

OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2019/20

Month	Issue	Resource Implications for Scrutiny				Reason for Inclusion on the Work Programme (incl. any actions required)
		Members On-going or single item?	Officers (Corporate Expenditure unless otherwise stated)	Scrutiny Budget Expenditure		
				Projected	Actual	
August 2019	East Kent Housing Performance Indicator Update (Gas, Electricity & Fire Safety)	Single Item	East Kent Housing	£0	£0	Included by Chairman for special meeting of committee
	Consultation on Council Tax Support Scheme	Single Item	Strategic Director (Corporate Resources)	£0	£0	Included by Chairman for special meeting of committee
	Nominations to PAGs and Executive Committees	Single Item	Strategic Director (Corporate Resources)	£0	£0	Included by Chairman for special meeting of committee
	Fire Precaution Works – Award of Contract	Single Item	Strategic Director (Corporate Resources)	£0	£0	Included by Chairman for special meeting of committee
	Gas Servicing and Heating Installations – Interim Arrangements & Efficiency Contract 2019-22	Single Item	Strategic Director (Corporate Resources)	£0	£0	Included by Chairman for special meeting of committee
September 2019	Local Plan Housing Policies	Single Item	Strategic Director (Operations and Commercial)	£0	£0	Identified for inclusion by Members
	East Kent Housing Update	On-going	East Kent Housing	£0	£0	Identified for inclusion by Members

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	Tenant Engagement on Withdrawal from EKH Arms-Length Management Organisation	Single Item	Strategic Director (Corporate Resources)	£0	£0	Report scheduled to come to Scrutiny
	Performance Report Q1 2019/20	Single Item	Chief Executive	£0	£0	Standing Item
October 2019	East Kent Housing Update	On-going	East Kent Housing	£0	£0	Agreed for inclusion by the Committee at its meeting held on 9 September 2019.
	Local Government (Miscellaneous Provisions) Act 1976: Request for Increase in Hackney Carriage Fares	On-going (Went to 4 June 2019 scrutiny)	Head of Regulatory Services	£0	£0	Agreed for inclusion by the Chairman from Cabinet agenda.
	Shared Ownership Sales Policy	Single Item	Head of Finance and Housing	£0	£0	Agreed for inclusion by the Chairman from Cabinet agenda.
	St James's Church, Woolcomber Street, Dover	Single Item	Head of Assets and Building Control	£0	£0	Agreed for inclusion by the Chairman from Cabinet Agenda.
	Review of Appointments to Outside Bodies	Single Item	Head of Governance	£0	£0	Agreed for inclusion by the Chairman from Cabinet Agenda.
	Review of catering provision at Kearsney Parks	Single Item	Strategic Director (Operations and Commercial)	£0	£0	Agreed for inclusion by the Committee at its meeting held on 6 August 2019.

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November 2019	East Kent Housing Update	On-going	East Kent Housing	£0	£0	Agreed for inclusion by the Committee.
	Dover District Waste and Recycling Rates	Single Item	Strategic Director (Operations and Commercial)	£0	£0	Agreed for inclusion by the Committee [Date confirmed]
	Performance Report Q2 2019/20	Single Item	Chief Executive	£0	£0	Standing Item
	'No use empty' Property Initiative Top-Up Loan Agreement	Single Item	Head of Regulatory Services	£0	£0	Agreed for inclusion from Forward Plan by the Committee at its meeting held on 14/10/19
	Tourism and Visitor Economy Strategy	Single Item	Head of Inward Investment	£0	£0	Agreed for inclusion from Forward Plan by the Committee at its meeting held on 14/10/19
	Climate Change Emergency	Single Item	Strategic Director (Operations and Commercial)	£0	£0	Agreed for inclusion from Forward Plan by the Committee at its meeting held on 14/10/19
	Bus Rapid Transit Project Update	Single Item	Strategic Director (Operations and Commercial)	£0	£0	Agreed for inclusion from Forward Plan by the Committee at its meeting held on 14/10/19
December 2019	Dover District Local Development Scheme	Single Item	Strategic Director (Operations and Commercial)	£0	£0	Agreed for inclusion from Forward Plan by the Committee at its meeting held on 14/10/19
	East Kent Housing Update	On-going	East Kent Housing	£0	£0	Agreed for inclusion by the Committee at its meeting held on 9 September 2019.

