

<p>CAB 99 2.12.19 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 10 December 2019</p>	<p><u>DOVER DISTRICT COUNCIL AUTHORITY MONITORING REPORT 2018/19</u></p> <p>It was agreed that the publication on the Council's website of the Authority Monitoring Report 2018/19 and the Housing Supply Technical Paper, as set out at Appendices 1 and 2 respectively to the report, be approved.</p>	<p>None.</p>	<p>Section 35 of the Planning and Compulsory Purchase Act 2004 and Regulation 34 of the Town and Country Planning (Local Planning) (England) Regulations 2012, the Council is required to publish annually information which demonstrates its progress with Local Plan preparation and how the implementation of policies in the Local Plan is progressing. The Authority Monitoring Report for consideration covers the period 1 April 2018 to 31 March 2019.</p>	
<p>Decision Status</p>	<p>Record of Decision</p>	<p>Alternative options considered and rejected (if any)</p>	<p>Reasons for Decision</p>	<p>Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)</p>
<p>CAB 100 2.12.19</p>	<p><u>DOVER DISTRICT COUNCIL LOCAL DEVELOPMENT SCHEME</u></p>	<p>None.</p>	<p>The Local Development</p>	

<p>Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p> <p>Implementation Date 10 December 2019</p>	<p>It was agreed that the revised Local Development Scheme, as set out at Appendix 1 to the report, be approved and brought into force.</p>		<p>Scheme (LDS) sets out the timetable for the production, consultation and adoption of key planning documents that will form part of the Council's Local Plan. The revised LDS supersedes the previous one published in May 2018 and takes account of changes resulting from the District Local Plan and a number of Conservation Area Character Appraisals.</p>	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
<p>CAB 101 2.12.19 Open</p> <p>Key Decisions Yes</p> <p>Call-in to apply Yes</p>	<p><u>PUBLIC REALM IMPROVEMENTS PROJECT - MARKET SQUARE, DOVER</u></p> <p>It was agreed:</p> <p>(a) That the project be approved in principle, and the Council be permitted to receive the grant of £2.44 million and to act as the accountable body to the Ministry of Housing, Communities and Local Government in relation to the grant.</p>	<p>None.</p>	<p>Cabinet's approval is sought for the Council to act as the accountable body for a project that will deliver improvements to the Market Square, Dover by accepting</p>	<p>Councillor O C de R Richardson declared an Other Significant Interest by reason that a family member owned a business in the Market Square, and</p>

Implementation Date 10 December 2019	<p>(b) That the expenditure of £350,000 allocated within the current capital programme be approved as match funding for the project.</p> <p>(c) That the Strategic Director (Operations and Commercial) be authorised, in consultation with the Portfolio Holder for Transport and Licensing, to: (i) Enter into any agreements necessary to deliver the project; (ii) Take all necessary steps to work with Kent County Council to deliver the highways elements of the project; and (iii) Expend the grant for the purpose of delivering public realm improvements at the Market Square, Dover.</p>		a grant of £2.44 million from the Ministry of Housing, Communities and Local Government on behalf of the Dover Town Team.	withdrew from the Chamber during consideration of this item.
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 102 2.12.19 Open Key Decisions No Call-in to apply No Implementation Date 30 January 2020	<u>COUNCIL TAX SUPPORT SCHEME 2020/21</u> It was agreed to recommend to Council that the revised Council Tax Support Scheme, as set out in the report, be adopted.	None.	The Council Tax Support Scheme (CTS) is a local, means-tested Council Tax discount scheme operated by Dover District Council. Universal Credit does not integrate well with the existing CTS. The new scheme will introduce a banding system that will provide more certainty and reduce arrears and	

			the need for frequent recalculations of CTS.	
Decision Status	Record of Decision	Alternative options considered and rejected (if any)	Reasons for Decision	Conflicts of interest (if any) declared by decision maker(s) or consultees (if any)
CAB 103 2.12.19 Open Key Decisions No Call-in to apply Yes Implementation Date 10 December 2019	<u>APPOINTMENTS TO OUTSIDE BODIES</u> It was agreed that Councillor Trevor Bartlett be appointed to the following outside bodies in his capacity as Leader of the Council: East Kent Spatial Development Company; Kent Forum; Local Enterprise Partnership & Board; Local Government Association (General Assembly) and South East England Councils (substitute: Councillor M J Holloway).	None.	Following the resignation of Councillor Keith Morris as Leader of the Council in October 2019, there is a need to replace him on several strategic outside bodies by appointing the new Leader, Councillor Trevor Bartlett.	

The meeting ended at 11.34 am.