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	Business Retention Pilot Rate	Single Item	Strategic Director (Corporate Resources)	£0	£0	Agreed for inclusion by the Committee
	Authority Monitoring Report	Single Item	Head of Planning, Regeneration and Development	£0	£0	Agreed for inclusion from Forward Plan by the Committee at its meeting held on 14/10/19
	Public Realm Improvement Projects – Market Square	Single Item	Strategic Director (Operations and Commercial)	£0	£0	Agreed for inclusion from Forward Plan by the Committee at its meeting held on 11/11/19
	Adoption of Victoria Road and Wellington Road Conservation Area Character Appraisals	Single Item	Strategic Director (Operations and Commercial)	£0	£0	Agreed for inclusion from Forward Plan by the Committee at its meeting held on 14/10/19
	Adoption of Upper Deal Conservation Area Character Appraisal	Single Item	Strategic Director (Operations and Commercial)	£0	£0	Agreed for inclusion from Forward Plan by the Committee at its meeting held on 14/10/19
January 2020	Scoping Report on Council Motion – Food Poverty	Single Item	Democratic Services Manager	£0		Committee accepted the Motion at its meeting held on 11/11/19
	EKH Compliance Report	On-going	East Kent Housing	£0		Agreed for inclusion by the Committee at its meeting held on 9 September 2019.
	Review of On and Off-Street Parking Charges	Single Item	Strategic Director (Operations and Commercial)	£0		Agreed for inclusion by the Chairman from Cabinet agenda.
	Authority Monitoring Report	Single Item	Head of Planning, Regeneration and Development	£0	£0	Agreed for inclusion from Forward Plan by the Committee at its meeting held on 14/10/19

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February 2020	Agreement on levels of Fees and Charges for 2020/21	Single Item	Strategic Director (Corporate Resources)			Standing Item
	Crime and Disorder Update	Scheduled Item	Strategic Director (Corporate Resources) Kent Police			Constitutional Requirement. Moved due to Purdah. [Date confirmed]
	Refurbishment of Tides Leisure Centre, Deal	Single Item	Strategic Director (Operations and Commercial)			Agreed for inclusion from Forward Plan by the Committee at its meeting held on 14/10/19
	Review of Unauthorised Encampment Policy & Enforcement	Single Item	Head of Community and Digital Services			Agreed for inclusion by the Committee [Date Confirmed]
	Waste and Street Cleansing Contract Update	Single Item	Strategic Director (Operations and Commercial)			Added at Portfolio Holder and officers request and agreed by Chairman
	Budget Scrutiny	Single Item	Corporate Management Team			Standing Item
February 2020 [Date to be confirmed]	Local Health Services	Single Item	EKHUFT – Agreed subject to dates SKCCCG – To be confirmed	£0		Agreed for inclusion by the Committee [Final date still subject to confirmation – Key Questions will be needed].
February / March 2020	Noise nuisance policy and performance (with particular respect to the out of hours service)	Single Item	Head of Regulatory Services			Agreed for inclusion by the Committee at its meeting held on 11/11/19 [Final date still subject to confirmation]
	Corporate Consultation	Single Item	Chief Executive			Agreed for inclusion by the Committee

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March 2020	Update on capital expenditure relating to Digital Agenda	Single Item	Strategic Director (Corporate Resources)			Agreed for inclusion by the Committee [Final date still subject to confirmation]
	Performance Report Q3 2019/20	Single Item	Chief Executive			Standing Item
	Overview of Procurement Policy	Single Item	Head of Finance & Housing			Agreed for inclusion by the Committee at its meeting held on 11/11/19 [Date Confirmed]
	Dover District Leisure Centre - review of performance against targets and public transport access provision	Single Item	Strategic Director (Operations and Commercial)			Agreed for inclusion by the Committee at its meeting held on 11/11/19 [Date confirmed]
April 2020	Crime and Disorder Update	Scheduled Item	Strategic Director (Corporate Resources)			Constitutional Requirement
	Review of property purchases	Single Item	Strategic Director (Corporate Resources)			Agreed for inclusion by the Committee

Please note items beyond the current month are subject to change depending on Forward Plan, etc.

Items agreed for inclusion in the work programmes as they arise:

Agreed for Inclusion?	Subject	Action
Agreed	Neighbourhood Plans	To come forward for scrutiny in accordance with the Notice of Forthcoming Key

Once agreed for inclusion, the Democratic Services Manager will look to schedule the meetings accordingly.